

**WASCO COUNTY BOARD OF COMMISSIONERS
SPECIAL SESSION / AGENDA Wednesday, June 19, 2013
LOCATION: Wasco County Courthouse, Room #302
511 Washington Street, The Dalles, OR 97058**

Public Comment: Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments to three minutes, unless extended by the Chair.

Departments: Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. **Meetings are ADA accessible.** For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900.

9:00 a.m.

CALL TO ORDER

Items without a designated appointment may be rearranged to make the best use of time.

- Corrections or Additions to the Agenda
- Administrative Officer - Tyler Stone: Comments
- [Discussion Items](#) (Items of general Commission discussion, not otherwise listed on the Agenda) [Wasco County EDC](#), [Property Tax Write-offs](#), [Gate Creek Crossing Letter of Support](#), [ODOE Agreement](#), [MCF&R IGA](#), [Treasurer's Report](#)
- [Consent Agenda](#) (Items of a routine nature: minutes, documents, items previously discussed.)
[Designating Newspaper for Publishing Foreclosures](#), [Minutes: 5.1.2013 & 6.5.2013](#)

9:30 a.m.

[Public Health IGA & Ordinance Hearing](#) – Teri Thalhofer

10:00 a.m.

[Fee Schedule Ordinance](#)

10:05 a.m.

[Wasco County 2013-2014 Budget](#) – Monica Morris

10:10 a.m.

[Budget Adjustments](#) – Monica Morris

10:20 a.m.

[ODOT Grant](#) – Dan Schwanz

10:45 a.m.

[QLife Plan](#) – Nolan Young & Keith Mobley

11:00 a.m.

[Insurance Renewal Proposals](#) – Mike Courtney

11:30 a.m.

[Executive Session](#) – Pursuant to ORS 192.660(2)(h) Consultation with Counsel regarding current litigation

**NEW / OLD BUSINESS
COMMISSION CALL / REPORTS
ADJOURN**



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JUNE 19, 2013

PRESENT: Rod Runyon, Commission Chair
Scott Hege, County Commissioner
Steve Kramer, County Commissioner
Tyler Stone, County Administrator
Kathy White, Executive Assistant

At 9:00 a.m. Chair Runyon opened the Regular Session of the Board of Commissioners with the Pledge of Allegiance.

Discussion List – Wasco County Economic Development Commission

Amanda Hoey, Executive Director of Mid-Columbia Economic Development and Economic Development Commission Coordinator, came forward along with EDC Chair Joan Silver to update the Board on their activities and plans for addressing budget reductions effectively in order to meet their objectives. Ms. Hoey stated that they plan to eliminate the August, December and January meetings; the elimination of those meetings will be the least impactful and will also allow staff more time to focus on projects. She pointed out that December and January can be difficult traveling months and some of their members drive in from the southern part of the County.

Ms. Hoey went on to say that they also plan to simplify the Needs and Issues process; they hope to start it early and spend the year focusing on the priorities set within that process. In addition, there will be a focus on community readiness.

Commissioner Hege asked Ms. Hoey to elaborate on what she means by readiness. Ms. Hoey replied that they want to insure that projects have the capacity to be completed or get underway within the year; communities need to be ready for those investments so as not to slow the process.

Commissioner Hege observed that it seems to take a lot of time to develop the Needs & Issues list and not enough in accomplishing the items on the list. Ms.

Silver responded saying that that is the reason they want to simplify the process and try to limit the list to projects that can actually be done. Ms. Hoey added that they will also be using the Regional Solutions Team and continue to collaborate with others.

Ms. Hoey went on to say that her purpose today was to ask the Board to review the revisions and approve the Scope of Work. In addition she asked to be regularly calendared to appear before the Board to keep them informed of progress and activities.

*****The Board was in consensus to approve the Scope of Work for the Wasco County Economic Development Council.*****

Chair Runyon noted that in the scope of work it indicates the governing body to be a Court, which is no longer accurate; it should be Commission or Board of Commissioners. Otherwise, he thought it looked good.

Commissioner Hege asked what the Board's role is in item #6; he commented that he believes the Board can bring value and has something to offer. He asked how many contacts they receive. Ms. Hoey stated that the number has begun to increase as a result of their own Board's contacts as well as independent contacts. Commissioner Hege stated that he believes more information should get to the public without divulging specific names; he pointed out that the information will be encouraging to the community and asked that they share whenever possible. Ms. Hoey replied that in the future she will include as much basic information as possible.

Commissioner Hege noted that Jessica Metta used to be the Board's contact at the EDC and asked who is filling that role now. Ms. Hoey stated that she would be the contact for the Board of County Commissioners.

Ms. Silver thanked the Board for not cutting their budget any more than was done; she sees it as a vote of faith in the EDC and what they are trying to accomplish. She said that she understands the budget issues and was relieved that the cuts were not greater; she said they would do their best to apply those funds efficiently and effectively.

Commissioner Hege stated that the Strategic Plan is not as detailed as he would have hoped; he would have liked to have seen something in there stating that jobs and investments are the focus – it is difficult to get community development if there are not jobs creating the tax base.

Chair Runyon explained that the funding that had been cut from the EDC had come from the Enterprise Zone funds which had not been reviewed for seven years. That money was reallocated and will be reviewed on an annual basis. He encouraged them to review their projects and if they find they have something they believe is worth the investment, they can bring it back to them for consideration in next year's review.

Discussion List – Canceling Delinquent Real and Personal Property Taxes

Assessment and Tax Clerk Linda Perkins explained that statute allows the County to write off property taxes that are left on the books if the amount is under \$5.00. It is especially important to get them off the books this year as the Assessor's Office will be transferring to a new system as of July 1. To pursue the unpaid taxes would require the swearing out of an \$82.00 per account. Sometimes the delinquent account is just a case of the owner being late or transposing numbers when writing a check.

Commissioner Hege stated that in a previous conversation with the Assessor he had understood that for real property the money not paid would roll over to the next year and be added to the tax bill with interest. He asked why that is not being done with these. Ms. Perkins did not know, saying that this is what has been done in the past. She added that as she understands it, with the new system this will no longer happen. Chair Runyon suggested that Commissioner Hege pursue this topic further with the Assessor.

{{{Commissioner Kramer moved to approve Order #13-122 in the matter of canceling delinquent personal property taxes. Commissioner Hege seconded the motion which passed unanimously.}}}

{{{Commissioner Hege moved to approve Order #13-123 in the matter of canceling delinquent real property taxes. Commissioner Kramer seconded the motion which passed unanimously.}}}

Chair Runyon recessed the regular session at 9:29 a.m. to open a public hearing.

Agenda Item – Public Hearing to Consider Public Health IGA and Ordinance to Create NCPHD as a Separate Entity

Chair Runyon opened the public hearing at 9:30 a.m. explaining the procedure that would be followed. He asked Public Health Director Teri Thalhofer to give a brief summary regarding the IGA & Ordinance. Ms. Thalhofer stated that two and a half years ago the participating county governments came together and decided to form a Public Health entity to serve the three counties. The process moved forward and documents were drawn up, however, it was determined that the language was not sufficient. More work was done to correct the deficiencies; the IGA before the Board today is the result.

Chair Runyon asked Mr. Stone to offer an opinion. Mr. Stone stated that he thinks the IGA looks fine. He went on to say that the transition over the last four year has been a challenge for everyone involved. He reminded them that he has expressed some concerns about the separation and will continue to be cautious. He said that the choices before them are to stop the process and bring Public Health back into Wasco County or continue with the separation; a considerable amount of time and effort has been invested by all stakeholders and he feels the County has an obligation to see it through. He pointed out that the IGA terminates December 31, 2015, which will conclude the five-year process; at that time the stakeholders will have to review and consider if this is how they want to move forward, taking into consideration changes made at the State level. He concluded that the review should begin well before the IGA terminates to allow for a thorough process.

Commissioner Hege noted that he focused quite a bit of energy into the IGA and feels it is pretty much what the group was trying to say. He added that he agrees it should be reviewed to be sure the County is serving the public in the best way possible. He pointed out that over the next year we will find out how our in-kind services are working for both sides; he believes the County should move forward.

Ms. Thalhofer reminded the Board that they had an opportunity to participate in the facilitated meetings to voice concerns. She stated that Public Health provides exceptional services to the communities and she believes it will continue to work well for all three counties.

Chair Runyon asked Finance Manager Monica Morris for her thoughts. She replied that the County is looking at fiscal changes and she will be watching the process closely from a fiscal standpoint.

Chair Runyon read the title of Ordinance #13-004 in the matter of ratifying the creation of the North Central Public Health District as an intergovernmental entity into the record. With no member of the public present he closed the public testimony portion of the hearing.

{{{Commissioner Kramer moved to approve the Intergovernmental Agreement between the political subdivision in Oregon of Wasco County, Sherman County and Gilliam County to create a public entity known as the North Central Public Health District. Commissioner Hege seconded the motion which passed unanimously.}}}

Chair Runyon closed the Public Hearing and reconvened the regular session at 9:43 a.m.

Discussion List – Gate Creek Crossing Letter of Support

Commissioner Hege reported that he had attended a field trip to view the project area. He said that while there were some people who were not in favor of the project they also believed it would do some good things. The project creates a loop trail that will keep off-roaders from going into areas where they would cause damage. He said he would like to add some closing comments to the letter to say that the County appreciates their stewardship and the opportunity to comment.

Commissioner Kramer said that he had spoken with Neil who was not at the walk-through but had shared the safety aspects of the project; Commissioner Kramer had added that information to the letter.

Commissioner Hege stated that his only concern is that it is a technical project being executed with the help of volunteers who may not have the necessary expertise.

*****The Board was in consensus to send the letter with Commissioner Hege's additional paragraph.*****

Discussion List – Treasurer's Report

Chair Runyon asked if anyone had questions regarding the Treasurer's report. There were none. He pointed out that it had been some time since the Treasurer had presented his suggestions for changes to the County investment policy. The Board asked Ms. White to contact him for an update and scheduling to present his revised policy to the Board.

Discussion List – ODOE Contract

Commissioner Hege asked how much the County has been reimbursed for ODOE projects. Ms. Morris replied that it is less than \$1,000.00 last year and nothing this year. Commissioner Hege stated that it is good that the ODOE recognizes the costs to the County.

**{{{Commissioner Hege moved to approve ODOE Agreement #13-056.
Commissioner Kramer seconded the motion which passed unanimously.}}}**

Discussion List – Mid-Columbia Fire & Rescue IGA

Mr. Stone stated that this is an IGA negotiated by the Sheriff which formalizes the 9-1-1 set-up; all 9-1-1 partners were consulted.

Commissioner Hege interjected that this is a cost of operation for 9-1-1 and will be shared by all users in the end.

Ms. Morris stated that she had not been aware of this contract.

Mr. Stone responded that it can be looked at as rent that will be shared out among 9-1-1 users.

Chair Runyon reminded everyone that Ms. Morris needs to be made aware of any actions being considered that will have a fiscal impact on the County.

**{{{Commissioner Kramer moved to approve the Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Wasco County.
Commissioner Hege seconded the motion which passed unanimously.}}}**

Commissioner Hege pointed out that the dates do not seem to make sense. It should run from July 1, 2013 to June 30, 2017.

{{{Chair Runyon moved to overturn the previous motion approving the Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Wasco County. Commissioner Hege seconded the motion which passed unanimously.}}}

{{{Commissioner Kramer moved to approve the Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Wasco County with term dates amended to begin July 1, 2013 and terminate June 30, 2017. Commissioner Hege seconded the motion which passed unanimously.}}}

Agenda Item – Fee Schedule Ordinance

Ms. White explained that the fee schedule ordinance had been adjusted to reflect the current DEQ fees incorporated into the Environmental Health fees; they had previously reflected the fees with expected increases to the DEQ fees. Commissioner Hege reminded the Board that there had been discussion regarding the impending DEQ increases which would necessitate changes to the fee schedule in the next few months.

{{{Commissioner Kramer moved to approve Ordinance #13-003 Amending Wasco County's Uniform Fee Schedule for Various County Departments. Commissioner Hege seconded the motion. Discussion ensued regarding the pumper truck fees concluding that there is too much confusion around those fees to adopt the ordinance at this time. Commissioner Kramer moved to withdraw his motion. Commissioner Hege seconded the motion which passed unanimously.}}}

Ms. White will clarify the fees with Mr. Zalaznik and bring the Ordinance back to the Board at the next session.

Agenda Item – Wasco County 2013-2014 Fiscal Year Budget

Ms. Morris came forward requesting that the Board accept and appropriate the budget. She stated that there had been some changes since the May 15th budget meeting:

- The Fort Dalles Museum fund has increased donations by \$10,000.00. They do not know what their exact donation will be, but this will allow them to spend the funds if they get them. The funds are expect to be a result of the tour boats now docking at The Dalles.

- The Weed & Pest half-time secretary position, which has been eliminated, was still in their budget; those funds were moved to contingency.
- The general fund increased revenue and expense due to the vault toilet.
- Fund 232 for the Commission on Children and Families had contract and award money already approved that needed to be recognized in the budget. The Healthy Start contract has an amount approved that is greater than the amount allowed by law. She has increased it by the amount allowed (\$29,000.00). She has had a conversation with Youth Services Director Molly Rogers and Ms. Rogers feels there will be shortfalls that will allow for the rest of the money to be accepted.

She stated that those are all the changes from the Budget Meeting until now.

Mr. Stone noted that there had been dollars for Eden for Public Health that he thought would be moved. Ms. Morris responded that the anticipated costs are unknown and the scheduling is up in the air; the County will be paying for the product we receive this year – a budget adjustment for that is next on the agenda – and deal with the remainder with adjustments in the next fiscal year.

{{{Commissioner Hege moved to approve Resolution #13-011 in the matter of the fiscal year 2013-2014 budget, tax levy and appropriations. Commissioner Kramer seconded the motion which passed unanimously.}}}

Agenda Item – Budget Adjustments

Ms. Morris explained that the first adjustment is for the Public Health Eden product they just talked about.

{{{Commissioner Hege moved to approve Order #13-124 in the matter of transferring \$25,000.00 from Health Grants Fund Transitional Services to Health Grants Fund Capital Eden System during Fiscal Year 2012-2013. Commissioner Kramer seconded the motion which passed unanimously.}}}

Ms. Morris explained that the VA Bond was paid in full this year; money is still in that fund and small amounts will continue to come in as people catch up on tax payments. There are three options for those moneys:

Commissioner Kramer reported that the AOC is looking for a member to sit on their transportation committee and asked Mr. Schwanz if he felt it would be of benefit to the County to have a Commissioner sit on that committee. Mr. Schwanz replied that he would need a little more information but would be happy to share his thoughts.

Chair Runyon called a recess at 10:33 a.m.

The session reconvened at 10:38 a.m.

Discussion Item – Predator Control

Mr. Stone asked to add the USDA predator control contract to the discussion list. He reminded the Board that they had reviewed the contract at a March session and had directed him to negotiate some modifications to the contract. He reported that he had successfully negotiated every point with the exception of the indemnification clause which had been of paramount concern during the March discussion. He stated that the local USDA office had advised that a change of that nature would have to go to a higher level and would likely take months. He said that the Board could accept the contract as-is, reject the contract altogether or wait for it to process through channels at the USDA.

Commissioner Hege suggested an exploration of other options – using another vendor. He stated that he is not comfortable with the USDA leaving all the liability with the County.

Commissioner Kramer interjected that the Oregon Department of Fish and Wildlife might be able to do the job.

Chair Runyon asked what the fiscal impact is. Mr. Stone replied that it is \$5,000 to \$10,000; \$5,000 is for basic services with another \$5,000 that could be applied if a need was demonstrated to control the feral pig population.

Commissioner Hege said that he does not want to accept it just because it is what has been done before. Mr. Stone noted that some citizens of southern Wasco County will not be happy if the program is eliminated.

Chair Runyon asked if the County can go out for an RFP for predator control services. Mr. Stone responded that we can, but he would like to talk to Fish and Wildlife first.

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Chair Runyon asked if the County can go out for an RFP for predator control services. Mr. Stone responded that we can, but he would like to talk to Fish and Wildlife first.

*****The consensus of the Board was to direct Mr. Stone to contact Oregon Fish and Wildlife and return with a response.*****

Agenda Item – Q-Life Plan

Keith Mobley, Attorney for Q-Life, came forward and explained that he has been an advocate for telecommunication in Wasco County and will be the Chair of OPB for two years beginning in July, 2013.

He stated that the plan developed when Q-Life was first organizing is outdated. Q-Life received a grant for strategic planning and has been working hard toward developing a new plan for moving forward. Part of the process was to bring together users and providers of broadband to talk about how to increase usage and enhance the economy. A facilitator was brought in and the results were good. The plan reflects the discussions and Mr. Mobley recommended looking for opportunities for action within the plan.

The plan has been presented to the Q-Life Board; they have endorsed it and asked that it be brought to the City of The Dalles and Wasco County for approval and adoption. The Q-Life Board will then instruct Mr. Mobley to form a subcommittee of users and providers to implement the plan.

Commissioner Hege stated that he sits on the Board of Q-Life; at the last meeting it was agreed to develop an action plan. He supports Mr. Mobley's idea to develop a specific action plan for things that realistically can be accomplished. He went on to say that there needs to be education to teach people how they can utilize the existing services; if we get more users, costs will decrease. He noted that there is a business with a store front in Hood River that does 75% of their business online; if we can get that model here, more people can grow their businesses. Commissioner Hege noted that adoption of the plan does not obligate the County in any way.

{{{Commissioner Hege moved to adopt the Wasco County Q-Life Broadband Plan as presented. Commissioner Kramer seconded the motion which passed unanimously.}}}

Agenda Item – Insurance Renewal Proposals

Insurance Agent Mike Courtney came forward to explain that the insurance proposal is basically the same as last year except for earthquake insurance. He stated that in the past the County has purchased an additional five million dollar earthquake policy in addition to the five million dollars in coverage provided in the basic policy. The cost for the extra insurance has risen significantly, he believes in part due to the earthquake damage experienced in Japan in 2012. He noted that the Oregon Coast is geologically similar to Japan's and experts expect a major quake off the coast in the next 30 years.

Mr. Courtney reported that the extra coverage cost \$5,000 last year and would cost \$30,000 this year. He stated that in his opinion a major earthquake would qualify for FEMA relief and it is not worth the additional cost to by the extra coverage.

Mr. Stone agreed with Mr. Courtney saying that the five million in coverage they already have could be used to leverage an additional fifteen million in a FEMA qualifying event. He noted that that is speculation on his part, but he recommends staying with the basic coverage and moving forward.

Mr. Courtney added that doing so would take \$30,000 off the quoted price of the insurance package.

Mr. Hege stated that he appreciates the detail in the insurance report as it offers an opportunity for the Board to review what is owned by the County and evaluate the need for the each item.

Chair Runyon said that he is inclined to take the recommendation of both the insurance representative and County Administrator in the matter of the extra earthquake insurance. Commissioner Kramer concurred.

{{{Commissioner Hege moved to approve the recommendation from Mr. Courtney to not include the extra five million dollars in earthquake coverage in the insurance package. Commissioner Kramer seconded the motion which passed unanimously.}}

Mr. Courtney went on to say that workers compensation reports have increased in frequency. He stated that many times a report is being filed unnecessarily; if

the employee does not seek medical attention it is not a reportable claim. He stated that he thinks it would be useful to provide some education to the department heads as to how to use the system. Mr. Stone invited Mr. Courtney to attend the July Management Team meeting to present. Chair Runyon pointed out that some individual meetings may be needed in addition to the group meeting.

Mr. Courtney said that SAIF has paid dividends beginning in 2007 – since that time they have given Wasco County over \$100,000. He expects another dividend will be paid soon. He went on to say that he recommends continuing to prepay the insurance premium which will save the County 4% in premium costs.

{{{Commissioner Kramer moved to approve the recommendations of Mr. Courtney for Policy 482892. Commissioner Hege seconded the motion which passed unanimously.}}}

Commissioner Hege asked if Mr. Courtney had considered other options. Mr. Courtney replied that he had and in his opinion this was the best.

Chair Runyon thanked Mr. Courtney for all the work he had put into the report.

Discussion Item – Summer BOCC Schedule

Chair Runyon added the BOCC summer session schedule to the discussion list suggesting that they cancel the first session in August and meet for the second session. He noted that not only will that give the Board a break but will allow Ms. White some time to catch up on some projects. August the 14th is still available for a session if the need arises.

*****The Board was in consensus to modify the BOCC schedule, eliminating the August 7th session from the calendar.*****

Ms. White reported that there is likely to be budget adjustments that will need to be done before July 1st and asked to set a special session for the afternoon of July 26th. She also asked that department heads look at their year-end budgets early enough to allow for adjustments to be made at a regular session.

Brief discussion ensued as to the best time to set a special session to ensure full attendance.

{{{Chair Runyon moved to approve a special session for July 26, 2013 at 4:00 p.m. Commissioner Hege seconded the motion which passed unanimously.}}}

Commission Call

Commissioner Kramer reported visiting Salem last Monday; he sat in on an 8 a.m. session for economic and community development at AOC. He also visited the Capital. He stated that he thinks all the commissioners should make an effort to visit both more frequently than they do.

Chair Runyon reported that he learned at a LPSCC meeting that insurance companies are cancelling insurance for people who have been jailed but not yet tried and convicted. That puts a burden on the public system to provide health care for those who would have otherwise been able to use private insurance to cover their health care costs. There is an amendment coming before the state legislature that would prevent cancellation of health insurance prior to conviction. He stated that he has already written to the AOC and several State Representatives; he added that he thinks the Board should support the amendment. He added that he encouraged the LPSCC members to bring issues to the Board if they think the Board can help by lending support or making connections.

At 11:30 a.m. Chair Runyon recessed the regular session to enter Executive Session for the purpose of consulting with counsel regarding current litigation. Members of the public were asked to leave and the press was instructed to not report on anything discussed during executive session other than the purpose of the session.

Chair Runyon reconvened the regular session at 11:45 a.m.

Commission Call Continued

Chair Runyon announced that at 6:00 p.m. the Wasco County Road Advisory Committee would be presenting at the Senior Center.

Mr. Stone stated that he would be vacationing the week of July 4th.

Commissioner Hege reported attending a CREA meeting last week; they were drafting a letter opposing legislation and wanted him to sign. He declined to do so.

Chair Runyon noted that at last night's MCCOG meeting he and Commissioner Kramer had opposed a motion that would have instituted 40-50% increased to building code fees. He added that the motion failed due to lack of a second, which he construed as silent vote concurring with his position that the planned increase was unfair and unreasonable.

Chair Runyon adjourned the session at 11:52 a.m.

Environmental Health Specialist John Zalaznik and Bruce Lumper from the DEQ entered the room asking that the session be reopened so the Board could consider an urgent matter.

Chair Runyon reopened the session at 11:53 a.m.

Mr. Zalaznik stated that recently retired Environmental Health Supervisor Glenn Pierce had also resigned his position on the Tri-County Hazardous Waste Steering Committee as the Wasco County representative and therefore Chair of the Committee. He and Mr. Lumper explained that there is some concern that the Public Health IGA may conflict with the Tri-County Hazardous Waste IGA and it is important that there not be a lapse in Wasco County's representation on the committee. They suggested that Mr. Zalaznik be appointed on an interim basis until the Board had an opportunity to select a permanent representative. Mr. Lumper expressed interest in being appointed to that position following his retirement from the DEQ in July.

Commissioner Hege asked the gentlemen to briefly outline the issues they feel will be created.

Mr. Zalaznik replied that with the separation, looking at the Committee bi-laws, they are not confident that they will have the necessary authority as a standalone entity that they have as an agency of the County.

Commissioner Hege responded that the Board needs to look at that.

*****After brief discussion the Board was in consensus to ask Mr. Zalaznik to return to appear before the Board at the July 26, 2013 special session at which time the Board would consider the temporary appointment of Mr. Zalaznik to the TCHWSC. They directed Ms. White to advertise the vacancy on the Committee and encouraged Mr. Lumper to apply.*****

Chair Runyon re-adjourned the session at 12:08 p.m.

Summary of Actions

Consensus

- Approve the Scope of Work presented for the Wasco County Economic Development Commission.
- Send the proposed letter of support for the Gate Creek Crossing project with an additional paragraph to be created by Commissioner Hege.
- Direct County Administrator Tyler Stone to contact that Oregon Department of Fish and Wildlife regarding the possibility of contracting with them for predator control services.
- Modify the Board of Commissioners' 2013 summer schedule, eliminating the August 21st session.
- Ask John Zalaznick to appear before the Board at the July 26, 2013 special session to be considered for a temporary appointment to the Tri-County Hazardous Waste Steering Committee and to have Ms. White advertise the position in order to find a permanent appointee.

Motions Passed


- Approve Order #13-122 in the matter of canceling delinquent personal property taxes.
- Approve Order #13-123 in the matter of canceling delinquent real property taxes.
- Approve the Intergovernmental Agreement between the political subdivision in Oregon of Wasco County, Sherman County and Gilliam County to create a public entity known as the North Central Public Health District.
- Approve ODOE Agreement #13-056.

- Approve the Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Wasco County with term dates amended to begin July 1, 2013 and terminate June 30, 2017.
- Approve Resolution #13-011 in the matter of the fiscal year 2013-2014 budget, tax levy and appropriations.
- Approve Order #13-124 in the matter of transferring \$25,000.00 from Health Grants Fund Transitional Services to Health Grants Fund Capital Eden System during Fiscal Year 2012-2013.
- Approve Resolution #13-012 in the matter of the dissovlement of the VA Bond Debt Service Fund #404.
- Approve the submission of the ODOT STF Application for funding for the Fiscal Years 2013-2015.
- Adopt the Wasco County Q-Life Broadband Plan as presented.
- Approve the recommendation from Mr. Courtney to not include the extra five million dollars in earthquake coverage in the insurance package.
- Approve the recommendations of Mr. Courtney for Policy 482892.
- Approve a special session for July 26, 2013 at 4:00 p.m.


WASCO COUNTY BOARD
OF COMMISSIONERS



Rod L. Runyon, Commission Chair



Scott Hege, County Commissioner



Steve Kramer, County Commissioner

**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JUNE 19, 2013**

DISCUSSION LIST

ACTION AND DISCUSSION ITEMS:

1. [Wasco County EDC](#) – Amanda Hoey
2. [Property Tax Write-off](#) – Linda Perkins
3. [Gate Creek Crossing Letter of Support](#) – Commissioner Hege/Commissioner
Kramer
4. [ODOE Agreement](#) – John Roberts
5. [MCF&R IGA](#) – Rick Eiesland
6. [Treasurer's Report](#)

ON HOLD:

1. Wasco County website improvement
2. USDA Cooperative Services Agreement (waiting for language clarification)

Discussion List Item
Wasco County EDC

- [Memo – Ms. Hoey](#)
- [Scope of Work](#)
- [Staff Report](#)
- [Draft – Strategic Plan](#)
- [Proposed 2014 EDC Calendar](#)

MEMORANDUM

Date: June 18, 2013

To: Wasco County Board of Commissioners

**From: Amanda Hoey, Wasco County Economic Development Commission
Coordinator**

Re: Strategic Action Plan

Overview

Wasco County Economic Development Commission staff was asked to provide an update on EDC activities as well as discussion on FY 2014 proposals.

Attached are the following materials as background for the discussion:

- 1) Staff report to the Board of County Commissioners on May and June activities
- 2) Proposed 2014 EDC meeting schedule
- 3) Overview of the *draft* summary for the strategic plan. This is the summary document derived from previous action plans and our current focus areas. It will be reviewed by the EDC in June and the final version used as the basis for the new implementation plan.
- 4) Scope of work for Fiscal Year 2014 contract for MCEDD services to the Economic Development Commission at the recommended level of \$35,000.

Based on recommended reduced funding at \$35,000, the EDC has established a plan to work with the proposed fund allocation to effectively deliver on our scope of work and make appropriate revisions to lessen impacts on staffing. The recommendations from staff and the EDC include:

- Reduce number of EDC meetings with the elimination of an August, December and January meeting. These are very busy seasons already for staff and EDC members and December and January can be difficult travel months due to weather. Reduction in the number of the meetings should allow for additional time on project development and implementation without significantly impacting the function of the EDC. The proposed calendar is attached.
- Revise the “Needs and Issues” process to focus on community readiness, projects that prepare a community for economic investments and projects the EDC can support through implementation or fundraising. This could be a positive modification to demonstrate the EDC’s direct impact for projects. We have also discussed ongoing engagement with the Regional Solutions Team to leverage their capacity to support projects on the list.
- Work with EDC members on their areas of interest to leverage staff capacity through committee assignments and direct project engagement.
- Long term: Seek opportunities to diversify the EDC’s funding.

The budget discussion aligns well with the timeline for the EDC’s update for our strategic action plan as the EDC seeks to develop a more robust implementation plan, focused around getting the County ready for economic development opportunities and pursuing those opportunities. The *draft summary* is attached.

Request to the Board of County Commissioners

- 1) Review the proposed revisions, including the FY 2014 calendar, as the EDC seeks to maintain a level of service in accordance with budget reductions.
- 2) Approve the scope of work (attached) for the final FY 2014 contract between MCEDD and the County to support the Wasco County Economic Development Commission staffing needs.
- 3) Approve establishing opportunities for at least quarterly presentations at Board of County Commissioner meetings by the EDC. Last year, at the Board's request, the EDC attendance was moved to an as-needed basis on action items. Part of the role of the EDC is to act in an advisory capacity to the Commission. To fulfill that role and keep the board informed of our activities, we would like to re-establish a set meeting schedule.

Wasco County Economic Development

Mid-Columbia Economic Development District (MCEDD) staff will work closely with the Wasco County Economic Development Commission (WCEDC) to execute the scope of work outlined below.

Scope of Work

1. **WCEDC CALENDAR:** At the beginning of the fiscal year, MCEDD will work with the WCEDC on the calendar of regularly scheduled meetings, keeping in mind the need to meet throughout the County. Commission meetings and special meetings will be arranged as needed. Prior to each meeting, staff will work with the WCEDC Chair to create and distribute a written agenda. Appropriate public notices will be distributed to the news media and meeting minutes will be taken to document Commission discussions and actions.
2. **NEEDS AND ISSUES:** The Needs and Issues process will be conducted in a timely manner to meet any federal or state guidelines and will focus on collaboration with community partners. As a part of the process, MCEDD will work with current project sponsors to determine project status. Additionally, a call for projects will be submitted to the County, the incorporated Cities, the Port, and other known entities within the County that might be seeking project funding. A critical part of the process is to work with project sponsors to be sure the need is expressed clearly and correctly and readiness to proceed noted. MCEDD will compile the list of projects and present it to the WCEDC for prioritization, inviting in local proposers to assist in the process. The list will ultimately be submitted to the Wasco County Board of Commissioners and the approved list added to the website.
3. **STRATEGIC PLAN:** An important part of any economic development project is the planning process. The current strategic plan will be updated to reflect the current status of Wasco County. MCEDD will work with the County Commission, WCEDC and local partners to create a relevant plan for the future. Once the plan is completed, copies of the plan will be distributed to key community partners and posted on the website.
4. **LONG TERM SCOPE OF WORK:** The long term scope of work will be directed by the strategic plan. MCEDD staff will create bi-monthly work plans focusing on reaching goals and targets established in the approved strategic plan.
5. **REPORT OF ACTIVITIES:** MCEDD staff will formally report to the Court on a quarterly basis about the activities of the WCEDC, progress of developing projects outlined in the strategic plan, and other significant economic development related issues or activities.
6. **INFORMATION AND REFERRAL:** MCEDD will serve as point of contact for Wasco County for economic development information requests and make referrals as needed to community partners. All project leads specific to Wasco County will remain confidential, limited to those who need to know, unless the WCEDC determines there to be a strategic advantage in a wider sharing of information. To provide current and accessible information the WCEDC website will be maintained and updated. Lists of funding sources and grant writers will be made available to the WCEDC. The project lead will represent the County, whenever possible, at economic development related activities in the region.
7. **ECONOMIC DEVELOPMENT ASSISTANCE:** MCEDD will work with the WCEDC and partners in the County to ensure all efforts are made to provide assistance. This

element of the scope of work may be the largest as opportunities arise in the County that require personal assistance for job generating activities or addressing infrastructure and community needs. Under this element, MCEDD will facilitate discussions and efforts that consider how the WCEDC can encourage, support and help foster a business climate that attracts private sector investments and job creation in the County.

Budget Form and Narrative

The majority of the cost for this project is personnel to carry out the scope of work.

Contractor Expenses:

Personnel

Salary	\$ 24,300
Other Payroll Expenses	<u>\$ 8,450</u>
Total Personnel Expenses	\$ 32,750

Supplies/Services

Travel	\$ 500
Supplies	\$ 200
Communication/Building	\$ 500
Miscellaneous/Indirect	<u>\$ 1,050</u>
Total Supplies/Services	\$ 2,250

Total Contractor Expenses \$35,000

Cash, fees, in-kind donations, and other funding sources:

We anticipate additional funding support for Wasco County communities related to economic development assistance activities as we assist in securing funding for local projects. In addition, MCEDD will provide individual representation for Wasco County through its various memberships.

Evaluation

The performance of this contract can be based on the timeliness and quality of the project deliverables:

- Meeting calendar set early in the contract with agendas, public notices, minutes, and appropriate follow-up as directed by the WCEDC.
- A prioritized Needs and Issues Project List that represents the community’s funding needs and fulfills any federal and state requirements.
- An updated Wasco County Economic Development Action Plan (Strategic Plan) created with community input.
- Progress reports to Wasco County Board of Commissioners including a summary of information and referral requests, progress on the long term scope of work, efforts and activities that address private sector investment and job creation and economic development assistance provided by MCEDD staff.
- A report at the end of the contract period summarizing activities undertaken during the period.

Wasco County Economic Development Commission STAFF REPORT

Prepared for June 19, 2013 meeting with the Wasco County Board of Commissioners by
Amanda Hoey, EDC Staff

EDC Activities- May and June 2013

- Staff prepared business recruitment packets for targeted outreach. In addition, staff worked with an EDC Commission member to develop an overview of financing options for business outreach to a company in Utah to discuss relocation options to Wasco County, Oregon.
- Provided support for a company seeking to work with the County on financing opportunities. Coordinated with the State of Oregon Business Innovation and Trade Division regarding financing for Wasco County companies.
- Staff responded to information requests from our Business Development Officer (BDO) with the State of Oregon Business Development Department regarding key industry activity, business opportunities and trends and challenges. Staff, the BDO and the Port of The Dalles discussed opportunities for Department support of local efforts and priorities.
- Staff provided statistical data regarding County employment and contacts to local employers in preparation for congressional delegates and other visits during discussions of proposed expansions.

Needs and Issues Project Assistance

Staff assistance is primarily provided for smaller jurisdictions and priority projects listed on our Needs and Issues list.

- Bike Hub (#7 Infrastructure): Staff provided information about the Bikes Belong Community Partnership Grant to the City of Mosier. While there are restrictions to the funding, an opportunity offered through the grant is funding of striping. The City is currently engaged in an analysis to update their Transportation Growth Management to address a bike route through town. Information on the funding source was also provided to the CGCC Small Business Development Center as the SBDC was working on a project with downtown The Dalles to increase bike parking options.
- Barlow/Wamic Water (#10 Technical Assistance): The EDC's April meeting brought together state agency leads to identify potential resources to support Barlow and Wamic. The Regional Solutions Team coordinated a follow up call to move the project forward with the following next steps identified:
 - Further discussion will take place regarding the water rights for well #7 and whether a transfer is needed to serve municipal beneficial uses
 - Barlow and Wamic need to work together to better identify the working and funding relationship between the two entities. An intergovernmental agreement may be needed to demonstrate the agreement between the two parties. *This may be a support role for the EDC.*
 - Wamic needs to articulate their safe drinking water needs, and the options/alternatives for meeting these needs.
 - Oregon Health Authority circuit rider program may be able to support with up to 10 hours of engineering.
 - Financing will be explored through Water Resources Department, Infrastructure Finance Authority and USDA-RD

- Port Wetland Regulatory Streamlining (#2 Technical Assistance): Staff attended the first two wetland technical advisory meetings.
- Room to Read Library Expansion (#8 Technical Assistance): Staff participated in the library expansion committee as they pursue fundraising efforts for the Room to Read project.
- Auditorium Theater Restoration- Civic Auditorium (#7 Technical Assistance): Staff provided information on grant opportunities through the Kinsman Foundation Historical Preservation grants.

Organizational

- Hosted EDC meetings in May and scheduled for June (June 20). Items include/d a review of the Needs and Issues process and the strategic action plan summary, discussion on GIS long term support, decisions on the 2014 calendar and committee and EDC member updates.
- Contacted individuals regarding the EDC vacancy for position 1 (Northern). Due June 30.
- Staff (Amanda Hoey) will attend the Regards to Rural conference and participate in discussions on Rural Wealth Creation and the Oregon Rural Development Council. Staff (Carrie Pipinich) will attend the Oregon Economic Development Association summer conference.

Regional

- Submitted an Investing in Manufacturing Communities proposal to the Economic Development Administration. This funding allows for strategy development to support manufacturers working in autonomous systems. The opportunity could provide significant economic advantage for local businesses and competitive advantage to Wasco County and the bi-state region for business development. We anticipate hearing the results by the end of the federal fiscal year (September 30, 2013).

Requested Funds: \$135,000 from EDA

Scope of Work: Develop and complete a bi-state strategic implementation plan to support growth of autonomous system manufacturing businesses in the Columbia River Gorge through:

- 1) Mapping the supply chain and enhancing connectivity of local manufacturers and their suppliers through existing industry associations.
- 2) Developing new market opportunities for autonomous systems manufacturers in composites, food processing and further UAS opportunities. (Led by WSU)
- 3) Fostering partnerships for a robust higher education network that can support an applied manufacturing research center.
- 4) Providing education and outreach to manufacturers to focus on quality systems.
- 5) Aligning local resources and conduct an assessment of permitting and infrastructure requirements to support autonomous systems manufacturers.



Wasco County Economic Development Commission 2013 STRATEGIC PLAN SUMMARY

VISION : Wasco County and its communities are ***economically-robust*** with meaningful employment opportunities for all residents. Public- private cooperation and partnerships work together for economic health and to provide a positive business atmosphere for all.

MISSION: Cultivate ***economic and business development*** in Wasco County.

ROLE: Accomplish countywide economic development objectives. As an advisory commission to the Wasco County Board of Commissioners, provide the following services:

1. Act as an information source for communities, the County, employers and residents about economic development opportunities ;
2. Provide advice and guidance to the Wasco County Board of Commissioners on countywide economic development and quality of life issues for citizens at the grass roots level; and,
3. Be a forum for citizens to request assistance from the Board of Commissioners on accomplishing economic development projects and solving economic development problems.



Economic Ecosystem: In supporting economic and business development in Wasco County, we take a holistic view of the economic ecosystem, recognizing the interplay between the business and regulatory environment, adequate infrastructure, workforce and education, innovation capacity, available financial capital, and the natural environment. The following goals reflect that view.



GOAL #1: Information Source

Serve as an information source about and for economic development in Wasco County for use by companies, site selectors, municipalities and others.

Objectives

- Serve as a point of contact for companies and site selectors seeking information about doing business in Wasco County.
- Maintain information about commercial zones and available industrial land in Wasco County.
- Maintain up-to-date demographic and economic information about Wasco County.
- Provide information for companies seeking financing to grow businesses in the County and connection to appropriate state and federal resources.
- Statistically track the county's industry mix over time and maintain a list of largest employers in the county.
- Maintain easily accessible information on the EDC website of resources available to support businesses growing and expanding in the County.

GOAL #2: Business Support and Diversification

Support efforts to retain and expand existing businesses in the County. Support development of new business and industry that will provide family wage opportunities for existing residents.

Objectives

- Identify the areas for greatest economic growth opportunity in Wasco County, focusing to existing assets in the county.
- Support value added agriculture efforts and partner with organizations to further grow these opportunities in Wasco County.
- Facilitate development of new industry based upon identified areas for growth.
- Provide information regarding opportunities for growth and expansion in the County. Target recruitment efforts tailored to this information.
- Identify and address barriers to business growth, including regulatory concerns, workforce challenges and other issues.
- Partner with statewide efforts in recruitment, export assistance and other efforts to leverage resources.



GOAL #4 Coordination Activities

Serve as a forum for citizens and businesses to request support in accomplishing economic development projects and solving economic development problems.

Objectives

- Provide advice and guidance on countywide economic development and quality of life issues from citizens and businesses at the grass roots level.
- Maintain a clear working relationship with the Board of County Commissioners on work being undertaken by the EDC and support for EDC activities.
- Collaborate closely with economic development partners throughout the County. Provide support for local governments engaged in economic development activities in the County.
- Ensure a membership on the EDC representative of the entirety of Wasco County.

GOAL #5: Ensure Solid Footing for Activities

Develop a countywide inventory of infrastructure projects of economic importance. Support projects on the Inventory that improve Wasco County's business climate and competitiveness.

Objectives

- Annually assess and prioritize projects in the county, based on their potential to support economic growth.
- Support priority projects listed on the inventory.
- Provide information on financing opportunities for projects, including grants and loans.
- Connect projects to financing through appropriate tools , such as the Agora Investment Platform.

GOAL #6: Organization Stability

Ensure a stable organization capable of addressing and responding to economic opportunities in Wasco County.

Objectives

- Analyze EDC organizational structure and financial contributions to ensure long term stability.
- Develop an annual Strategic Action Plan.
- Annually measure the success of initiatives and projects undertaken by the EDC and make adjustments as necessary.
- EDC acts as a vehicle for Wasco County to pursue economic development activities and operates with the final approval of the Board of County Commissioners.

Wasco County Economic Development Commission

**515 East Second Street
The Dalles, OR 97058**

**Phone: (541) 296-2266
Fax: (541) 296-3283**



**Wasco County Economic Development Commission
Proposed Calendar for FY 2014**

Meetings generally third Thursdays, from 10 a.m. to noon, unless otherwise noted

July 18, 2013: Committee work, The Dalles

(no meeting in August)

September 19, 2013: Finalize Plan and Needs and Issues process, Mosier

October 17, 2013: Begin revised Needs and Issues Process, The Dalles

November 21, 2013: Complete revised Needs and Issues Process, Dufur

(no meetings in December and January)

February 20, 2014: The Dalles

March 20, 2014: Maupin

April 17, 2014: Tygh Valley

May 15, 2014: Dufur

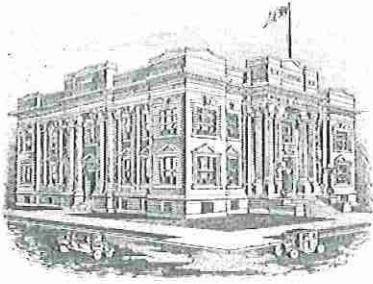
June 19, 2014: Mosier

Meeting structure:

Following the completion of the revised needs and issues process, meetings will rotate between communities. This rotation will allow focus on individual projects and provide a presence for the EDC throughout the County.

Discussion List Item
Property Tax Write-offs

- [Assessors Memo for Delinquent Personal Property Taxes](#)
- [List of Delinquent Personal Property Taxes](#)
- [Order #13-122 Cancelling Delinquent Personal Property Taxes](#)
- [Assessor's Memo for Delinquent Real Property Taxes](#)
- [List of Delinquent Real Property Taxes](#)
- [Order #13-123 Cancelling Delinquent Real Property Taxes](#)



WASCO COUNTY

Dept. of Assessment & Tax

511 WASHINGTON ST # 208
THE DALLES, OREGON 97058-2237

Assessment (541) 506-2510

Tax (541) 506-2540

Fax (541) 506-2511

TIM R. LYNN
ASSESSOR / TAX COLLECTOR

DONNA MOLLET
CHIEF DEPUTY ASSESSOR

DARLENE LUFKIN
CHIEF APPRAISER

SYLVIA LOEWEN
CHIEF TAX DEPUTY

DATE: June 13, 2013

TO: Wasco County Board of County Commissioners

FROM: Tim R. Lynn
Wasco County Assessor & Tax Collector
By Linda Perkins, Tax Deputy
LP

SUBJECT: Cancelling Personal Property Taxes

I am requesting the Wasco County Board of County Commissioners for an Order Cancelling Delinquent Property Taxes, pursuant to ORS 311.795(3). Said ORS authorizes the Wasco County Board of County Commissioners to cancel all delinquent personal property taxes and the interest and penalties thereon, if the total is less than \$5.00.

Please find attached a list of personal property accounts that meet this criterion.

ASMT YR 2012 TAX YR 2012 MOBILE
 REF 71923 LINDLEY STEVEN J
 Batch & Amt 6915 WELLS RD
 N .00 THE DALLES, OR 97058
 Mo I/D Year
7 I 2013

TAX PAYMENT ENTRY
 MAP# 1N 12E 15 1300 00
 CODE 95 REAL 1007

COMMENTS

YEAR	TAX AMOUNT	- TAX PAID	= TAX DUE	+ INT/-DIS	= TOTAL DUE	S	M	J
2010	338.98	338.98				S		
2011	347.91	347.91				S		J
2012	359.97	358.37	1.60	.04	1.64	S		

FEES:

TOT:	1046.86	1,045.26	1.60	.04	1.64				
Payor	Typ	Chk	Amount	Year	Date	Int One	Int Two	Discount	Rcpt#
LINDLEY STEV	SP	Y			61213				

I-PR 2-SR 3-EN 9-FE 10-RC 11-TR 12-HS 14-FO 15-M5 16-JV 17-AS 20-CM 21/2-PR/NX

ASMT YR 2012 TAX YR 2012 MOBILE
 REF 71512 MICHEL MIRIAM E
 Batch & Amt 750 DIVISION ST #214
 N .00 THE DALLES, OR 97058
 Mo 1/D Year
7 I 2013

TAX PAYMENT ENTRY
 MAP# 2N 13E 29A 300 00
 CODE 97 REAL 1915

COMMENTS

YEAR	TAX AMOUNT	- TAX PAID	= TAX DUE	+ INT/-DIS	= TOTAL DUE	S	M	J
2011	485.53	485.53				S		
2012	466.46	464.33	2.13	.06	2.19	S		

FEES:

TOT:	5584.12	5,581.99	2.13	.06	2.19				
Payor	Typ	Chk	Amount	Year	Date	Int One	Int Two	Discount	Rcpt#
MICHEL MIRIA	SP	Y			61213				

I-PR 2-SR 3-EN 9-FE 10-RC 11-TR 12-HS 14-FO 15-M5 16-JV 17-AS 20-CM 21/2-PR/NX

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF CANCELING DELINQUENT) ORDER
PERSONAL PROPERTY TAXES.) #13-122

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That ORS 311.795(3) authorizes a Board of Commissioners to cancel all delinquent personal property taxes and the interest and penalties thereon if the total is less than \$5.00; and

IT FURTHER APPEARING TO THE BOARD: That the Wasco County Department of Assessment and Tax has requested by the attached and by this reference incorporated herein memorandum that the Board of Commissioners cancel the listed personal property taxes.

////

////

1 - ORDER

NOW, THEREFORE, IT IS HEREBY ORDERED: That the attached list of personal property tax accounts amounting to less than \$5.00 on June 13, 2013, be canceled effective June 19, 2013.

DATED this 19th day of June, 2013.

WASCO COUNTY BOARD
OF COMMISSIONERS

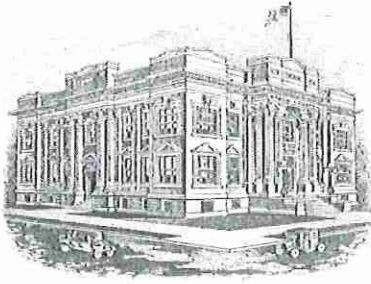
Rod Runyon, Commission Chair

Scott C. Hege, County Commissioner

Steve Kramer, County Commissioner

APPROVED AS TO FORM:

Eric J. Nisley
Wasco County District Attorney



WASCO COUNTY

Dept. of Assessment & Tax

511 WASHINGTON ST # 208
THE DALLES, OREGON 97058-2237

Assessment (541) 506-2510

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DONNA MOLLET
CHIEF DEPUTY ASSESSOR

DARLENE LUFKIN
CHIEF APPRAISER

SYLVIA LOEWEN
CHIEF TAX DEPUTY

DATE: June 13, 2013

TO: Wasco County Board of County Commissioners

FROM: Tim R. Lynn
Wasco County Assessor & Tax Collector
by Linda Perkins, Tax Deputy
LP

SUBJECT: Cancelling Property Taxes

I am requesting the Wasco County Board of County Commissioners for an Order Cancelling Delinquent Property Taxes, pursuant to ORS 311.795(2). Said ORS authorizes the Wasco County Board of County Commissioners to cancel all delinquent real property taxes and the interest and penalties thereon, if the total is less than \$5.00.

Please find attached a list of real property accounts that meet this criterion. Please be aware that the accounts that have been lined off this list represent accounts in which this is the total tax amount. Therefore, these accounts will go through the foreclosure process.

6/14/13
11:24:45

LEE

Wasco County
TAX MISCELLANEOUS PRINTS

TCOWPFR
Page 1

OWNERS WITH OPEN BALANCES

ACCOUNT #	OWNER	YEAR	TAX AMT	INTEREST	TOTAL DUE
16992	BENDER JEAN H 1017 MINOR AVE #1403 SEATTLE, WA 98104	2012	MAP: 2N 12E 17 3900 .62	.01	.63
			FEEES: :		
			TOTAL DUE:		.63
7347	BOTTS DENNIS C/O BOTTS MILTON D 4590 ORCHARD RD THE DALLES, OR 97058	2012	MAP: 1N 13E 20 500 3.19	.17	3.36
			FEEES: :		
			TOTAL DUE:		3.36
15022	BOTTS JEFFREY & PAMELA PO BOX 358 WELCHES, OR 97067	2012	MAP: 6S 16E 36DB 100 .60	.01	.61
			FEEES: :		
			TOTAL DUE:		.61
12327	BUCK HOLLOW LLC 660 NE CHURCH ST DUFUR, OR 97021	2012	MAP: 4S 14E 2600 .33	.02	.35
			FEEES: :		
			TOTAL DUE:		.35
14751	CHAMBERLAIN CHRISTIE E 261 HARVARD PLACE MEDFORD, OR 97504	2012	MAP: 2N 12E 12BA 300 .60	.01	.61
			FEEES: :		
			TOTAL DUE:		.61
7996	CLEAR DAVID N & BOBBI K 652 SHERMAN DR THE DALLES, OR 97058	2012	MAP: 1N 13E 1DA 3600 2.10	.03	2.13
			FEEES: :		
			TOTAL DUE:		2.13
12331	CONF TRIBES OF WARM SPRINGS RESERVATION	2012	MAP: 4S 14E 32 100 3.54	.19	3.73

6/14/13
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Wasco County
TAX MISCELLANEOUS PRINTS

TCOWPFR
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OWNERS WITH OPEN BALANCES

ACCOUNT #	OWNER	YEAR	TAX AMT	INTEREST	TOTAL DUE
PO BOX 1329	WARM SPRINGS, OR 97761-1329				
				FEEES: :	
				TOTAL DUE:	3.73
13283	COOK HELEN L 950 POMONA #172 THE DALLES, OR 97058	2012	MAP: 2N 13E 32AB 9400 .30	.00	.30
				FEEES: :	
				TOTAL DUE:	.30
8399	DAVIS LARRY L				
PO BOX 564	POMEROY, WA 99347				
				FEEES: :	
				TOTAL DUE:	4.75
12900	DAVIS STEVE & CARRIE 44403 N HWY 97 MADRAS, OR 97741	2012	MAP: 8S 15E 2200 .96	.01	.97
				FEEES: :	
				TOTAL DUE:	.97
12904	DAVIS STEVE & CARRIE 44403 N HWY 97 MADRAS, OR 97741	2012	MAP: 8S 15E 3200 .46	.01	.47
				FEEES: :	
				TOTAL DUE:	.47
1325	DIETZ ANTONE M 4555 BASALT ST W THE DALLES, OR 97058	2012	MAP: 2N 13E 17BD 1900 .58	.01	.59
				FEEES: :	
				TOTAL DUE:	.59
8151	DOBBS RAYLINE 2324 E 16TH ST THE DALLES, OR 97058	2012	MAP: 1N 13E 11AB 2400 .44	.01	.45
				FEEES: :	
				TOTAL DUE:	.45
994	DONIVAN MICHAEL B & ANITA M 6154 CHERRY HGTS RD	2012	MAP: 1N 12E 11D 1100 .17	.00	.17

6/14/13
11:24:45

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Wasco County
TAX MISCELLANEOUS PRINTS

TCOWPFR
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OWNERS WITH OPEN BALANCES

ACCOUNT #	OWNER	YEAR	TAX AMT	INTEREST	TOTAL DUE
	THE DALLES, OR 97058				
				FEEES: :	
				TOTAL DUE:	.17
13458	EDWARDS JOHN & SHANNON 20328 FERVIEW RD WEST LINN, OR 97068-9256	2012	MAP: 2N 12E 30 900 2.75	.04	2.79
				FEEES: :	
				TOTAL DUE:	2.79
13536	EDWARDS JOHN & SHANNON 20328 FERVIEW RD WEST LINN, OR 97068-9256	2012	MAP: 2N 12E 30 1000 .51	.01	.52
				FEEES: :	
				TOTAL DUE:	.52
377	EDWARDS JOHN W & SHANON S 20328 FERVIEW RD WEST LINN, OR 97068-9256	2012	MAP: 2N 12E 30 800 1.11	.01	1.12
				FEEES: :	
				TOTAL DUE:	1.12
7445	ELLETT DONALD D & CAROLYN R 5044 CHERRY HGTS RD THE DALLES, OR 97058	2012	MAP: 1N 13E 5B 200 3.19	.17	3.36
				FEEES: :	
				TOTAL DUE:	3.36
33	ERSPAMER ROBERT P & SERENA M 204 OAK ST HOOD RIVER, OR 97031	2012	MAP: 2N 11E 1CB 400 3.74	.05	3.79
				FEEES: :	
				TOTAL DUE:	3.79
11584	FLECKER DAVID BEASLEY BARBARA 10655 E OAK CREEK TRL CORNVILLE, AZ 86325	2012	MAP: 8S 17E 5BA 1400 .73	.01	.74
				FEEES: :	
				TOTAL DUE:	.74
17677	FRIENDS OF THE COL GORGE LAND TRUST C/O T-MOBILE USA INC	2012	MAP: 2N 11E 1DB 100 L01 1.91	.10	2.01

6/14/13
11:24:45

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Wasco County
TAX MISCELLANEOUS PRINTS

TCOWPFR
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OWNERS WITH OPEN BALANCES

ACCOUNT #	OWNER	YEAR	TAX AMT	INTEREST	TOTAL DUE
12920	ATTN PROP MGT POO2446A/MOSIER 12920 SE 38TH ST BELLEVUE, WA 98006				
				FEEES: :	
				TOTAL DUE:	2.01
12629	HARDER DAVID C 6107 SE 21ST AVE PORTLAND, OR 97202	2012	MAP: 6S 14E 1600 A05 3.47	.05	3.52
				FEEES: :	
				TOTAL DUE:	3.52
12188	ANDERSON KENNETH H % HARMON MARK ET AL PO BOX 351 MAUPIN, OR 97037	2012	MAP: 5S 14E 5AA 400 1.68	.02	1.70
				FEEES: :	
				TOTAL DUE:	1.70
15802	HART ROBERT A ORLOFF SUSAN L 11312 SW RIVERWOOD RD PORTLAND, OR 97219	2012	MAP: 2N 12E 2D 1000 1.44	.08	1.52
				FEEES: :	
				TOTAL DUE:	1.52
7356	JOHNSON GREGORY L & KIMBERLY A 3050 THREE MILE RD THE DALLES, OR 97058	2012	MAP: 1N 13E 23 700 .10	.00	.10
				FEEES: :	
				TOTAL DUE:	.10
13044	JOHNSON JAN D & JOANNA M PO BOX 250 CLACKAMAS, OR 97015	2012	MAP: 5S 12E 30 500 .65	.03	.68
				FEEES: :	
				TOTAL DUE:	.68
13662	KEYS TYLER W 270 WOODCREST RD	2012	MAP: 2N 12E 12BA 200 1.44	.08	1.52

OWNERS WITH OPEN BALANCES

ACCOUNT #	OWNER	YEAR	TAX AMT	INTEREST	TOTAL DUE
KEY BISCAYNE, FL 33149					
				FEEES: :	
				TOTAL DUE:	1.52
11528	MAGILL JOHN B RT MAGILL JUDY L RT 5707 E 32ND ST LOT 633 YUMA, AZ 85365 1240	2012	4.10	.22	4.32
				FEEES: :	
				TOTAL DUE:	4.32
8382	MAHN KATHY M 312 W 23RD ST THE DALLES, OR 97058	2012	.05	.00	.05
				FEEES: :	
				TOTAL DUE:	.05
11608	MAURER MARY REV TRUST PO BOX 9 ANTELOPE, OR 97001	2012	.11	.00	.11
				FEEES: :	
				TOTAL DUE:	.11
12463	PEARCE ROGER L & RHONDA L PO BOX 374 MAUPIN, OR 97037	2012	.08	.00	.08
				FEEES: :	
				TOTAL DUE:	.08
10731	POWELL CHAD & RENEE PO BOX 268 DUFUR, OR 97021	2012	3.69	.05	3.74
				FEEES: :	
				TOTAL DUE:	3.74
10732	POWELL CHAD & RENEE PO BOX 268 DUFUR, OR 97021	2012	3.48	.05	3.53
				FEEES: :	
				TOTAL DUE:	3.53
16766	RODAKOWSKI SY C/O RODAKOWSKI BRAD	2012	.85	.01	.86

OWNERS WITH OPEN BALANCES

ACCOUNT #	OWNER	YEAR	TAX AMT	INTEREST	TOTAL DUE
	19875 SW MILITARY LN BEAVERTON, OR 97007-8731				
				FEEES: :	
				TOTAL DUE:	.86
16767	RODAKOWSKI SY C/O RODAKOWSKI BRAD 19875 SW MILITARY LN BEAVERTON, OR 97007-8731	2012	MAP: 6S 16E 36AC 2002 .18	.00	.18
				FEEES: :	
				TOTAL DUE:	.18
16768	RODAKOWSKI SY C/O RODAKOWSKI BRAD 19875 SW MILITARY LN BEAVERTON, OR 97007-8731	2012	MAP: 6S 16E 36DB 2901 .96	.01	.97
				FEEES: :	
				TOTAL DUE:	.97
812	ROWENA DELL HOME OWNERS ASSN 6845 OAKBROOK LN THE DALLES, OR 97058	2012	MAP: 2N 12E 3 600 .42	.01	.43
				FEEES: :	
				TOTAL DUE:	.43
816	ROWENA DELL HOME OWNERS ASSN 6845 OAKBROOK LN THE DALLES, OR 97058	2012	MAP: 2N 12E 3C 2000 .09	.00	.09
				FEEES: :	
				TOTAL DUE:	.09
822	ROWENA DELL HOME OWNERS ASSN 6845 OAKBROOK LN THE DALLES, OR 97058	2012	MAP: 2N 12E 3C 3600 .31	.00	.31
				FEEES: :	
				TOTAL DUE:	.31
830	ROWENA DELL HOME OWNERS ASSN 6845 OAKBROOK LN THE DALLES, OR 97058	2012	MAP: 2N 12E 3C 900 .09	.00	.09
				FEEES: :	
				TOTAL DUE:	.09
1062	ROWENA DELL HOME OWNERS ASSN 6845 OAKBROOK LN	2012	MAP: 2N 12E 3C 1900 .06	.00	.06

6/14/13
11:24:45

LEE

Wasco County
TAX MISCELLANEOUS PRINTS

TCOWPFR
Page 7

OWNERS WITH OPEN BALANCES

ACCOUNT #	OWNER	YEAR	TAX AMT	INTEREST	TOTAL DUE
	THE DALLES, OR 97058			FEEES: : TOTAL DUE:	.06
829	ROWENA DELL WATER SYSTEM 6845 OAKBROOK LN THE DALLES, OR 97058	2012	MAP: 2N 12E 3C 1300 .29	.00	.29
				FEEES: : TOTAL DUE:	.29
5179	SCHMIDT HERBERT E PO BOX 1294 THE DALLES, OR 97058	2012	MAP: 1N 13E 4AA 3800 .82	.01	.83
				FEEES: : TOTAL DUE:	.83
12199	SHANIKO CORP C/O PAMPLIN R B CORP PO BOX 1 DUNDEE, OR 97115	2012	MAP: 6S 16E 36 500 3.77	.05	3.82
				FEEES: : TOTAL DUE:	3.82
16757	TENOLD RICHARD & KAY PO BOX 367 LONG BEACH, WA 98631-0367	2012	MAP: 1N 13E 11BA 1042 1.80	.10	1.90
				FEEES: : TOTAL DUE:	1.90
16758	TENOLD RICHARD & KAY PO BOX 367 LONG BEACH, WA 98631-0367	2012	MAP: 1N 13E 11BA 1043 1.80	.10	1.90
				FEEES: : TOTAL DUE:	1.90
1759	TOBIE GENE L & CLAUDIA L 21199 SW MARTINAZZI AVE TUALATIN, OR 97062-9386	2012	MAP: 2N 13E 29CC 600 3.28	.17	3.45
				FEEES: : TOTAL DUE:	3.45

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF CANCELING) ORDER
DELINQUENT REAL PROPERTY TAXES.) #13-123

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That ORS 311.795(2) authorizes a Board of Commissioners to cancel all delinquent real property taxes and the interest and penalties thereon if the total is less than \$5.00; and

IT FURTHER APPEARING TO THE BOARD: That the Wasco County Department of Assessment & Tax has requested by the attached and by this reference incorporated herein memorandum that the Board of Commissioners cancel the listed real property taxes.

////

////

1 - ORDER

NOW, THEREFORE, IT IS HEREBY ORDERED: That the attached list of real property tax accounts amounting to less than \$5.00 on June 13, 2013, be canceled effective June 19, 2013.

DATED this 19th day of June, 2013.

WASCO COUNTY BOARD
OF COMMISSIONERS

Rod Runyon, Commission Chair

Scott C. Hege, County Commissioner

Steve Kramer, County Commissioner

APPROVED AS TO FORM:

Eric J. Nisley
Wasco County District Attorney

Discussion List Item
Gate Creek Crossing Project
Letter of Support

- [Barlow Ranger District Comment Request](#)
- [Gate Creek Crossing Project](#)
- [Background Email – Commissioner Hege](#)
- [Letter of Support](#)



United States
Department of
Agriculture

Forest
Service

Mt. Hood National Forest

Barlow Ranger District
780 NE Court Street
Dufur, OR 97021
541-467-2291
FAX 541-467-2271

File Code: 1950

Date: May 21, 2013

Dear Interested Citizens,

The Barlow Ranger District on the Mt. Hood National Forest has identified you as an individual, agency, or organization that might be interested in commenting on our proposal to enhance the Rock Creek Off-Highway Vehicle (OHV) location by creating a defined and properly engineered trail system over Gate Creek. The Rock Creek OHV location is accessed by the 4800 Road. The legal description of the proposed routes is T4S, R10-11E in Wasco County, Oregon.

Project Overview

The connecting trail from the Gate Creek Staging Area to the Forest Service Road (FSR) 4830 Motorized Mixed Use trail/road would be constructed. The trail would be 50-inches wide with a gross weight rating of 800 pounds or less and would be built over two crossings to bypass Gate Creek. The connecting trail leading to the main trail system would follow existing FSR 4830-011 to FSR 4830. This trail would be an extension of Forest Service Trail #921. Two channel crossings would be placed adjacent to the Gate Creek riparian area where it runs under FSR 48 just beyond milepost 3. Overall, the project would add 0.8 miles of newly designated OHV trail and 0.2 miles of new mixed-use along FSR 4830. The total area of disturbance would be 3.0 acres.

A draft Decision Memo for this project is now complete. It is available on the Forest website, <http://www.fs.usda.gov/goto/mthood/projects>. If you do not have access to the internet, please notify Jennie O'Connor Card at 541-352-1255, if you would like us to send you a copy of the draft Decision Memo.

Field Trip

During this comment period, we will be hosting a field trip to walk the proposed trail location. Please meet us at the Barlow Ranger District (780 NE Court Street in Dufur, OR) on June 10, 2013 at 10AM. We will drive to the project location following a brief introduction. Please be dressed to take a walking tour, and bring lunch and water. The tour will be completed no later than 2:00PM. If you are planning to attend, please RSVP to Will Decker at (541) 467-5160 by June 4, 2013 so we can be prepared with the proper transportation and equipment.

Opportunity for Public Comment

This project is still in the process of being completed and no decision has been made yet. The Forest is requesting your comments on this project to help guide the final decision. Upon completion of the Decision Memo, there will be no further public comment period. As such, this 30-day comment period represents the final pre-decisional opportunity for public review for the project.



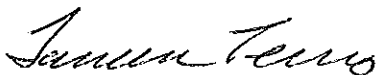
This comment period is being provided pursuant to the March 19, 2012, judicial ruling in *Sequoia ForestKeeper v. Tidwell*, order issued by the U.S. District Court for the Eastern District of California and follows a scoping letter issued on December 5, 2011. Comments must be received or postmarked within 30 days of the date that notice for this comment period is published in *The Oregonian*. If the comment period ends on a Saturday, Sunday or federal holiday the comment period shall be extended to the close of business of the next federal working day. In order to have standing to appeal a decision under 36 CFR 215, comments must be submitted during this 30-day comment period. Comments must be signed, or in the case of electronic or telephone submissions, commenters must verify their identity upon request to be eligible to appeal.

Comments received in response to this solicitation, including names and addresses of those who comment, will be considered part of the public record for this project, available for public inspection, and released if requested under the Freedom of Information Act.

Please send your written comments to: Janeen Tervo, Acting District Ranger, c/o Will Decker, Barlow Ranger District, 780 NE Court Street; Dufur, OR 97021; FAX: (541) 467-2271. You may also hand-deliver your comments to the above address during normal business hours which are 8:00 a.m. to 11:30 a.m. and 12:30 p.m. to 4:30 p.m. Monday through Friday, excluding federal holidays. Electronic comments may be submitted to comments-pacificnorthwest-mthood-barlow@fs.fed.us in a format such as an e-mail message, plain text (.txt), rich text format (.rtf), or Word (.doc). All those who comment will remain on our mailing list and receive future updates on this proposal.

If you have any questions concerning this proposal, please contact Jennie O'Connor Card at (541) 352-1255 or jennieoconnorcard@fs.fed.us; or Will Decker at (541) 467-5160 or wgdecker@fs.fed.us. Thank you for your continuing interest and participation in this process.

Sincerely,



JANEEN TERVO
Acting District Ranger

GATE CREEK CROSSING PROJECT

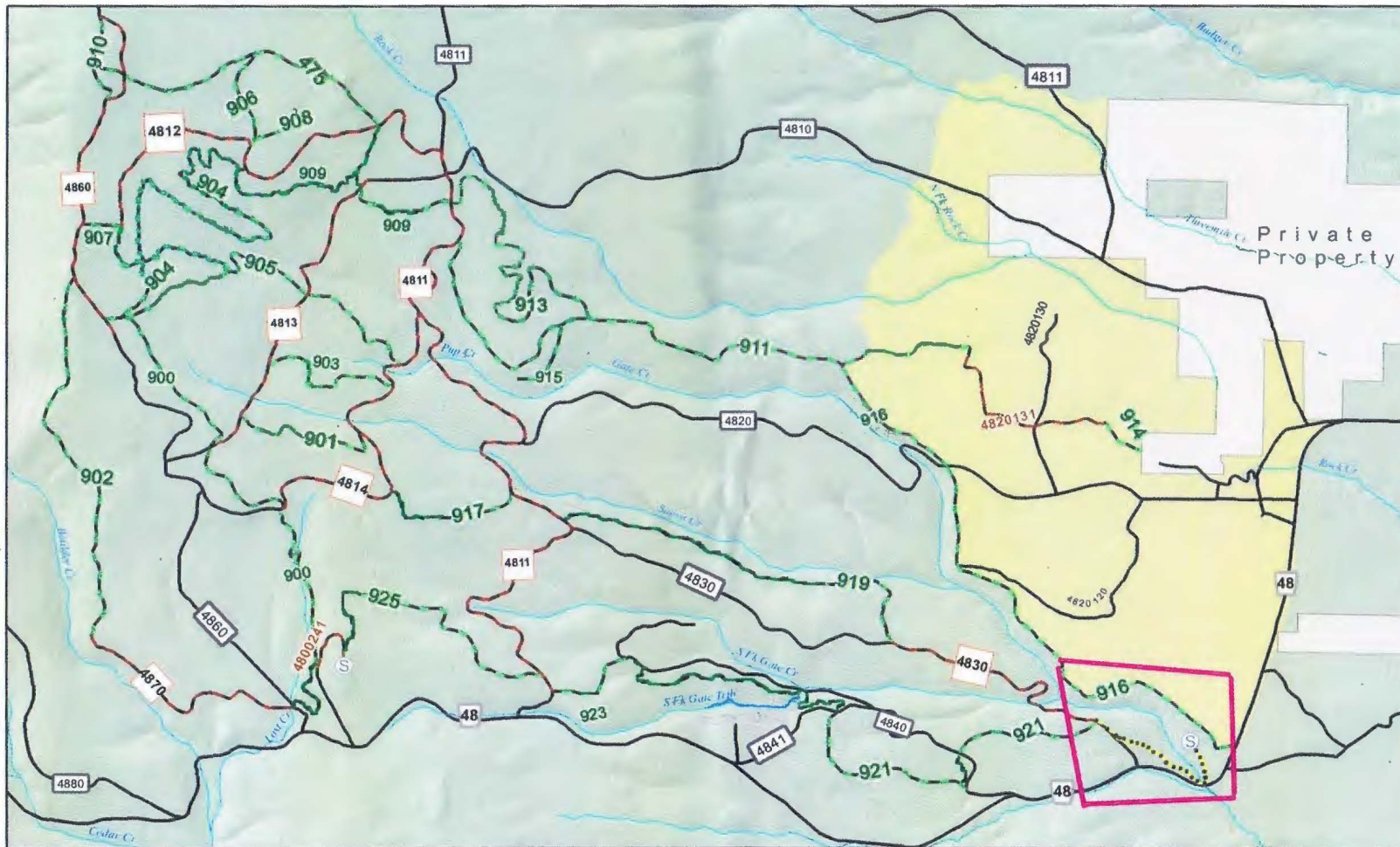
FIELD TOUR
JUNE 10, 2013

Acting District Ranger- Janeen Tervo-USFS

Project Sponsor- Will Decker-USFS

Barlow Ranger District
Dufur, Or. 97021
541-467-2291

Mt. Hood National Forest Rock Creek Designated Off Highway Vehicle (OHV) Routes



- Tentative trails yet to be flagged
- Mixed-Use Road Open to ATV Class I, III
- Trails Open to ATV Class I, III
- Roads Open to Highway Legal Vehicles Only
- OHV Staging Area
- Overnight Camping and Campfires Prohibited
- Mt. Hood National Forest

Note: Map Shows Existing Designated OHV Routes Only

Miles

The Forest Service cannot assure the reliability or suitability of this information for a particular purpose. The data and product accuracy may vary and may be updated, corrected, or otherwise modified without notification. For more information contact:

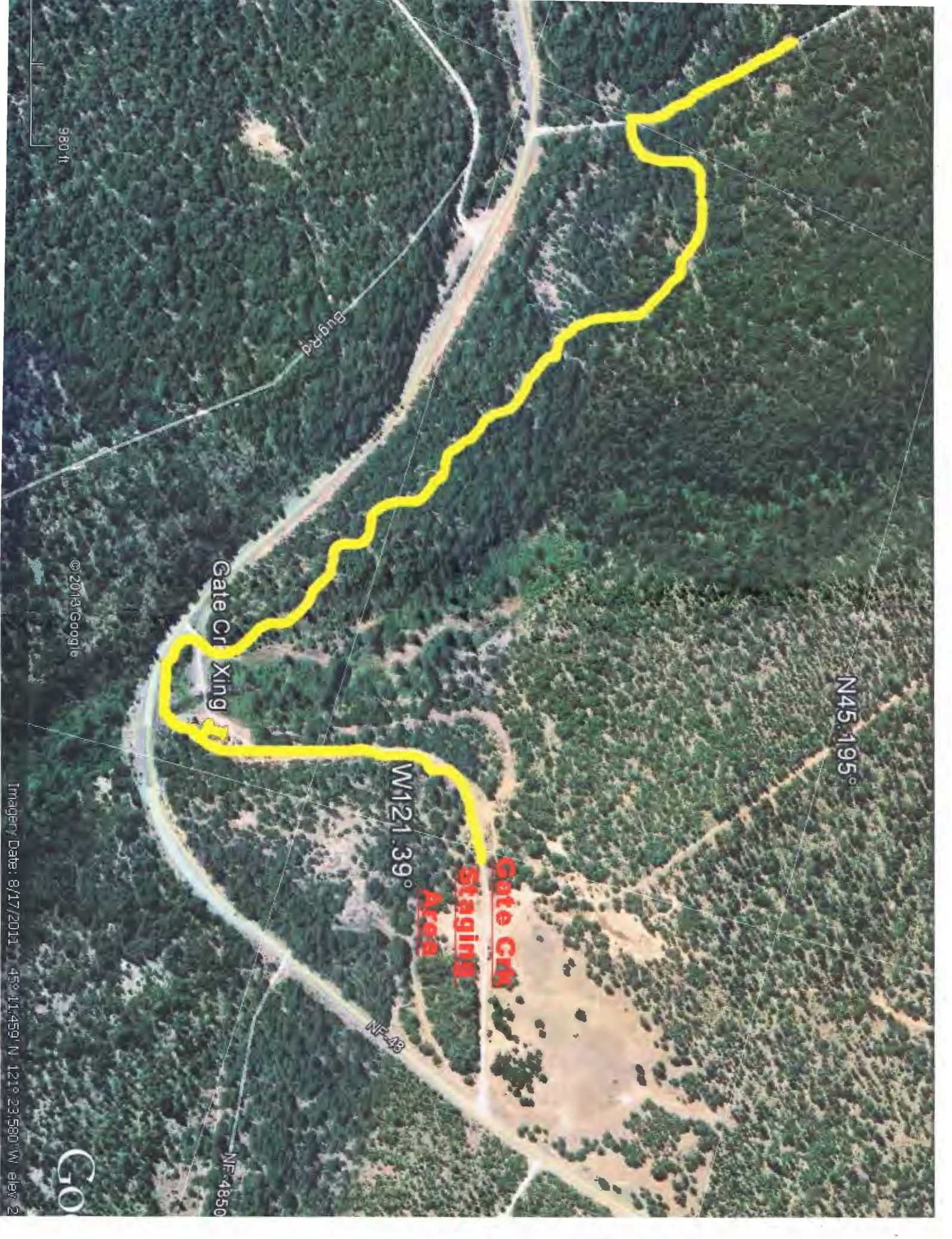
Mt. Hood National Forest, 16400 Champion Way, Sandy, OR 97055
(503) 668-1700

The USDA is an equal opportunity provider and employer.

Printed on Recycled Paper

..... Proposed New Trail

Mt. Hood National Forest



980 ft

Bug Rd

Gate Cr Xing

N45.195°

W121.39°

**Gate Crk
Staging
Area**

NF-48

NF-4850

© 2013 Google

Imagery Date: 8/17/2011 45° 11.459' N 121° 23.580' W elev 2

GO

Gate Creek Crossing Project Aerial View Before



After













Gate Creek Crossing Project

1 message

Scott Hege <scotth@co.wasco.or.us>

Tue, Jun 11, 2013 at 11:38 AM

To: Rod Runyon <rodr@co.wasco.or.us>, Steve Kramer <stevek@co.wasco.or.us>

Cc: Tyler Stone <tylers@co.wasco.or.us>, Kathy White <kathyw@co.wasco.or.us>

Gentlemen:

I had a great day in South County yesterday on the field trip for the noted project. I also had lunch in the woods with the Acting Ranger and some of her staff as well! I have attached some information that they provided as well as some photos I took of the most challenging area of the project.

The simple description of the project is to connect the new parking/staging area with the trail system on the other side of the creek. Currently they have a 7+ mile ride to get to an area to cross the creek and people are making their own ways to access the other side. This short section will connect the trail system so it will be a big loop system and eliminate the temptation to make their own ways.

I believe this is a good project worthy of our support as it will both enhance the trail system for OHVs and provide amenities for visitors to come and spend \$s in the rural part of our county, as well as work to repair and enhance a sensitive habitat down by the creek in this area. Some environmental groups oppose OHVs in the forest altogether, but some of them that were there appreciated the efforts that are being made for this project.

I see some challenges in funding and actually pulling this project off, but really think it is a worthy project that we should strongly support. Perhaps we can have a draft letter of support for the project at our next meeting??

Questions?

Scott

—

Scott Hege County Commissioner, Wasco County

Tel: 541.506.2522 | Mobile: 541.288.1616

scotth@co.wasco.or.us | www.wascocounty.org

My Profiles:  

 **Gate Creek OHV Crossing Project.pdf**
2099K



WASCO COUNTY

Board of County Commissioners

511 Washington Street, Suite 302
The Dalles, Oregon 97058-2237
(541) 506-2520
Fax: (541) 506-2521

Rod Runyon, *Chair of the Board*
Scott Hege, *County Commissioner*
Steve Kramer, *County Commissioner*

Janeen Tervo, Acting District Ranger
c/o Will Decker
Barlow Ranger District
780 NE Court Street
Dufur, OR 97201

Re: Connecting Trail from the Gate Creek Staging Area to the Forest Service Road 4830

Dear Ms. Tervo,

Wasco County Board of Commissioners is very supportive of the Gate Creek project to connect the staging area to FSR 4830. Connecting this section will enhance the trail by adding another layer of safety for the OHV's by creating a loop. This will eliminate temptation for riders to make their own paths, which in turn will help improve the sensitive habitat near the creek.

This project, when completed, will bring more visitors to the rural part of our County and inject some much needed dollars into the local economy.

Sincerely,
WASCO COUNTY
BOARD OF COMMISSIONERS

Rod Runyon, Commission Chair

Scott Hege, County Commissioner

Steve Kramer, County Commissioner

Discussion List Item
Oregon Department of Energy IGA

- [Explanatory Email](#)
- [IGA](#)



Kathy White <kathyw@co.wasco.or.us>

Fwd: ODOE Agreement for 13-15

John Roberts <johnr@co.wasco.or.us>

Tue, Jun 11, 2013 at 11:42 AM

To: Tyler Stone <tylers@co.wasco.or.us>, Monica Morris <monicam@co.wasco.or.us>, Kathy White <kathyw@co.wasco.or.us>

I am forwarding an IGA for reimbursement from the Department of Energy that needs a county signature (last page lower left under county, page 9). We do this annually with DOE to reimburse us for required work (e.g., Brush Canyon or PGE referrals).

The chair of the Board has signed this IGA in the past. However, I am sure Tyler's signature could be sufficient. Maybe Monica could sign?

Whoever signs I'll be happy to send back to DOE.

John Roberts, AICP
Planning Director, Wasco County Planning Department

"Service, Sustainability & Solutions"

Ph: (541) 506-2563 · johnr@co.wasco.or.us

----- Forwarded message -----

From: **Oglesby, Holley A** <holley.a.oglesby@state.or.us>

Date: Fri, Jun 7, 2013 at 2:04 PM

Subject: ODOE Agreement for 13-15

To: "johnr@co.wasco.or.us" <johnr@co.wasco.or.us>

Hello,

Attached for your review and signature is our new agreement for the upcoming 13-15 biennium. If this is agreeable to you, please have the agreement signed and returned to me (via email is fine). I will then return a fully executed copy to you. Note that our current agreement expires on 6/30/13.

Thank you,

Holley Oglesby

Contracts Officer

625 Marion Street NE

Salem, OR 97301-3737

desk: 503-378-8607

INTERGOVERNMENTAL AGREEMENT
Energy Facility Siting Council – Special Advisory Group (County)

THIS AGREEMENT is made and entered into by and between the State of Oregon, acting by and through its Department of Energy, hereafter called “ODOE,” and Wasco County, hereafter called “County,” individually, a “Party,” collectively, the “Parties.”

Administrators of this Agreement are:

County		ODOE	
Administrator:	John Roberts	Administrator:	Todd Cornett
Title:	Director	Title:	Siting Division Administrator
Address:	2705 East 2 nd Street The Dalles, OR 97058	Address:	625 Marion St. NE Salem, OR 97301
Phone:	(541) 506-2560	Phone:	(503) 378-8328
Fax:	(541) 506-2561	Fax:	(503) 373-7806
Email:	johnr@co.wasco.or.us	Email:	todd.cornett@state.or.us
Federal ID #:	93-6002315		

RECITALS

- A. By the authority granted in Oregon Revised Statute (ORS) 190.110, state agencies may enter into agreements with units of local government or other state agencies for the performance of any or all functions and activities that a party to the agreement, its officers, or agents have the authority to perform. Additionally, ORS 469.030 allows ODOE to contract with public and private agencies for energy activities consistent with ORS 469.010.

- B. ORS 469.360 – Evaluation of site applications; costs; payment, states:
 - (1) The Energy Facility Siting Council (EFSC) shall evaluate each site certificate application. As part of its evaluation, the council may commission an independent study by an independent contractor, state agency, local government or any other person, of any aspect of the proposed facility within its statutory authority to review. The council may compensate a state agency or local government for expenses related to:
 - (a) Review of the notice of intent, the application or a request for an expedited review;
 - (b) The state agency’s or local government’s participation in a council proceeding; and
 - (c) The performance of specific studies necessary to complete the council’s statutory evaluation of the application.
 - (2) The council may enter into a contract under subsection (1) of this section only after the council makes a determination that the council is unable to fully evaluate the application without assistance and identifies specific issues to be addressed and only pursuant to a written contract or agreement with the independent contractor, state agency, local government or other person. The council shall compensate the independent contractor, state agency, local government or other person only to the extent the costs are directly related to issues identified by the council.
 - (3) The council shall provide funding to state agencies, cities or counties required to contract with another entity to complete comments and recommendations pursuant to ORS 469.350.
 - (4) In addition to compensating state agencies and local governments pursuant to subsection (1) of this section, the council may provide funding to the Department of Environmental Quality for the department to conduct modeling and provide technical assistance to expedite preparation, submission and review of applications for permits under ORS 468A.040 required for energy facilities.

- C. The purpose of this Agreement is to establish collaboration between ODOE and County to perform services related to the review of EFSC project-related documents and to identify the procedures related to authorizing work, invoicing and payment.

NOW THEREFORE, the premises being in general as stated in the foregoing Recitals, it is agreed by and between ODOE and County hereto as follows:

1. **Effective Date and Duration.** This Agreement shall become effective on July 1, 2013. Unless earlier terminated, amended or extended, this Agreement shall expire on June 30, 2015. Amendments to this Agreement shall comply with applicable statutes and administrative rules. No changes to or waivers of provisions of this Agreement will be valid until they have been reduced to writing and signed by both Parties.
2. **Statement of Work.** ODOE Siting Analysts will request work in writing. ODOE will not have contracted for, and will have no obligation to pay for any work or services other than those requested by ODOE, in writing.

County shall review and provide comments on notices of intent, applications and amendments for site certificates and other EFSC project-related documents. In the case of notices of intent and applications for new or amended site certificates, the memorandum to reviewing agencies sent by EFSC per the requirements of OAR 345-015-0120 and OAR 345-015-0180 will serve as the required written request for work, as well as a description of the scope of work to be performed by County under this Agreement.

The work to be performed by County is limited to County's area of expertise as described in the memorandum to reviewing agencies, including, as applicable, evaluation of compliance with County permitting and regulatory requirements, and recommendations regarding EFSC findings and site certificate conditions. If specifically requested by ODOE, County will also conduct site visits, travel to public hearings, perform field studies and provide consultation or expert testimony during site certificate contested case hearings.

3. **Subcontractors and Assigns.** County shall not assign, transfer its interest in, or subcontract for any of the work required under this Agreement without obtaining prior written approval from ODOE. ODOE's consent to any assignment, transfer or subcontract shall not relieve County of any of its duties or obligations under this Agreement. The provisions of this Agreement shall be binding upon and shall inure to the benefit of the Parties hereto, and their respective successors and permitted assigns, if any.
4. **Delivery Schedule.** County agrees to cooperate with ODOE's Siting Analysts or designees to deliver work products in a manner which will allow ODOE to meet the statutory timelines for documents under review. Information regarding these timelines is found in ORS 469.370 and 469.373. County agrees to meet the comment deadlines provided in the memorandums to reviewing agencies or other delivery schedules mutually agreed upon by ODOE and County, in writing. General information regarding ODOE and County's work in the review of energy facility site applications and related documents is found in ORS 469.300 through 469.507.

5. **Consideration.** ODOE agrees to reimburse County for the actual costs incurred accomplishing the work required by this Agreement. The maximum, not-to-exceed amount payable under this Agreement is \$5,000 and includes any allowable expenses.
- a. Work must be assigned and authorized in writing by an ODOE Siting Analyst prior to County beginning the work, and as described in Section 2. County may be asked to provide a cost estimate for the work requested.
 - b. County shall invoice ODOE monthly for services. At a minimum, invoices must include the following information:
 - i. County name,
 - ii. ODOE agreement number,
 - iii. Agency federal EIN, and
 - iv. Time period for which the invoice covers, including beginning and end dates.
 - c. Under separate cover (included with the invoice), County shall submit directly to ODOE, a progress report detailing each invoice, including the following:
 - i. Names of staff members working on the project,
 - ii. Dates of service,
 - iii. Number of hours worked, per staff member,
 - iv. Specific deliverables,
 - v. Total hourly personal services costs (including OPE),
 - vi. A description of any incurred expenses (parking fees, supplies, etc.),
 - vii. Subtotals of personal and supplies/ services costs,
 - viii. Subtotal of indirect/ administrative overhead costs, and
 - ix. Total cost of project for this billing period.

County shall only bill for hours worked. ODOE will not pay for vacation, holiday, sick or any other leave. **All invoices are due to ODOE within 30 calendar days after the month end billing period.** Due to ODOE's requirement to provide cost details and to seek reimbursement from project applicants, timely and accurate invoicing is critical. ODOE may not pay invoices received more than 30 calendar days after the month end billing period.

Each invoice shall state the following: *"By signing this invoice, the undersigned individual certifies that the individual understands that all statements and representations contained in or attached to this document are subject to the Oregon False Claims Act, ORS 180.750 to 180.785."* and be followed by a signature of a person employed by County with the authority to certify the above statement.

All requests for payment must be submitted to:

Oregon Department of Energy
Attn: Holley Oglesby, Contracts Officer
625 Marion Street NE
Salem OR 97301

6. **Funds Available and Authorized.** ODOE certifies at the time the Agreement is signed that sufficient funds are available and authorized for expenditure to finance the costs of this Agreement, within ODOE's current appropriation and limitation.

In the event ODOE issues a Stop Work Order to a project applicant for nonpayment, ODOE will also issue a Stop Work Order to County, at which time County shall cease all work on the named project.

7. **ORPIN Reporting.** Upon execution of this Agreement, ODOE will enter the required data into the Oregon Procurement Information Network (ORPIN) per ORS 190.115.
8. **Termination.** This Agreement may be terminated by mutual written consent signed by both Parties, or by either Party upon 30 days notice, in writing and delivered by certified mail or in person. ODOE may terminate this Agreement effective upon delivery of written notice to County, or at such other date as may be established by ODOE under any of the following conditions:
 - a. If ODOE fails to receive funding, appropriations, limitation or other expenditure authority sufficient to allow ODOE, in the exercise of its reasonable administrative discretion, to continue to make payments for performance of this Agreement. When possible and agreed to by the Parties, the Agreement may be modified to accommodate a reduction in funds.
 - b. If federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the work under this Agreement is prohibited or ODOE is prohibited from paying for such work from the planned funding source.
 - c. If County fails to perform the work specified herein, or so fails to pursue the work as to endanger performance of this Agreement in accordance with its terms, and after receipt of written notice from ODOE, fails to correct such failures within ten (10) days or such longer period as ODOE may authorize.

Any termination of this Agreement shall not prejudice any rights or obligations accrued to the Parties prior to termination.

9. **Record Maintenance; Access to Records.** County acknowledges and agrees that ODOE, the Secretary of State's Office of the State of Oregon, and their duly authorized representatives shall have access to such fiscal records and other books, documents, papers, plans and writings otherwise privileged under law of County which are directly pertinent to this specific Agreement for the purpose of making audit, examination, excerpts and transcripts for a period of six (6) years after the final payment has been made.

10. Liability/ Insurance.

Contribution

If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third Party Claim") against a party (the "Notified Party") with respect to which the other party ("Other Party") may have liability, the Notified Party must promptly notify the Other Party in writing of the Third Party Claim and deliver to the Other Party a copy of the claim, process, and all legal pleadings with respect to the Third Party Claim. Either party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by the Other Party of the notice and copies required in this paragraph and meaningful opportunity for the Other Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to the Other Party's liability with respect to the Third Party Claim.

With respect to a Third Party Claim for which the State is jointly liable with the County (or would be if joined in the Third Party Claim), the State shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the County in such proportion as is appropriate to reflect the relative fault of the State on the one hand and of the County on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the State on the one hand and of the County on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. The State's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if the State had sole liability in the proceeding.

With respect to a Third Party Claim for which the County is jointly liable with the State (or would be if joined in the Third Party Claim), the County shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the State in such proportion as is appropriate to reflect the relative fault of the County on the one hand and of the State on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the County on the one hand and of the State on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. The County's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if it had sole liability in the proceeding.

Alternative Dispute Resolution

The parties should attempt in good faith to resolve any dispute arising out of this agreement. This may be done at any management level, including at a level higher than persons directly responsible for administration of the agreement. In addition, the parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation.

Indemnification by Subcontractors

County shall take all reasonable steps to cause its contractor(s) that are not units of local government as defined in ORS 190.003, if any, to indemnify, defend, save and hold harmless the State of Oregon and its officers, employees and agents (“Indemnatee”) from and against any and all claims, actions, liabilities, damages, losses, or expenses (including attorneys’ fees) arising from a tort (as now or hereafter defined in ORS 30.260) caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of County’s contractor or any of the officers, agents, employees or subcontractors of the contractor (“Claims”). It is the specific intention of the parties that the Indemnatee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by the contractor from and against any and all Claims.

Subcontractor Insurance Requirements

GENERAL

County shall require its first tier contractor(s) that are not units of local government as defined in ORS 190.003, if any, to: i) obtain insurance specified under TYPES AND AMOUNTS and meeting the requirements under ADDITIONAL INSURED, "TAIL" COVERAGE, NOTICE OF CANCELLATION OR CHANGE, and CERTIFICATES OF INSURANCE before the contractors perform under contracts between County and the contractors (the "Subcontracts"), and ii) maintain the insurance in full force throughout the duration of the Subcontracts. The insurance must be provided by insurance companies or entities that are authorized to transact the business of insurance and issue coverage in the State of Oregon and that are acceptable to Agency. County shall not authorize contractors to begin work under the Subcontracts until the insurance is in full force. Thereafter, County shall monitor continued compliance with the insurance requirements on an annual or more frequent basis. County shall incorporate appropriate provisions in the Subcontracts permitting it to enforce contractor compliance with the insurance requirements and shall take all reasonable steps to enforce such compliance. Examples of "reasonable steps" include issuing stop work orders (or the equivalent) until the insurance is in full force or terminating the Subcontracts as permitted by the Subcontracts, or pursuing legal action to enforce the insurance requirements. In no event shall County permit a contractor to work under a Subcontract when the County is aware that the contractor is not in compliance with the insurance requirements. As used in this section, a “first tier” contractor is a contractor with which the County directly enters into a contract. It does not include a subcontractor with which the contractor enters into a contract.

TYPES AND AMOUNTS

- i. WORKERS COMPENSATION. Insurance in compliance with ORS 656.017, which requires all employers that employ subject workers, as defined in ORS 656.027, to provide workers’ compensation coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). Employers Liability insurance with coverage limits of not less than \$500,000 must be included.
- ii. PROFESSIONAL LIABILITY
 Required by County Not required by County

- iii. **COMMERCIAL GENERAL LIABILITY**
 Required by County Not required by County

Commercial General Liability Insurance covering bodily injury, death, and property damage in a form and with coverages that are satisfactory to the County. This insurance shall include personal injury liability, products and completed operations. Coverage shall be written on an occurrence form basis, with not less than the following amounts as determined by the County:

Bodily Injury, Death and Property Damage:

\$1,000,000 per occurrence (for all claimants for claims arising out of a single accident or occurrence)

- iv. **AUTOMOBILE LIABILITY**
 Required by County Not required by County

Automobile Liability Insurance covering all owned, non-owned and hired vehicles. This coverage may be written in combination with the Commercial General Liability Insurance (with separate limits for "Commercial General Liability" and "Automobile Liability"). Automobile Liability Insurance must be in not less than the following amounts as determined by the County:

Bodily Injury, Death and Property Damage:

\$1,000,000 per occurrence (for all claimants for claims arising out of a single accident or occurrence)

- v. **ADDITIONAL INSURED.** The Commercial General Liability insurance and Automobile Liability insurance must include the State of Oregon, its officers, employees and agents as Additional Insureds but only with respect to the contractor's activities to be performed under the Subcontract. Coverage must be primary and non-contributory with any other insurance and self-insurance.
- vi. **"TAIL" COVERAGE.** If any of the required insurance policies is on a "claims made" basis, such as professional liability insurance, the contractor shall maintain either "tail" coverage or continuous "claims made" liability coverage, provided the effective date of the continuous "claims made" coverage is on or before the effective date of the Subcontract, for a minimum of 24 months following the later of: (i) the contractor's completion and County's acceptance of all Services required under the Subcontract or, (ii) the expiration of all warranty periods provided under the Subcontract. Notwithstanding the foregoing 24-month requirement, if the contractor elects to maintain "tail" coverage and if the maximum time period "tail" coverage reasonably available in the marketplace is less than the 24-month period described above, then the contractor may request and County may grant approval of the maximum "tail" coverage period reasonably available in the marketplace. If County approval is granted, the contractor shall maintain "tail" coverage for the maximum time period that "tail" coverage is reasonably available in the marketplace.
- vii. **NOTICE OF CANCELLATION OR CHANGE.** The contractor or its insurer must provide 30 days' written notice to County before cancellation of, material change to, potential exhaustion of aggregate limits of, or non-renewal of the required insurance coverage(s).

- viii. **CERTIFICATE(S) OF INSURANCE.** County shall obtain from the contractor a certificate(s) of insurance for all required insurance before the contractor performs under the Subcontract. The certificate(s) or an attached endorsement must specify: i) all entities and individuals who are endorsed on the policy as Additional Insured and ii) for insurance on a “claims made” basis, the extended reporting period applicable to “tail” or continuous “claims made” coverage.
11. **Force Majeure.** Neither Party shall be held responsible for delay or failure to perform when such delay or failure is due to circumstances beyond the control of the Parties, which cannot reasonably be foreseen or provided against. Either Party may terminate the Agreement, effective with a written notice, after determining such delay or failure will reasonably prevent successful performance in accordance with the terms of the Agreement.
12. **Compliance with Applicable Law.** County will comply with all federal, state and local laws, regulations, executive orders and ordinances applicable to the work under this Agreement. Without limiting the generality of the foregoing, County expressly agrees to comply with (i) Title VI of the Civil Rights Act of 1964; (ii) Title V and Section 504 of the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990 and ORS 659A.142; (iv) all regulations and administrative rules established pursuant to the foregoing laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.
13. **Sensitive Information.** Except for information that is already a matter of public record, County shall not publish or otherwise disclose, except to ODOE or as otherwise required by law, any information or data obtained hereunder from private individuals, organizations, or public agencies in a publication wherein the information or data furnished by or about any particular person or establishment can be identified, except with the written consent of such person or establishment. Information concerning the business of ODOE, its financial affairs, and its relations with its clients and employees, as well as any other information that may be specifically classified as confidential by ODOE, shall be kept confidential. County shall instruct its employees and subcontractors to keep such information confidential by using the same care and discretion that they use with similar information that County designates as confidential unless disclosure is required by law.
14. **False Claims Act.**
- a. County acknowledges that the Oregon False Claims Act, ORS 180.750 to 180.785, applies to any action or conduct by County pertaining to this Agreement that constitutes a “claim” (as defined by the Oregon False Claims Act, ORS 180750 (1)). By its execution of this Agreement, County certifies the truthfulness, completeness, and accuracy of any statement or claim it has made, it makes, it may make, or cause to be made that pertains to this Agreement or the project for which the Agreement work is being performed. In addition to other penalties that may be applicable, County further acknowledges that if it makes, or causes to be made, a false claim or performs a prohibited act under the Oregon False Claims Act, the Oregon Attorney General may enforce the liabilities and penalties provided by the Oregon False Claims Act against County. Nothing in this Section or this Agreement may be construed as limiting or derogating from any authority granted the Oregon Attorney General under 180.750 to 180.785.

- b. County shall immediately report in writing, to ODOE, any credible evidence that a principal, employee, agent, or subcontractor of County, or any sub-grantee or other person, has made a false claim or committed a prohibited act under the Oregon False Claims Act, or has committed a criminal or civil violation of laws pertaining to fraud, bribery, gratuity, conflict of interest, or similar misconduct in connection with this Agreement or moneys paid by ODOE under this Agreement.
- c. County must include subsections (a) through (b) of this section in each subcontract or sub grant County may award in connection with the performance of this Agreement. In doing so, County may not modify the terms of those subsections, except to identify the subcontractors or sub grantee that will be subject to those provisions.

15. **Merger Clause.** This Agreement constitutes the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of terms of this Agreement shall bind either Party unless in writing and signed by both Parties. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of ODOE to enforce any provision of this Agreement shall not constitute a waiver by ODOE of that or any other provision.

BOTH PARTIES, BY EXECUTION OF THIS AGREEMENT, HEREBY ACKNOWLEDGE THEY HAVE READ THIS AGREEMENT, UNDERSTAND IT, AND AGREE TO BE BOUND BY ITS TERMS AND CONDITIONS.

APPROVALS:

COUNTY

ODOE

Signature	Lisa Schwartz, Director	Date
Print Name and Title	Jan Lemke, Designated Procurement Officer	Date
Date	Todd Cornett, Siting Division Administrator	Date

Discussion List Item
Mid-Columbia Fire and Rescue/Wasco County
Intergovernmental Agreement

- [IGA](#)

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
MID-COLUMBIA FIRE AND RESCUE
AND
WASCO COUNTY**

This Intergovernmental Agreement is made and entered into as of this ____ day of _____ 2013, by and between the Wasco County a Political Subdivision in the State of Oregon hereinafter referred to as ("COUNTY"), and Mid-Columbia Fire and Rescue hereinafter to as ("MCFR") the "Parties".

PURPOSE:

The purpose of this Agreement is to provide COUNTY the right to the use of a portion of MCFR's facilities located at 525 Wasco, The Dalles, Oregon.

RECITALS:

WHEREAS, the State of Oregon has declared it a matter of statewide concern to promote intergovernmental cooperation for the purpose of furthering economy and efficiency in local government; and

WHEREAS, the legislature has given general authority for intergovernmental agreements by units of local government pursuant to the provisions of ORS 190.010 et. seq.

NOW, THEREFORE, the parties agree to the use by COUNTY of a portion of MCFR's property on the following terms and conditions.

1. TERM. The term of this Agreement shall be for five years commencing on January 1, 2013, and ending March 31, 2017.

2. RENEWAL. This Agreement shall renew automatically for a period of (1) year at the end of its term or any renewed term unless either party shall give notice to the other party (30) days prior to end of the term or renewal thereof of the termination of the Agreement.

3. CONSIDERATION. COUNTY shall pay the sum of \$500.00 annually during the lease term, payable on the 1st day of January 2013, and on the 1st day of each year thereafter.

4. DESIGNATED AREA OF USE. COUNTY shall be entitled to make use of a room situated in the northwest quarter of the building located at the facility measuring approximately 10' X 23'.

5. INTERFERENCE. COUNTY shall not interfere with MCFR's activities on the Property described herein.

6. USE OF PROPERTY. The Property shall be used strictly for the backup dispatch center for emergency services. COUNTY shall not cause objectionable material to be stored upon the property which constitute a nuisance or are reasonably offensive.

7. REPAIRS AND MAINTENANCE. MCFR shall be responsible for the repairs and maintenance of the exterior of the building. COUNTY shall be responsible to maintain the interior where it stores and houses its vehicles and equipment and keeping it in a broom clean condition.

8. IMPROVEMENTS. Substantial improvements which materially alter this space provided to COUNTY hereunder, shall require the prior written consent of MCFR.

9. UTILITIES. MCFR will pay all periodic charges for utilities furnished to the Property.

10. ACCESS. MCFR shall have the right of access to all of the Property used by COUNTY but will not operate the equipment or disturb the materials without prior notice and consent of COUNTY.

11. INDEMNITY. COUNTY agrees to indemnify MCFR against any and all liability for injuries to person or damage to property caused by COUNTY or COUNTY's employees negligence or occupancy of the property; and further provided that COUNTY shall give to MCFR prompt and timely notice of any claim made or suit instituted which in any way directly, or indirectly, contingent or otherwise affect or might affect MCFR.

12. LIABILITY INSURANCE. During the term of this agreement County will maintain commercial general liability insurance with combined single limit of not less than one million dollars (\$1,000,000.00) and two hundred thousand (\$200,000.00) for damaged property. Such insurance must be written on an occurrence basis and must be primary with respect to all other insurance covering any of the insured risk; must cover all risk arising directly or indirectly out of COUNTY'S activities on the property; must include a contractual liability clause covering any of the insured risks; and must protect COUNTY and MCFR against claims of third persons. Such policies must be written in such form, with such terms and by such insurance companies reasonably acceptable to MCFR. COUNTY will deliver to MCFR certificates of coverage from each insurer containing a stipulation that coverage will not be cancelled or deminished without a minimum of 30 days written notice to MCFR.

13. DAMAGE OR DESTRUCTION. In case of damage to the Property caused by fire or other casualty, and the damage or destruction to the Property is to an extent greater than 50 percent of the then replacement cost of the improvements and personal property located on the

Property, COUNTY may elect to terminate this Agreement by written notice of such election to MCFR within 30 days after the date of such damage or destruction.

14. SUCCESSION, ASSIGNMENT AND SUBLETTING. This Agreement shall bind and inure to the benefit of the parties, their successors, and assigns; however, COUNTY may not assign its interest under this Agreement without first obtaining MCFR's written consent, which consent will not be unreasonably withheld. COUNTY shall not sublet any part of the property to any other party, it being the intention of the parties that this Agreement is limited between MCFR and COUNTY.

15. DEFAULT BY COUNTY. The following shall be defaults under this Agreement:

(a) Failure of COUNTY to pay any charge within sixty days after said charge is due and payable.

(b) Failure of COUNTY to comply with any term of this Agreement within 30 days after written demand therefore from MCFR.

16. REMEDIES FOR DEFAULT BY COUNTY. Upon default, MCFR may exercise one or more of the following remedies in addition to any other remedies available under applicable law:

(a) MCFR may terminate this Agreement by notice to COUNTY. Termination shall be without prejudice to MCFR'S right to recover damages for the default.

(b) MCFR may terminate COUNTY'S right to possession of the Property and retake possession if necessary.

(c) Whether or not the Agreement is terminated or possession is retaken, MCFR may recover all damages caused by the default.

17. NONDISCRIMINATION. The parties shall comply with all Federal statutes relating to nondiscrimination. This includes all applicable requirements of all other Federal laws, Executive orders, regulations, and policies. These include, but are not limited to, Sections 119 and 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination on the basis of race, color, religion, sex, age, national origin, marital status, familial status, sexual orientation, participation in any public assistance program, or disability.

18. EMPLOYMENT POLICY. Employees of the parties of this Agreement shall at all times be subject only to the laws, regulations, and rules governing their employment, regardless of incident location, and shall not be entitled to compensation or other benefits of any kind other than specifically provided by the terms of their employment.

19. FREEDOM OF INFORMATION ACT (FOIA). Public access to award records shall not be limited, except when such records must be kept confidential and would have been

exempted from disclosure pursuant to "Freedom of Information" regulations (5 U.S.C. 552).

20. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this instrument:

Principal Cooperator Contacts:

MCFR Contact	MCFR Administrative Contact
Name: Robert Palmer – Fire Chief Address: 1400 W. 8 th Street City: The Dalles State: Oregon Zip: 97058 Telephone: 541-296-9445 Fax: 541-296-8656 Email: rpalmer@mcfir.org	Name: Dana Woods Address: 1400 W. 8 th Street City: The Dalles State: Oregon Zip: 97058 Telephone: 541-296-9445 Fax: 541-296-8656 Email: dwoods@mcfir.org

Principal Wasco County Contacts:

Wasco County Contact	Wasco County Administration Contact
Name: Address: City: State: Oregon Zip: Telephone: Fax: Email:	Name: Address: City: State: Zip: Telephone: Fax: Email:

21. MODIFICATION. Modifications within the scope of the instrument must be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed. The COUNTY is not obligated to fund any changes not properly approved in advance.

22. INSPECTION. MCFR and its agents may enter upon the Property used by COUNTY at all reasonable times without notice for the purpose of examining the Property generally to see if the COUNTY is in compliance with the terms and provisions of this Agreement.

23. SURRENDER. Upon expiration of this Agreement or earlier termination on account of default or otherwise, COUNTY shall remove its personal property and vehicles from the Property.

24. TERMINATION. The Agreement may be terminated by either party by 60 days prior written notice.

25. GENERAL PROVISIONS.

25.1 Waiver of performance of any provision shall not be a waiver of nor prejudice the party's right otherwise to require performance of the same provision or any other provision.

25.2 COUNTY covenants and agrees to keep the Property and every part thereof, at all times during the term of this Agreement, free and clear of mechanics' liens and other liens for labor, services, supplies, equipment and materials supplied to COUNTY.

25.3 This Agreement shall supersede any other agreements previously entered into between the parties. There are no agreements, written or oral, except those contained herein. This Agreement may not be modified except by a writing duly executed by the parties hereto.

25.4 Paragraph captions are for convenience only and shall not affect the meaning or interpretation of any provision of this Agreement.

25.5 This Agreement shall be governed by the laws of the state of Oregon.

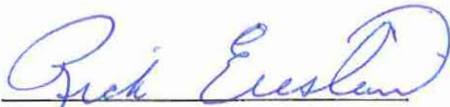
26. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective area for matters related to this instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement effective the date first written above.

MID-COLUMBIA FIRE & RESCUE:

WASCO COUNTY:

Name: ROBERT PALMER
Title: Fire Chief
Mid-Columbia Fire & Rescue



Name: Rick Eestlen
Title: Sheriff

THE WASCO COUNTY BOARD OF COMMISSIONERS HEREBY approves the Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Wasco County for a term beginning January 1, 2013 and ending March 31, 2017.

DATED this 19th day of June, 2013.

WASCO COUNTY BOARD
OF COMMISSIONERS

Rod L. Runyon, Chair of Commission

Scott C. Hege, County Commissioner

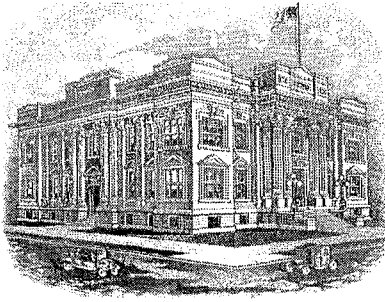
Steve Kramer, County Commissioner

APPROVED AS TO FORM:

Eric J. Nisley
Wasco County District
Attorney

Discussion List Item
Treasurer's Report

- [May Report](#)
- [June Report](#)



WASCO COUNTY

Finance Department

Treasury
Chad Krause
Treasurer

Suite 206
511 Washington Street
The Dalles, Oregon 97058-2268
(541) 506-2772
Fax (541) 506-2771

May 10, 2013

TO: Wasco County Board of Commissioners
FROM: Chad Krause, Wasco County Treasurer
RE: Monthly Financial Statement

As of May 1, 2013, Wasco County had cash on hand of **\$20,526,619.61**

Funds on deposit at US Bank (a qualified depository for public funds under ORS 295):

\$ 1,384,719.37

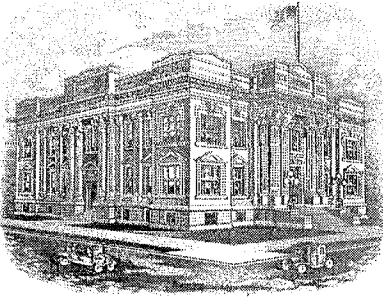
Funds available to earn interest do so at the annualized rate of 0.005%

Funds on deposit in the Local Government Investment Pool:

\$ 19,141,900.24

Funds available to earn interest do so at the annualized rate of 0.5400%

Total outstanding checks of Wasco County: \$324,782.69



WASCO COUNTY

Finance Department

Treasury
Chad Krause
Treasurer

Suite 206
511 Washington Street
The Dalles, Oregon 97058-2268
(541) 506-2772
Fax (541) 506-2771

June 10, 2013

TO: Wasco County Board of Commissioners

FROM: Chad Krause, Wasco County Treasurer

RE: Monthly Financial Statement

As of June 1, 2013, Wasco County had cash on hand of **\$20,530,175.60**

Funds on deposit at US Bank (a qualified depository for public funds under ORS 295):

\$ 1,872,208.51

Funds available to earn interest do so at the annualized rate of 0.005%

Funds on deposit in the Local Government Investment Pool:

\$ 18,657,967.09

Funds available to earn interest do so at the annualized rate of 0.5400%

Total outstanding checks of Wasco County: \$615,774.56

**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JUNE 19, 2013**

CONSENT AGENDA

1. [Designating Paper for Publishing Foreclosures](#)
2. [Minutes](#)
 - a. [5.1.2013 Public Hearing](#)
 - b. [6.5.2013 Regular Session](#)

Consent Agenda Item
Designating a Newspaper for
Publishing Foreclosures

- [Memo](#)
- [Order #13-121 Designating a newspaper for the publication of the annual tax foreclosure list](#)

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
FROM: KATHY WHITE
SUBJECT: DESIGNATION OF NEWSPAPER
DATE: 6/14/2013

BACKGROUND INFORMATION

ORS 312.040 requires the county governing body to designate by order a newspaper to publish the annual tax foreclosure list:

Designation of Newspaper—ORS 312.040

The county governing board selects a newspaper for the publication of the legal notices in the foreclosure process, the first of which is the foreclosure list.

This designation may be included within a general order by the county governing body or it may be a separate order.

Statutes covering legal notices are in ORS Chapter 193

--[Oregon Department of Revenue: Real Property Foreclosure Guidelines](#)

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE DESIGNATION)
OF A NEWSPAPER FOR THE PUBLICATION) O R D E R
OF THE ANNUAL TAX FORECLOSURE LIST.) #13-121

NOW ON THIS DAY, there comes on for consideration by the above entitled Board of Commissioners, duly convened for the transaction of County business, the matter of the designation of a newspaper for the publication of the 2013 Foreclosure List, prepared by the County Tax Collector, as notice of the institution of proceedings by Wasco County for the foreclosure of liens of delinquent taxes against the several properties therein described; and

IT APPEARING TO THE BOARD: That The Dalles Chronicle, published in The Dalles, Oregon, is a newspaper of general circulation in Wasco County, and in all respects is qualified to publish said Foreclosure List, and that said newspaper will publish said list at the legal rate as provided by law.

////

THEREFORE, IT IS HEREBY ORDERED: That The Dalles Chronicle
be, and the same hereby is designated as the newspaper in which said
Foreclosure List shall be published; and

IT IS HEREBY FURTHER ORDERED: That all further notices
required by law in said foreclosure suit shall be published in said newspaper.

DATED this 19th day of June, 2013.

WASCO COUNTY BOARD
OF COMMISSIONERS

Rod Runyon, Chair of Commission

Scott C. Hege, County Commissioner

Steve Kramer, County Commissioner

APPROVED AS TO FORM:

Eric J. Nisley
Wasco County District Attorney

Consent Agenda Item Minutes

- [May 1, 2013, Mass Gathering Permit
Hearing Minutes](#)
- [6.5.2013 Regular Session Minutes](#)



WASCO COUNTY BOARD OF COMMISSIONERS
MASS GATHERING PERMIT PUBLIC HEARING
MAY 1, 2013

PRESENT: Rod L. Runyon, Chair of Commission
Scott Hege, County Commissioner
Steve Kramer, County Commissioner
Tyler Stone, County Administrator
Kathy White, Executive Assistant
John Roberts, Planning Department Director
Joey Shearer, Senior Planner

At 2:00 p.m. Chair Runyon opened the Public Hearing to consider a Mass Gathering Permit for What the Festival. He explained the process for the hearing:

“All persons wishing to be heard at this Public Hearing should sign in on the sign-up sheet (on the table) giving their name and address. Persons who do not sign in shall speak only after all those who have signed in have given their testimony.

The Public Hearing for the Wasco County Board of Commissioners is now open.

The purpose of this hearing is for the Commission to hear testimony and take action regarding an outdoor mass gathering permit for What the Festival. Everyone present will be given an opportunity to be heard.

An official recording is being made of what is said at this hearing. Therefore, persons addressing the Commission are requested to begin by stating their name and address.

Speak clearly. Only one person may speak at a time. This is the time for presentation of testimony. No debate is allowed.

The order of presentation will be: Staff Presentation; Testimony from anyone wishing to speak; Questions and responses from the Commission.”

Chair Runyon called upon the Planning Department to present their staff report.

Staff Report – Planning Department

Mr. Roberts explained that this is not a land use decision and not required by the Land Use Code. The planning department took the initiative to review the permit on behalf of the County. He went on to say that the event was held last year at a different location and appeared to be a well-run professional event. Last fall the event organizers notified the Planning Department that they had outgrown the venue and were looking at a location outside Dufur. This has been a learning process for the Planning Department and will result in modifications to code to provide more clear guidance. Part of their process was a site visit which included Commissioner Kramer.

Commissioner Kramer reported that he had met with owners and staff at the site where he received a brief overview and saw nothing out of the ordinary.

Mr. Shearer presented the Planning Department’s staff report, included in the Board Packet, leading the group through a PowerPoint Presentation (attached). He stated that the event is planned for late July (July 25-28) with an attendance of four to five thousand expected. While regulations for mass gatherings exist in Oregon Statute, none exist in County Code. He noted that the Planning Department has relied on other agencies to help guide the process and they hope to make the process smoother for future applicants.

He went on to review statutory requirements which include a noticed public hearing. The Planning Department received the application being considered on March 28, 2013. This triggered input from the Oregon State Fire Marshall, the County Sheriff, Public Works, North Central Public Health, Oregon Department of Forestry, and Dufur Volunteer Fire Department. A week ago all the information was posted to the Wasco County Planning Department’s website.

Mr. Shearer displayed a map of the subject property which is located on a seam between forest land and farm land. Zoning of the properties does not play a part in the evaluation. The subject property is 245 acres of variable terrain. The northern third of the property is flat and grassy, approximately 1,000 feet wide and ¾ of a mile long with a

single family dwelling and several outbuildings. There is an existing access with a second being installed further west of the existing access. Areas will be set up for stages and vendors with an RV/Camping area and a parking area. He reviewed photos of the area which outlined placement for stages, vendors, camping and parking.

Mr. Shearer went on to review the standards addressed and Oregon Administrative Rules applied. 48,000 to 60,000 gallons of water will be needed with an addition 20,000 – 25,000 gallons in reserve at all times. The applicant has demonstrated that the well pumps 40 gallons per minute; however questions have been raised regarding the capacity of the well to sustain that rate. Further testing revealed a sustainable capacity of approximately 10 gallons per minute. The applicant has amended their proposal to meet the water requirements. The Planning Department only received test results this afternoon so have not had an opportunity to review them. They must meet requirements by July 1st; any reduction in what the assumption is now would have to be compensated. Current plumbing is part of a dwelling and should meet the criteria. Any expansion for water would need to meet the same criteria.

No swampy areas were found; the terrain is relatively flat with an approximately 5% slope providing good drainage. The applicant will be contracting with Bishops Sanitation for 100 portable toilets which will be placed in 15 groups around the site; this exceeds the required standard. Grey water will flow into seepage pits for showers which must be in place and inspected by July 1st. Tight, sealing lids will be required for trash receptacle to keep wildlife out.

Food handling has clear standards and will have to be evaluated at the event. There is a guide for set-up and the Health Department will inspect during the event. The applicant has been approved to serve alcohol and will be doing so at two sites during the event.

The applicant has agreed to have a medical tent staffed by a doctor and nurse throughout the event. The tent must contain 5 cots, emergency communications and 1 ambulance.

The Oregon Department of Forestry has fire protection jurisdiction and has provided a plan for fire prevention which the applicant has agreed to adopt in full. The applicant is contracting with Oregon Event Enterprise for 50 security personnel. The applicant is working with Wasco County Public Works for the approach permit for new access into the event. During peak times traffic may spill out onto Dufur Valley Road. There is adequate space for parking.

Public Testimony

Dr. David Wehrly came forward and read the following statement into the record:

My name is David Wehrly and I own a small ranch near the end of Dufur Valley Road and the National Forest. I am here to strongly object to the granting of the festival permit. I have objections on several grounds.

First- Dufur Valley Road, although a paved county road is not equipped to handle the volume of traffic, even for a short period, that is projected in connection with the proposed festival.

A couple of years back, Wasco County correctly denied a construction permit to Azure Farms for a truck depot associated with their business on the grounds of the inability of the road to handle the traffic.

In the case of the festival, although only a couple of days, the traffic associated with building, servicing and dismantling the infrastructure in addition to a significant portion of the anticipated 5,000 attendees, will cause undue damage to this rural road.

Wasco County recently made repairs to several miles of Dufur Valley Road with funds from the US Forest Service because of damage caused by the seasonal timber trucks; due to limited funds, only the very worst two sections were repaired and other sections are still in need of repair. The road is narrow with steep shoulders prone to damage.

Also, deer and elk herds frequently cross sections of the road, especially in the summer, looking for grazing, and several accidents involving wildlife have occurred recently.

Second- we are entering one of the driest spring/summer seasons for the area in a decade, the forest and surrounding areas including the ranches are very dry and it is expected that things will only get worse. Although the festival organizers are presenting a plan for the presence of fire equipment and personnel, I will remind you; that it was only a couple of years ago when a controlled burn by the Forest Service got out of control and threatened the scout camp and other properties in the area. The best intentions and preparations should not be tested. If we are experiencing excessively dry conditions now, what do you expect by the end of July; it will be a tinderbox.

Third- this is not the venue for festivals of this or any other kind. We are a rural agriculture community.

In the late 1980's, I had the misfortune to own a property in upstate New York, about 10 miles from Woodstock. The residual negative impact on that rural community, of a

festival held almost two decades earlier was still being felt. With respect to such impact, let me remind you that the proposed site of this festival is in the exact same area as was the location of the Rajneesh cult which was actually on property immediately adjacent to mine. I believe that this area has had its experience with gatherings, not to mention the 1984 bomb threat on the Wasco County courthouse by that cult. While I am not equating this festival with a cult, I am concerned about the effect the legal availability of marijuana just across the river in Washington may represent to the activity.

I believe that a more appropriate venue, already prepared and experienced in hosting such a festival should be developed by the sponsors and that a permit not be granted.

Thank you.

David Jacobs, Oregon Department of Forestry.

Mr. Jacobs stated that the ODF had submitted comments for the record. He went on to say that the time of year the event is being held is their biggest concern. The fire hazards in July can be extreme. He added that the plan they have submitted does not condone the event; they felt they should put together a plan in the event that the permit is granted. The plan would be altered as needed from year to year if this is to be an annual event. He emphasized the ODF's concern regarding the time of year as it relates to fire hazards.

Peter Clark, Event Organizer, Portland, Oregon

Mr. Clark said that his organization has met or exceeded all requirements. He said that they are here to work with local agencies and citizens. He assured everyone that they are also concerned about water, safety and fire hazards. He said they would truck in water as needed. He added that they have tried to be transparent in the process and offered to give his contact information to anyone requesting it.

Chair Runyon asked if they have made plans to mitigate the draw down from the well. Mr. Clark responded that they plan to draw down from the well in advance and fill above ground containers. They will also have Bishops water tanker available during the event. They plan to put everyone on high alert to prevent any small fires from growing, enlisting the help of their participants to watch for that danger.

Commissioner Hege noted that last year there was a lot of irrigation preceding the event and asked if that was the plan for this year at the new venue. Mr. Clark replied that they will not be able to irrigate as they did last year, but will irrigate 30 acres of the site. They

will irrigate the parking lot area with trucked in water and will mow down and thatch to remove debris from the field.

Kathleen Olson – Dufur, OR

Ms. Olson read prepared comments into the record:

Regarding the Outdoor Mass Gathering, July 25-28, 2013, on Wolf Run Ranch, 78889 Dufur Valley Road, Dufur, OR 97021

I am Kathleen Olson of Dufur, OR. I and my children own the property adjoining the property mentioned above. I am speaking for my children, too, to protest the aforementioned mass gathering, the reasons being:

1. This is right in the middle of fire season, and this year is looking like it could be a very dry year. It already is very dry.
2. Where are they going to park all the many vehicles? How can they guarantee an exhaust pipe won't spark a wildfire?
3. If a fire starts, my property and the neighbors and the National Forest that borders us on the west, east, south and north will go up in flames very fast because there is so much dry and dead underbrush. If the wind is blowing, which it pretty much always is around here, it will escape the Wolf Run Ranch in seconds and no amount of insurance will pay back the initial investment; everything will be gone.
4. Where will all these thousands of people go to the bathroom? Not on the ground, I hope.
5. How are they going to control the drug use? And the alcohol use? Are they going to feed this mob or are they going to turn them loose on the roads to buy food in town?

As stated above, I protest this gathering being held on this property; it is zoned F2, Sensitive Wildlife Habitat, and no business venture should be allowed.

Ken Thomas, Dufur, OR

Mr. Thomas disclosed that he has known Commissioner Kramer all his life. He went on to say that he thought Dr. Wehrly was very articulate and organized. He said he understands that this is not a zoning issue. The site and every property around it is classified as forest land under Oregon Law; 90% of the acreage is actually in forest

cover. It is all private commercial timber land; he owns 2,800 acres – all timber land. He said that 700 acres border the proposed event site. He stated that all this land is regulated by the state for both use and fire protection; in that context, he is not only concerned but opposes the permit particularly in the last week of July. He reported that at that time of year he would need to apply for a permit to start a chain saw in the afternoon and the permit would be denied due to the fire hazard. He asked if County Counsel has been at all involved, stating that while the Planning Department is very good at land use and their own code, they are not attorneys. He said there is a broad picture and it looks almost like an amusement park to him even though it will only exist for a few days. He stated that this is supposed to be temporary, but there are permanent alterations being put in place. For that reason, he believes it breaks Oregon law. Since it is not for forest or farm practice, it is not legal. The alterations began prior to the hearing. He said the insurance covers the promoter and land owner but offers no personal liability; if adjacent landowners get burned out, they have no recourse. It does not address third party liability as required under the statute. He cautioned that 4,000 people means 4,000 chances to start a fire; fires move faster than people can run. He said he thinks the permit should be denied outright. He said he agrees with the doctor that it may be wrong at any time but definitely should not be held at the end of July.

Peter Livingston, Attorney at Law, Portland, Oregon

Mr. Livingston submitted a letter (attached). He said he would not repeat other comments although he believes them to be valid. He asked if the estimated 5,000 in attendance includes 600-800 in staff. He reminded everyone that this application will not cover future events and that the mass gathering statute does not negate all other laws and statutes. He pointed out that the Department of Forestry, while providing guidance, is not onboard and has expressed concern regarding the fire hazard. He also stated that irrigation does not include the watering down of parking lots. He stated that there is not enough room at the site to accommodate the parking of vehicles using the parameters outlined in OARs. He said Mr. Thomas spoke of a road and said that if it is permanent, it is a clear violation of law; there are to be no permanent alterations for a mass gathering permit. He said there will be impacts to the nearby stream. He also pointed out that there has been no traffic study and he has never seen an event of this size not have a traffic study. He said he would like to know what will happen to the timber that has been removed in connection with the development. He also asked about hazardous waste that will be brought to the site. He concluded by saying that this is an application – the Board has every reason and right to say no.

Glenn Boyd, Dufur, OR – Site Landowner

Mr. Boyd addressed the concerns about people coming and going at the site by saying that they have a policy that once an attendee is in, they stay in; there is a fee to return to the festival if they leave. They will be discouraged from leaving. He went on to say that they are taking the fire hazard very seriously and making the effort to clear timber and educate participants. He stated they would be willing to move the time for future events, but this year they are locked into July. He added that they are trying to be transparent and are not hiding from neighbors – they would like to earn their trust. He went on to say that this is not a Woodstock event or a group of fanatics; it is music and arts. They are making every attempt to understand and follow the law. They plan to have a full recycling center; if there is anything left they will clean it up.

Chair Runyon asked Mr. Boyd to describe last year's event in Tygh Valley. Mr. Boyd said they were in a box canyon at the Justesen Ranch. They thought it would be ideal, but is not big enough for growth. He reported that it was an amazing event with 2,000 participants; there was no fighting or incidents of dui. There were three stages for music; the focus of the event was art – yoga, dance, music, etc. He reported that less than 10% of the attendees were under 21. The average participant spent \$200 for a ticket and another \$200-\$500 to get to the festival – these were upwardly mobile people here to enjoy the outdoors.

Commissioner Hege asked if the 5,000 maximum includes staff. Mr. Boyd responded that he does not believe they have looked at that; it is the maximum number of tickets that would be sold. They believe they will sell over 3,000 but under 5,000 tickets; it is a number they are willing to adjust to include staff.

Commissioner Hege asked about the benefits to the community. Mr. Boyd noted that participants buy food and gas in the area; some people extend the experience for a vacation in the area. Some participants rent RVs locally and some local restaurants will be vendors at the event. He added that they have hired locally to clear slash. On a short-term basis, the local economy will benefit.

Keely Montgomery, Portland, OR, Event Organizer

Ms. Montgomery reiterated the sentiment that they are here to work with everyone – they want to be open and work with the community. She stated that they will follow state law and regulations governing the serving of alcohol just like any other establishment that serves alcohol. She added that they will have security to help them control the environment.

Chair Runyon called for anyone else who wished to be heard.

Teri Thalhofer, Director North Central Public Health District

Ms. Thalhofer stated that the Planning Department and the event promoters have been working with Environmental Health. Some of the statutes are governed by Public Health and they have questions about the splash pool and ambulance service. Dufur ambulance cannot provide that service. Food vendors will be required to be permitted and she expressed concerns about the hookah lounges. She reminded the Board that local resources are limited; our firefighters are mostly volunteer and cannot respond to a large fire. She questioned local agencies' ability to protect their core functions when resources are tight.

Commissioner Hege asked Ms. Thalhofer about last year's event. Ms. Thalhofer reported that Public Health staff was involved for food vendors, the splash pool and sanitation. She noted that this year's event is much larger – the pool is double the size and there will be a larger number of campers who will have to cross the Wolf Run ditch.

Kevin Dworschak, Public Health

Mr. Dworschak stated that he was at last year's event. He said he used to work for Washington County and had experiences with this organization. He reported that they do a great job. He said that while there are some things to be concerned about, life isn't safe and the organizers are addressing the concerns. He said the well is fine and that he believes the benefit to the County is underestimated. He reported that he saw people shopping in town for last year's event and he believes there are places all along the route that will benefit financially.

Glen Boyd – Continued

Mr. Boyd returned to say that the hookah lounges are outdoor lounges. He stated that the Wolf Run has been diverted and is not where it shows on the map – campers will not actually be crossing the ditch. He said the pool is 12-14" deep and they are working to meet the requirements for the pool. They are also supporting vendors to help them be safe.

Chair Runyon asked Mr. Boyd if he has been involved in other events. Mr. Boyd responded that he has only been an attendee at other similar events. He added that he has a long career in which he has gained the necessary skills to work on an event such as this.

Bob Durham, Wolf Run Irrigation Cooperative

Mr. Durham said a lot has changed in the Wolf Run Irrigation Cooperative in the last 30 years – about ½ mile has been piped. He said although it is probably not a concern for the irrigators, he expressed apprehension about irrigation water being used to water down roads and parking areas.

Commissioner Hege asked if the water was year-round. Mr. Durham responded affirmatively. He went on to say that the cooperative has domestic and livestock use in the winter; it is diverted out of 8 Mile Creek. He added that putting out fires is an allowable use of irrigation water. It is possible for the water to be shut off and it has been three times in the past. It is possible for it to be shut off at the time of the event.

Kathleen Olson – Continued

Ms. Olson asked where they would get the water for the splash pool. Mr. Clark responded that they would have it trucked in if they cannot access other water sources.

Ken Thomas – Continued

Mr. Thomas said he is a member of the Cooperative and reminded the group that although Mr. Durham is the president of the Cooperative, he cannot speak for them; he can only speak for himself. The Cooperative would need to vote on a position.

David Wehrly – Continued

Dr. Wehrly pointed out that there is no fuel service in Dufur; the nearest fuel is 25 miles away in The Dalles. He reminded everyone that this is an ag area and the neighborhood does not want this activity this year or in the future. He stated that local wells are interlocking and they have a limited aquifer; a large draw down on one well will affect adjacent properties' wells. He stated that when someone is irrigating, surrounding property owners will note an impact on their own water flow.

Peter Clark – Continued

Mr. Clark stated that most of their promotional efforts are online and they use that forum to educate participants. He stated that he works for events around the country and they give participants good information as to where to get food, gas, tow trucks, etc. He said that not only would they have security but they enlist event ambassadors who help monitor the activities. He said that the designated smoking areas would have water ashtrays, fire extinguishers, etc. He stated that they are thorough about making sure that smoking does not happen outside designated areas.

Commissioner Hege asked if they would be using vendors from the local area. Mr. Clark responded that they rely heavily on local vendors for equipment rentals and services.

Chair Runyon noted that it has been reported that Dufur Ambulance will not meet the needs of the event. He asked how they would fill that need. Mr. Clark replied that they are talking with Mid-Columbia Fire and Rescue. If the fire risk is high, they will also have a fire truck on-site. Chair Runyon asked what they would do if Mid-Columbia Fire and Rescue cannot meet the need. Mr. Clark responded that they have been in touch with a provider in Portland, which is more expensive but is what they will do if it becomes necessary.

Chair Runyon asked the staff if they had any further comments. Mr. Shearer stated that they were not permitting any permanent infrastructure. He noted that the "road" is a driveway and can be permitted as residential use and has been permitted on the residence in compliance with the law.

Mr. Thomas stated that there is not a permit for a second driveway in their zoning.

Commissioner Hege asked Roads Master Marty Matherly for his thoughts regarding possible damage to the Dufur Valley Road. Mr. Matherly said that the road is in good condition and he does not believe the wear will be significant. He noted that the two areas they have had to repair were damaged by semi-trucks. He added that they do allow the new approach to the property and the landowner has met the necessary criteria.

Chair Runyon asked if there had been issues last year. Mr. Clark said there were some, but that this group has been working hard to meet their requirements.

Dr. Wehrly stated that it is not just the attendees at issue; there will be building and tearing down the facility plus the water tankers that are much heavier than the logging trucks that have damaged the road in the past.

Chair Runyon asked Chief Deputy Lane Magill if he had any comments. Chief Deputy Magill said that last year there were three incidents involving traffic because the box office was across property from the site; that is not the case this year. He stated he believes the design is adequate and does not believe there will be traffic issues. He reported that they will beef up patrols to address any issues that may occur. As far as public safety, he reported that last year there were 2,200 people and 4 were arrested, 2 of the 4 were arrested off-site. He stated that it is a relatively low number. He added that last year there was 1 security officer for every 250 attendees; this year there will be 1 for every 100 attendees. He concluded by saying that last year there were issues stretching

local resources; after the event those issues were explored and the Sheriff's Department was prepared to require the event organizers to address those issues. He said they have exceeded his expectations from a public safety stand point.

Dr. Wehrly asked about the risk of medical marijuana coming over from Washington. Chief Deputy Magill responded that in Wasco County they have not seen more than a handful of transactions from Washington. Mr. Wehrly asked if they would have drug interdiction. Chief Deputy Magill replied that their mission will not change but their awareness will be higher.

Ms. Olson asked what recourse she would have if someone sneaks through her property to get into the event for free. Chief Deputy Magill stated that she could have them arrested. Ms. Olson asked how she would hold them. Chief Deputy Magill replied that he did not know that she would be able hold them, but that she could get a good description of them; last year they arrested two people for trespassing.

Mr. Livingston pointed out that on page 7 of the application it talks about a new road and then talks about a driveway. He stated that it is a road and the original land use approval does not include a road.

Mr. Roberts advised the Board that they are now in a position to deliberate.

Chair Runyon closed the hearing for public comment and explained that they could take action on the matter, schedule the matter for later deliberation or postpone the matter for additional staff preferably to a date and time certain.

Mr. Roberts asked that if they continue the hearing they would give him clear direction as to what they want the Planning Department to focus on.

Commissioner Hege stated that he felt some of the materials, especially Mr. Livingston's letter, raised some questions that need further exploration. He asked for feedback on those. Outside of that, Commissioner Hege expressed his hope that the organizers would work with adjacent landowners to resolve issues. He noted that they will have to make a decision at some point.

{{{After brief discussion regarding the logistics of the next hearing date, Commissioner Hege moved to continue the hearing to 9:00 a.m. next Wednesday, May 8th in Room 302 of the Wasco County Courthouse, during which time the Board will accept comments for the record and public testimony. The public record will remain open until the May 8th meeting. Commissioner Kramer seconded the motion which passed unanimously.}}}

Chair Runyon closed the hearing at 4:00 p.m.

Summary of Actions

Motions Passed

- Continue the hearing to 9:00 a.m. next Wednesday, May 8th in Room 302 of the Wasco County Courthouse, during which time we will accept comments for the record and public testimony.

WASCO COUNTY BOARD
OF COMMISSIONERS

Rod L. Runyon, Commission Chair

Scott Hege, County Commissioner

Steve Kramer, County Commissioner



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JUNE 5, 2013

PRESENT: Rod Runyon, Commission Chair
Scott Hege, County Commissioner
Steve Kramer, County Commissioner
Tyler Stone, County Administrator
Kathy White, Executive Assistant

At 10:17 a.m. Chair Runyon opened the regular session of the Board of Commissioners. Ms. White added the Barlow Ranger District request for comment and the selection of a Chair for the Food and Shelter Committee to the Discussion List.

Discussion List – Barlow Ranger District Request for Comment

Commissioner Hege stated that he thought it would be a good idea to respond the Barlow Ranger District's request for comment on their proposal to enhance the Rock Creek Off-Highway Vehicle location by creating a defined and properly engineered trail system over Gate Creek. He suggested that it might be of particular interest to Commissioner Kramer. Commissioner Kramer agreed but said he would not be able to attend the walking tour of the site scheduled for June 10, 2013. Commissioner Hege agreed to attend the tour and provide feedback to Commissioner Kramer who would then work with Ms. White to draft a comment letter to bring to the Board at the June 19, 2013 Board session.

*****The Board was in consensus to move forward with plans to provide comment on the Barlow Ranger District's plan to enhance the Rock Creek Off-Highway Vehicle location.*****

Discussion List – Chair Selection for Food & Shelter Committee

Ms. White explained that Executive Assistant Sue Stephens has worked with the Food & Shelter Committee this year to attain grant funding. Through that work she discovered that the local committee should have a Commissioner as their chair. Former Commissioner Holliday served in that position during her tenure. Ms. White explained that she had already spoken to Commissioner Kramer about the position; the committee meets only twice each year. Commissioner Kramer agreed to serve in that capacity.

Discussion List – Fee Waiver Request

Planning Director John Roberts explained that the property on which the fence was built is in the Scenic Area; were it not in that area, there would be no fee. The owner had asked about fees to build a fence but had not stated that he lived in the Scenic Area so had been told there would be no fee. Due to the size of the wooden fence, the fee is comparable to what would be charged for a small structure - \$1,000. The applicant has stated that he has limited income and cannot afford the permit fee; he is requesting a reasonable reduction of the fee.

Commissioner Runyon asked Mr. Roberts his opinion. Mr. Roberts replied that Mr. Svendsen had provided income documentation just this morning; while Mr. Roberts had not had the opportunity to review the documents, he believes Mr. Svendsen. Commissioner Runyon asked how much staff time has been spent on the application. Mr. Roberts estimated an hour.

Commissioner Hege asked Mr. Roberts to clarify what the process would be were this property not in the Scenic Area. Mr. Roberts replied that they would not be responsible for responding to it.

Mr. Svendsen, 5824 Hwy 30 West, Rowena, OR, provided his 2009 tax return, saying that he couldn't find a more recent return and his financial status is unchanged. He related that he is an unemployed carpenter. He stated that he built the fence to keep children and pets from entering the Hwy 30. He added that the fence cannot be seen from the river and only barely from Hwy 84. He said that had he built a less attractive metal fence, there would have been no fee.

Brief discussion ensued regarding the process and the amount of time spent by the Planning Department.

{{{Commissioner Hege moved to reduce Mr. Svendsen's fee to \$250.00 plus the \$71 fee charged by the State. Commissioner Kramer seconded the motion which passed unanimously.}}}

Discussion List – Cartography Contract

County Assessor Tim Lynn explained that this is an annual maintenance contract with the Department of Revenue to do cartography work for assessor's maps. He stated that his department has 650 maps that they must, by statute, maintain. He said that later in the day, during the fee schedule hearing, the Board would see the contractual cost increases as a request for an increase in the Assessor's fees to the public for maps. He added that he plans to look at other options for this work before the contract expires next year.

Commissioner Hege asked if the \$20,000 not-to-exceed clause capped the Assessor's expenditure. Mr. Lynn replied that it does and that he does not believe it will reach that level over the course of the year.

{{{Commissioner Hege moved to approve the Intergovernmental Services Agreement Contract #3016 between the Oregon Department of Revenue and Wasco County. Commissioner Kramer seconded the motion which passed unanimously.}}}

Discussion List – VSO Appointments

Chair Runyon related that one of the applicants, Andretta Schellinger, is the executive secretary at Mid-Columbia Housing, describing her as sharp and very interested in veterans' issues. He asked if the Veterans Advisory Committee had reviewed the application. Mr. Stone replied that they had approved both applicants.

{{{Commissioner Kramer moved to approve Order #13-119 appointing Mathew Larsell to the Veterans Advisory Committee. Commissioner Hege seconded the motion which passed unanimously.}}}

{{{Commissioner Hege moved to approve Order #13-120 appointing Andretta Schellinger to the Veterans Advisory Committee. Commissioner Kramer seconded the motion which passed unanimously.}}}

Discussion List – NACO Dues Increase

Mr. Stone stated that the increase indicated in the NACO letter is not significant but he wanted the Board to have the opportunity to discuss whether or not they felt the membership was still worth the cost associated with it. Some discussion ensued regarding the value of the membership.

*****The consensus of the Board was to continue the County's membership in NACO.*****

Discussion List – Healthy Start Contract

Ms. White explained that Youth Services Director Molly Rogers could not be present for this item but had provided an email (included in the Board Packet) that outlined the purpose of the contract. Mr. Stone explained that the funding for Healthy Start for both Wasco and Hood River Counties had always come to Wasco County; Wasco County would then pay out to Hood River for their share of the funds. Hood River requested that the money be divided out at the State level with separate contracts for each of the two Counties. This contract is the result of that request.

{{{Commissioner Kramer moved to approve the Oregon Department of Education Early Learning Division 2013-2015 County Intergovernmental Agreement "Mixed Funds Agreement." Commissioner Hege seconded the motion which passed unanimously.}}}

Discussion List – Treasurer's Report

Chair Runyon asked if anyone had any questions or comments regarding the Treasurer's report. There were none.

Consent Agenda

Commissioner Hege asked for an update on the Signal Hill lease. Mr. Stone explained that in response to the Board's request that a CPI escalator be included in this lease he had renegotiated the contract with Bicoastal Media. The lease included in the packet has that language which is also acceptable to Bicoastal.

Chair Runyon reminded the Board that corrections based on Board feedback had been made to the minutes. Although all changes are not reflected in the minutes found in the packet, they have been made and the perfected version will be what is signed.

**{{{Commissioner Hege moved to approve the Consent Agenda.
Commissioner Kramer seconded the motion which passed unanimously.}}}**

Agenda Item – Update to Scenic Forest Service Projects

Lynn Burditt, Area Manager for the Columbia Gorge National Scenic Area stated that she came to visit and check in with the Board not only to inform but to also receive feedback. She provided a handout (attached) to the Board which includes an article regarding Stan Hinatsu who has been recognized by the American Recreation Coalition. She described Mr. Hinatsu as a legend in the management of outdoor recreation nationwide. He is from Wasco County and has worked in this area for over 20 years; he is their face to the media.

She related that they are still working on the 7 Mile restoration project trying to reduce fuels. They are still in the implementation phase; the work is seasonal and they elected to not do the work last year due to the increased risk for fire.

Ms. Burditt said that they work in concert with the Gorge Commission on a variety of things. She added that the Gorge Commission has become very active; over half of their members are new so they have been concentrating on training.

Chair Runyon noted that the Board has recently received some surveys regarding work by agencies associated with Oregon forests. He made the point that adjacent landowners are the more appropriate recipients of those surveys as they are the ones affected by the work being done. Ms. Burditt replied that she thought that to be an excellent suggestion; unfortunately, funding for survey activities has dwindled. They are working on collaborating with others to fund joint surveys.

Ms. Burditt went on to explain their budget year and the challenges they face due to reduced funding. Mr. Hinatsu is helping to look at the challenges and how they might collaborate with the Army Corps of Engineers, Fish and Wildlife, State Parks and others to find common areas of interest where they might pool resources. She stated that the ring of cooperation may extend to counties and cities in the future.

Commissioner Hege, asked if there had been any work done on the Chenowith Table area. Ms. Burditt responded that there has been some question on the funding for that project; until that is resolved they will not be doing any work there. At this point their focus is on projects for which they already have

decisions. Many projects are slowed due to their lack of funding for analysis and development.

Commissioner Kramer noted that at a recent conference there had been significant discussion regarding the increases to fire budgets and corresponding decreases to landscaping, etc. He asked how that worked in her organization. Ms. Burditt responded that they get firefighting and hazardous fuels funding; funds for vegetation control are separate.

Agenda Item – Planning Projects Update

Planning Director John Roberts and Senior Planner Joey Shearer came forward to review the progress made on their strategic plan for 2013. Mr. Roberts reported that a recently hired Associate Planner Mike Weidman had taken a job out of the area. Replacing and training a new associate planner will slow their work on some of the goals they have set. They hope to find a replacement for Mr. Weidman by July. Their busy season is June through October and they will be spread thin – further progress will be slow.

Chair Runyon asked if they might consider vendor contracting. Mr. Roberts replied that while they have contracted locally, the project would have to be big in order for it to pay off; for smaller projects, it takes too much time to bring the contractor up to speed. He suggested that they will ask Associate Planner Dawn Baird to work overtime for some projects; she has been willing to do that in the past.

Mr. Roberts outlined the seven priority projects they had set in their 2013 Strategic Plan (included in Board Packet), saying that they have made good progress on six. He has not been able to devote the necessary time to the comprehensive plan but hopes to focus on that later this year.

- They have a new web page coming out developed by Mr. Shearer, Mr. Weidman and Planning Coordinator Brenda Jenkins.
- They have developed new and improved hand-outs – for instance Mr. Shearer was able to reduce the Fire Safety hand-out from 9 to 5 pages.
- The tracking software is being improved to save time.
- Codes Enforcement Officer Kate Foster has been working on re-evaluating the fee schedule. Once reviewed by the Planning Commission it will come before the Board of County Commissioners.

- Updating the code compliance ordinance which will be reviewed by the advisory committee before coming to the Board of County Commissioners.
- The update of LUDO, the most important and challenging goal, will be done in sections as it is too big to take as a whole. They hope to have changes reviewed by the advisory committee this fall, the Planning Commission by year end and then to the Board of County Commissioners.

He went on to say that there are also lesser priorities on the list as well as a number of ongoing multi-jurisdictional projects that they participate in due to their expertise – they have been added to the list included in the Board Packet so that the Board is aware. He announced that although PGE has decided to take their Cascade Crossing project to Washington State, they will pay the Planning Department for their time expended on the project.

Mr. Roberts noted some current cases that have proved to be time-consuming. Commissioner Hege suggested that one or more of them might be contracted out. Mr. Roberts responded that it may be possible but that his staff has a good deal of institutional knowledge for the cases and it would probably be more effective and efficient to have Ms. Baird do the overtime.

Mr. Shearer added that some of the work they have already done based on previous Board feedback will allow them to manage this period of short staffing; the update of the website along with the interactive map should help to lighten the load.

Mr. Stone asked if there are some out-of-the-box alternatives that would help expedite the LUDO update. He suggested they might use a RARE person to help with the work. Mr. Shearer replied that they have talked about that but have not found the right RARE person to fit their needs. He went on to say that they have created a living document in which staff can make proposed changes on an ongoing basis; that document will serve to expedite future changes to LUDO. Mr. Stone told Mr. Roberts that he would like to work with him over the next 6 months to find some alternative solutions to their challenges.

Chair Runyon called a recess at 10:21 a.m. in order to open public budget hearings for the Library Service District and the 4-H and Extension Service District.

The session reconvened at 10:48 a.m.

Agenda Item – Wasco County Budget Hearing

Finance Manager and Budget Officer Monica Morris explained that this hearing is required by law and is an opportunity for the public to speak regarding the proposed budget. She stated that the annual budget is unchanged from what was approved by the Budget Committee at their May 15, 2013 meeting.

Commissioner Hege commended Ms. Morris for the work she had done on the budget. He commented that he especially appreciated the new LB forms. Ms. Morris stated that this is the new format from the State and is what was published in the newspaper. She added that she would have additional information when presenting the budget resolution at the next Board session; for instance, the museum anticipates additional funding.

Chair Runyon stated that once the budget process for this year has been completed, he would like to review the process for possible improvements. He would like to be sure the public more fully understands the process by composing a more comprehensive agenda. He also suggested that there could be more consistency in the department reports included in the budget book.

Commissioner Hege asked about the drop of over two FTE's in the overall budget. Ms. Morris said that is due to several changes in staffing including the closing of the Commission on Children and Families, the elimination of the Weed & Water assistant, the addition of a .5 position in the Assessor's Office, etc.

Ms. Morris closed by pointing out that they have no debt. Commissioner Hege asked what was meant by other borrowing. Ms. Morris responded that it is the Crate's Point bond.

With no members of the public in attendance to comment, Chair Runyon closed the hearing at 11:02 a.m.

Ms. Morris announced that Barbara Case, formerly doing Accounts Payable, has accepted the Payroll/HR Generalist position and was doing quite well; she has already been working with the IS department to make changes to the website for job postings. She stated that Ms. Case has already made a positive impact through her work. They have a wonderful applicant for the AP position which closes today.

Ms. Morris stated that Mr. Stone had approached her a couple of weeks ago asking if she might be able to use a summer intern to help with projects in the

Finance Office. She said that she has the budget to accommodate that position from mid-June through September. She stated that she would use the intern to implement the CIS training modules/webinars which would be of great benefit to all departments. Trainings can be tailored and tracked through the system which offers over 400 trainings. In addition, she would like to have help gathering and cataloging county policies which will lay the ground work for bringing all policies up to date in a cohesive way.

Commissioner Hege asked about the Eden web extension. Ms. Morris replied that while it is a project on the table, the two she just outlined are the most important to her. She said she would like to have the Board's support to move forward.

*****The Board was in consensus for Ms. Morris to move forward with the hiring of a summer intern.*****

Agenda Item – Road Vacation

Road Master Marty Matherly explained that he had received a properly executed petition for vacating a public road in the southwest portion of the county. The petitioners have paid the fee. The order before the Board moves the process along.

Chair Runyon asked if the request is related to trespassing. Mr. Matherly responded that most vacation petitions have some trespassing element. Chair Runyon asked if the County does any maintenance there. Mr. Matherly replied that they do not. He showed the Commissioners where the piece of road is on a map.

Commissioner Hege noted that this is not really any different than any other County road that transverses private properties.

Chair Runyon asked that Mr. Matherly's investigation include contacting others who will be affected by the proposed vacation. Commissioner Hege concurred. Mr. Matherly stated that that is the purpose of the report; he will look at other users and a number of other issues.

Commissioner Hege asked if there is any reason the Board would not approve an order to investigate. Mr. Matherly responded that sometimes when he does a preliminary review of a petition he will advise the petitioner(s) that their petition is probably not reasonable and not a good prospect for being granted. If they insist on moving forward, then there is really not much else to do but investigate and rule on the petition.

{{{Commissioner Kramer moved to approve Order #13-116 in the matter of directing the Roadmaster to prepare his report on the proposed vacation of a portion of Linns Mill Public Road No. 3057 in Section 21, T.5S, R115, W.M. Commissioner Hege seconded the motion which passed unanimously.}}}

Agenda Item – Public Health Contracts

Public Health Director Teri Thalhofer explained that the two business associate contracts had new language that was requested by County Counsel in order to make clear that the contract does not establish an employer/employee relationship. The new language is found under Section III.

{{{Commissioner Hege moved to approve the Agreement for Professional Services Business Associate Contract between Wasco County and David Staehnke. Commissioner Kramer seconded the motion which passed unanimously.}}}

Chair Runyon pointed out that Maria del Pilar Basile's name appeared to change within the contract. Ms. Thalhofer said that surnames have a different usage in the Spanish culture and both are correct; she added that Counsel has reviewed the document.

{{{Commissioner Kramer moved to approve the Agreement for Professional Services Business Associate Contract between Wasco County and Maria del Pilar Basile. Commissioner Hege seconded the motion which passed unanimously.}}}

Ms. Thalhofer stated that the Tyler Technology amendment is for modules that will allow NCPHD to interface with Wasco County and contains new language as requested by Wasco County.

Chair Runyon asked Mr. Stone if he is satisfied with the new language. Mr. Stone replied that he thinks it is fine.

{{{Commissioner Hege moved to approve the amendment between Tyler Technologies, Inc. and Wasco County. Commissioner Kramer seconded the motion which passed unanimously.}}}

General Discussion

Mr. Stone announced that Veterans Service Officer Russell Jones had spent this morning testing for VA Certification and had passed the test. The test results will

be forwarded on to the VA to be considered for accreditation; it should take a couple of months. It is great news for our Veterans Office and those it serves.

Ms. Thalhoffer stated that an alert has been issued for a multi-state contamination of frozen berries sold at Costco stores. Although there have been no reported cases of hepatitis A in our area, the berries were sold at Costco stores in the Portland/Vancouver area; these are stores frequented by Wasco County residents. She added that children are required be immunized for Hepatitis A but can pass the disease on to adults.

Agenda Item – Fee Schedule Hearing

Chair Runyon opened the Public Hearing to consider the Wasco County Amended Fee Schedule at 11:40 a.m. with an explanation of the process, asking staff to present proposed changes to the fee schedule.

Ms. White explained that only two departments had requested fee changes this year with additional increases proposed for County-wide application. She informed the Board that today's hearing is an opportunity for the Board to review the increases and ask questions as well as for the public to comment. She noted that County Assessor had already been before the Board earlier in the session and explained the basis for his fee increase request.

Ms. Thalhoffer addressed the fee increases being requested by Public Health. She explained that the Environmental Health increases are across the board; those fees have not increased since 2011. She said that they have added some categories for seasonal facilities. She pointed out that the blue numbers shown in the PowerPoint presentation represent what the fees will be with anticipated surcharge increases from the State.

Ms. Thalhoffer went on to say that the immunization fees reflect their true cost for vaccines and the administrative fees approved by Medicaid/Medicare. For children the fees are based on the client's ability to pay.

Family Planning fees are a result of an analysis that was completed. These fees are also sliding, based on income.

Commissioner Hege commented on the EH fees for pumper trucks saying that he feels the amount that must be sent to DEQ is inequitable when comparing the amount of work done in the process – DEQ vs Public Health. Ms. Thalhoffer replied that they have had that conversation with them. DEQ would like to get out

of the business of onsite inspections; if they ever do, we should see a reduction in fees.

Mr. Stone addressed the general fee increases saying that the County has slowly been shifting from paper to electronic copies – oftentimes hard copies are scanned and sent electronically. The management team recommended setting the fees for electronic copies at the rate for hard copies - 25¢ per page. In addition, the County is sometimes asked to provide discs containing documents or recordings. The Sheriff's Department charges a \$15 fee to provide those discs; it is proposed that that fee be set County-wide.

Chair Runyon read the title of the proposed amended ordinance into the record: Ordinance 13-003 In the Matter of Amending Wasco County's Uniform Fee Schedule for Various County Departments.

No members of the public were in attendance. Chair Runyon closed the hearing at 11:55 a.m.

Commission Call

Commissioner Kramer reported attending a meeting in Shaniko where the focus was on fire issues. Yesterday he attended a conference with Eastern Oregon Counties. He found it to be very informative and worth the effort.

Chair Runyon noted that it is very disappointing that the PGE Cascade Crossing project will not be based in Wasco County; it would have created an economic boost for the County.

Summary of Actions

Chair Runyon adjourned the session at 11:57 a.m.

Board Consensus

- Move forward with plans to provide comment on the Barlow Ranger District's plan to enhance the Rock Creek Off-Highway Vehicle location.
- Continue Wasco County's membership in NACO.
- Ms. Morris should move forward with the hiring of a summer intern.

Motions Passed

- Reduce Mark Svendsen's Scenic Area Review fee from \$1,000.00 to \$250.00 plus the \$71 fee charged by the State

- Approve the Intergovernmental Services Agreement Contract #3016 between the Oregon Department of Revenue and Wasco County.
- Approve Order #13-119 appointing Mathew Larsell to the Veterans Advisory Committee.
- Approve Order #13-120 appointing Andretta Schellinger to the Veterans Advisory Committee.
- Approve the Oregon Department of Education Early Learning Division 2013-2015 County Intergovernmental Agreement “Mixed Funds Agreement.”
- Approve the Consent Agenda.
 - NORCOR Inspection Resolution
 - Signal Hill Lease
 - 15-Mile Watershed Council Appointments
 - Order #13-104 Phil Kaser
 - Order #13-105 Bill Hammel
 - Order #13-106 David Brewer
 - Order #13-107 Janeen Tervo
 - Order #13-108 Bill Markman
 - Order #13-109 Gay Melvin
 - Order #13-110 Steve Springston
 - Order #13-111 Martin Undferhill
 - Order #13-112 Gary VanOrman
 - Order #13-113 Monte Wasson
 - Order #13-114 Mike Kelly
 - Order #13-115 Bob Durham
 - Order #13-118 2013 Burn Ban
 - Minutes
 - 5.1.2013 Regular Session
 - 5.16.2013 Special Session

- Approve Order #13-116 in the matter of directing the Roadmaster to prepare his report on the proposed vacation of a portion of Linns Mill Public Road No. 3057 in Section 21, T.5S, R115, W.M.
- Approve the Agreement for Professional Services Business Associate Contract between Wasco County and David Staehnke.
- Approve the Agreement for Professional Services Business Associate Contract between Wasco County and Maria del Pilar Basile.
- Approve the amendment between Tyler Technologies, Inc. and Wasco County.

WASCO COUNTY BOARD
OF COMMISSIONERS

Rod L. Runyon, Commission Chair

Scott Hege, County Commissioner

Steve Kramer, County Commissioner

Agenda Item
Public Health IGA & Ordinance

- [Letter to Commission Admin](#)
- [Memo](#)
- [NCPHD IGA](#)
- [Ordinance #13-004 Creating NCPHD as a
Separate Entity](#)

May 22, 2013

To Melva, Leanne and Kathy:

Greetings! The North Central Public Health District has adopted an intergovernmental agreement to create the NCPHD as a separate government entity, per ORS 190. The next steps are for each of the three participating Counties governing bodies to adopt the IGA by ordinance. The ordinances then need to be registered with the Secretary of State's office.

Tanya is sending along an electronic copy of the IGA as adopted by the Board of Health. She is also sending an electronic ordinance template provided by counsel. This template contains the language necessary to complete the separation process per the statute.

Please let me know when you will possibly schedule this for a hearing at your Court/Commission meeting. I would like to be present for each hearing, and as Wednesday is the day all meet, it will take a bit of coordination.

I would like to thank you all for your support in this process, now and in the past.

Sincerely,

Teri Thalhofer, RN, BSN

Director, NCPHD

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
FROM: KATHY WHITE
SUBJECT: PUBLIC HEALT ORDINANCE
DATE: 6/14/2013

BACKGROUND INFORMATION

Today's Ordinance Hearing is for the purpose of discussing the proposed ordinance and allowing for public comment. While the title of the ordinance must be read into the record, a vote may not be taken before the next regularly scheduled session (July 3).

INTERGOVERNMENTAL AGREEMENT NORTH CENTRAL PUBLIC HEALTH DISTRICT

This Intergovernmental Agreement (Agreement) is between the political subdivisions in Oregon of Wasco County, Sherman County, and Gilliam County (Party or Parties), all units of local government as defined by ORS 190.003.

FINDINGS

WHEREAS, the governing bodies of Wasco, Sherman and Gilliam Counties have determined that the public health of the residents of the three counties is best served through the operation of a three-county public health district; and

WHEREAS, ORS 190.010 authorizes the Parties to create a public entity known as the North Central Public Health District; and

WHEREAS, the Parties have jointly governed and operated the North Central Public Health agency under an Intergovernmental Agreement adopted October 21, 2009; and

WHEREAS, the Parties now wish to enter into this Agreement to create a new intergovernmental entity under ORS chapter 190 to be known as the North Central Public Health District to succeed the prior agency, and to meet the purposes and provide the services stated in this Agreement.

AGREEMENT

1. Name. The North Central Public Health District (District) is established by the Parties as an intergovernmental entity under ORS chapter 190.

2. Purpose. The purpose of this Agreement is to establish and implement a three-county public health district that meets ORS chapter 431 responsibilities and duties of public health departments with governance that reflects the interests and unique geographic considerations of the Parties.

3. District Board. The District will be governed by a board composed of at least one member from each of the Party governing bodies and up to six members as provided in District bylaws approved by the Party governing bodies. All members of the District board are appointed by the Party governing bodies.

3.1 Responsibilities of Party Governing Bodies. The Party governing bodies will approve District bylaws and subsequent amendments governing the District. The District board will recommend each District annual budget for approval by the Party governing bodies.

- 3.2 Authority of the District Board.** The District board has authority to:
- (a) Convene regular and special meetings in compliance with the Oregon Public Meetings Law;
 - (b) Adopt public health rules and policy statements consistent with rules of the Oregon Health Authority and Oregon laws;
 - (c) Review and recommend District budgets;
 - (d) Appoint a District public health administrator (Administrator) and determine compensation;
 - (e) Monitor District operations and personnel decisions;
 - (f) Recommend proposed District bylaw revisions to the Party governing bodies;
 - (g) Create a public health advisory board under ORS 431.414; and
 - (h) All other powers necessary and proper to govern the District.

- 3.3 Authority of the Administrator.** The Administrator has authority to:
- (a) Serve as the secretary of the District board, act as the District chief executive officer and supervise other District officers and employees;
 - (b) Appoint with the approval of the District board, administrators, medical officers, public health nurses, environmental health specialists and such other employees as are necessary to carry out the duties and responsibilities of the District;
 - (c) Provide the District board at appropriate intervals information concerning District operations, and prepare an annual budget for District board review and approval by the Party governing bodies;
 - (d) Sign contracts, accept, account for, and disburse funds and purchase equipment and supplies in accordance with District fiscal policies ;
 - (e) Act as the agent of the Oregon Health Authority in enforcing state public health laws and rules of the Department; and
 - (f) Perform such other duties required by law or directed by the District board.

- 3.4 Contract Authorization.** The Administrator has authority to enter into contracts for the District and the Parties. All contracts must be reviewed and approved as to form by District legal counsel. Such contracts must include:
- (a) The contractor must indemnify and hold harmless all IGA Parties against liability for the provision of all services;
 - (b) Insurance requirements, including that the contractors' certificates of insurance must name each IGA Party as an additional insured;
 - (c) Contractor not assign any rights nor subcontract any obligations without the prior written consent of the District; and

(d) Contractor must perform all obligations as an independent contractor with complete control over its employees, agents and operations.

4. District Personnel. When this Agreement takes effect, all public health staff will become employees of the District.

5. District Equipment and Buildings. When this Agreement takes effect, the ownership of all vehicles, office and medical equipment used by District staff will transfer to the District. All information technology equipment, real property and buildings used by the District will continue to be owned by Wasco County with the exception of two properties Wasco County leases from Waste Connections of Oregon as follows:

(a) A household hazardous waste facility (“HHWF”) in The Dalles. The lease between Wasco County and Waste Connections of Oregon for this property in The Dalles is dated August 3, 2005 and expires on December 31, 2015. When this Agreement takes effect, Wasco County will promptly assign its rights under the lease to the District in accordance with section 18 and all other relevant provisions of the August 3, 2005 lease.

(b) A HHWF in Hood River County. The lease between Wasco County and Waste Connections of Oregon for this property in Hood River County is dated August 3, 2005 and expires on December 31, 2015. When this Agreement takes effect, Wasco County will promptly assign it rights under the lease to the District in accordance with section 18 and all other relevant provisions of the August 3, 2005 lease.

6. Implementation. The Parties agree:

(a) To delegate individual county public health authorities, as established in ORS 431.375, to the District;

(b) To appoint Party governing body representatives to serve as active members of the District board;

(c) To authorize receipt of and authority for all public health funding for the geographic area subject to this agreement to the District; and

(d) To provide an annual contribution of county general funds, in combination with applicable administrative support as reflected in the District’s funding determination, as mutually determined by the Party governing bodies.

7. Sharing Of Liability And Insurance

7.1 Contractor Requirements. Section 3.4 of this Agreement describes District insurance responsibilities for contractors and indemnification by District

contractors of all Parties. These requirements are intended to protect the Parties from any liability arising out of services and activities of the District.

7.2 Insurance. The District will maintain appropriate levels of insurance and will name the Parties as additional insureds. If any liability arises from services and activities of the District, including that imposed by state or federal law or regulation such as fines, penalties, legal fees and other costs and expenses the liability will be assumed by the District.

7.3. Survival of Obligations. The obligations under this section will survive the termination of this Agreement.

8. Additional Users. The Parties anticipate that other counties may desire to participate in the District. The District board may, with the approval of the Party governing bodies and on such conditions as the Parties may set, amend this IGA to include other counties in the District. The Parties will not pay any associated costs nor incur any additional liability.

9. Term; Termination; Withdrawal

9.1 Term. This Agreement remains in effect until December 31, 2014. Thereafter, unless terminated, the Agreement will automatically renew annually.

9.2 Termination. By affirmative vote of two-thirds of the Parties, this Agreement may be terminated for any reason after the completion of the initial five-year term. The termination date will be the conclusion of any calendar year (December 31) in which the vote is taken.

9.3 Withdrawal. After the conclusion of the initial five-year term, any Party may terminate at the end of any fiscal year its participation in the District and this Agreement. Written notice must be given to the other Parties at least 180 days prior to the end of such fiscal year.

9.4 Disposition of Property and Funds. If this Agreement is terminated, the Administrator, in coordination with the Party governing bodies, will:

- (a) Pay all outstanding obligations.
- (b) Transfer ownership of any buildings and equipment owned by the District to the successor health department(s). For any buildings and equipment transferred to the District from one of the participating Parties upon or following its formation, ownership of such buildings and equipment will be transferred back to the participating Party. Parties agree to negotiate in good faith regarding such disposition.
- (c) Terminate any outstanding contracts for service that name the Parties, or amend such contracts to remove reference to the Parties.

- (d) Prepare an accounting of all financial obligations of the District as a result of termination of this Agreement, such as staff costs, real estate transaction expenses, and attorneys' fees.
- (e) Once the preceding actions have are completed, but no more than 12 months following termination of the Agreement, the District will distribute any remaining assets to the successor health department(s).

10. Indemnification. Each Party to this Agreement is responsible for damage to persons or property resulting from negligence on the part of itself, its employees, its agents, or its officers. No Party assumes any responsibility for the consequences of any act or omission of any person, firm or corporation not a Party to this Agreement.

11. Modification. This Agreement may not be modified or amended in any manner except by a written agreement signed by all Parties.

12. Assignment. No Party may assign its right or obligations under this Agreement without the prior written consent of the other Parties.

13. Severability. If any provision of this Agreement is declared illegal, void or unenforceable, the other provisions are not affected and remain in effect.

14. Governing Law. Federal law and the laws of the State of Oregon govern this Agreement.

15. Dispute Resolution. The Parties agree to negotiate in good faith to resolve all disputes arising under this Agreement. If negotiation fails to resolve any such dispute to the satisfaction of the Parties, then the issue will be resolved by binding arbitration. The Parties will agree to the selection of the arbitrator. The non-prevailing Party is responsible for arbitrator costs. The decision of the arbitrator is final and binding on the Parties.

16. Notification. All notices required or authorized under this Agreement must be in writing and either personally delivered or sent by certified United States mail to the other Parties at the address below, or at such other address specified by a Party.

- County Commission Chair, Wasco County, 511 Washington St, The Dalles, OR 97058
- County Judge, Sherman County, 500 Court St., Moro, OR, 97039
- County Judge, Gilliam County, PO Box 427, 221 S. Oregon St., Condon, OR 97823

17. Effective Date. This Agreement takes effect upon adoption of an approving ordinance by each Party's governing body.

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF RATIFYING THE)
CREATION OF THE NORTH CENTRAL) ORDINANCE
PUBLIC HEALTH DISTRICT AS AN) #13-004
INTERGOVERNMENTAL ENTITY)

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and all of the Wasco County Board of Commissioners being present; and

IT APPEARING TO THE BOARD that ORS 190.010 authorizes governmental units to create a public entity; and

IT FURTHER APPEARING TO THE BOARD that the governing bodies of Wasco, Sherman and Gilliam Counties have determined that the general health of their residents would be best served through a three-county public health district; and

IT FURTHER APPEARING TO THE BOARD that the counties have jointly governed and operated the North Central Public Health agency under an Intergovernmental Agreement adopted October 21, 2009; and

IT FURTHER APPEARING TO THE BOARD that the counties now wish to create a new public entity under ORS Chapter 190 to succeed the prior agency and to met the purposes stated below.

THE WASCO COUNTY BOARD OF COMMISSIONERS ORDAIN AS FOLLOWS:

Section 1. Wasco County intends to create the North Central Public Health District as an intergovernmental entity by the attached intergovernmental agreement.

Section 2. The intergovernmental agreement is approved and will take effect upon its ratification by all parties to the agreement.

Section 3. The public purpose of the intergovernmental entity is to establish and implement a three-county public health district that meets ORS Chapter 431 responsibilities and duties of a public health department with governance that reflects the interests and unique geographic considerations of the three counties.

Section 4. The intergovernmental entity is granted all powers, duties and functions necessary or useful to carry out the public purpose for which it was

created and to comply with all provisions and terms of the intergovernmental agreement and ORS Chapter 431.

Section 5. This Ordinance takes effect 30 days after adoption.

DATED this 3rd day of July, 2013.

WASCO COUNTY BOARD
OF COMMISSIONERS

Rod L. Runyon, Chair of Commission

Scott C. Hege, County Commissioner

Steve Kramer, County Commissioner

ATTEST:

APPROVED AS TO FORM:

Kathy White
Executive Assistant

Eric J. Nisley
Wasco County District
Attorney

APPROVED AND SIGNED by the appropriate officer authorized to execute this Agreement on behalf of the governing body of each Party:

WASCO COUNTY COMMISSION

GILLIAM COUNTY COURT

Date: _____

Date: _____

Approved as to Form:

Approved as to Form:

Eric Nisley, County Counsel

Will Carey, County Counsel

SHERMAN COUNTY COURT

Date: _____

Approved as to Form:

Will Carey, County Counsel

Agenda Item
Fee Schedule Ordinance

- [Ordinance #13-003 Amending Wasco County's Uniform Fee Schedule for Various County Departments](#)

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF AMENDING)
WASCO COUNTY'S UNIFORM FEE) ORDINANCE
SCHEDULE FOR VARIOUS COUNTY) #13-003
DEPARTMENTS)

THE BOARD OF COMMISSIONERS OF WASCO COUNTY, OREGON, DOES
ORDAIN AS FOLLOWS:

Section 1. PURPOSE

The purpose of this Ordinance is to amend established uniform fees to be collected by Wasco County Departments for performing the service required or necessitated by various state statutes.

Section 2. AUTHORITY

This Ordinance is enacted pursuant to the authority granted to general law Counties by ORS 203.035 and by Chapter 833 in the 1979 Oregon Laws.

Section 3. FEE SCHEDULE

The following fees shall be charged and collected by the indicated Department before the filing recording or copying of subject documents shall be completed:

(A) WASCO COUNTY DEPARTMENTS

- (1) The fee for photocopies shall be \$0.25 per sheet for 8.5 x 11" paper and 8.5 x 14" paper.
- (2) The fee for photocopies shall be \$1.00 per sheet for 11 x 17" paper or larger.
- (3) The fee for computer screen printout shall be \$0.25 per sheet.
- (4) The fee for electronic copies shall be \$0.25 per page.**
- (5) The fee for providing content on media discs shall be \$15.00 per disc.**
- (6) The search fee shall be \$40.00 per hour, with one hour minimum.
- (7) The computer report fee shall be \$40.00 plus actual printing and material cost.
- (8) The fee for computer labels shall be \$40.00 plus actual printing and material cost.
- (9) The fee for fax transmissions shall be \$3.00
- (10) The fee for electronic information services shall be \$40.00 per hour with a one hour minimum.
- (11) The fee for micro-fiche and micro-film copies shall be \$0.50 per sheet.
- (12) The fee for color photocopies shall be \$1.00 per sheet.
- (13) The fee for a copy of the Wasco County Budget shall be \$20.00.

(B) WASCO COUNTY SURVEYOR'S OFFICE

- (1) The fee for performing the services set forth in ORS 209.260 shall be \$150.00 for the filing and indexing of a new map of a survey (no limit on size or number of sheets).
 - (2) The fee for Blue Line Printing shall be \$0.30 per sq. ft. (\$1.00 minimum).
 - (3) The fee for the Surveyor to check partition plats, property line adjustment plats, and replats shall be \$400.00.
 - (4) The fee for the Surveyor to check subdivision plats and subdivision replats shall be \$525.00 per plat plus \$50.00 per building.
 - (5) The fee for the Surveyor to check condominium plats shall be \$525.00 per plat plus \$50.00 per building.
- (C) WASCO COUNTY YOUTH SERVICES DEPARTMENT
- (1) The fee for formal probation shall be \$30.00 per charge or group of charges occurring on the same date.
 - (2) The fee for informal probation shall be \$10.00 per charge of group of charges occurring on the same date.
 - (3) The fee for all urine analysis tests shall be \$10.00 with an additional \$5.00 fee for all tests resulting in a positive finding for control substances.
 - (4) The fee for all first referrals of minor in possession of alcohol shall be \$100.00.

(5) The fee for probation violation upheld by a Court filing shall be \$50.00.

(6) The fee for completing and filing expunctions shall be \$60.00.

(D) WASCO COUNTY CLERK'S OFFICE

(1) The fee for performing the services set forth in ORS 92.090, 92.100 and 271.230 and 205.350 shall be as follows:

(a) For approval by the County Court, County Assessor and County Treasurer of any plat, the County Clerk shall collect \$10.00 for each Department's approval;

(2) For recording and indexing any plat, the County Clerk, in whose office the deeds of the County are kept, shall charge as follows:

(a) For plats containing 20 lots or less - \$35.00

(b) For plats containing over 20 lots - \$50.00

(c) For more than one sheet per plat - \$5.000 per additional sheet.

(d) For partition plats - \$35.00.

(3) The fee for performing the services set forth in ORS 271.230(2) for the services of the County Surveyor for marking the record upon the original plat shall be \$15.00 to be collected by the County Clerk and paid to the County Surveyor.

(4) The fee for a transcript from the County Clerk lien docket to Circuit Court shall be \$10.00 which is set forth in ORS 205.320(13).

- (5) The fee for performing the services set forth in ORS 517.030 shall be \$5.00 per page paid to the County Clerk who shall immediately pay over said sum to the County Treasurer.
- (6) The fee for performing the services set forth in ORS 517.220 shall be \$5.00 per page.
- (7) The fee for performing the services set forth in ORS 517.290 shall be \$5.00 per page.
- (8) The fee for performing the services set forth in ORS 471.166(7) for liquor license application recommendation shall be \$25.00 per license.
- (9) The fee for staff to act as witness to a marriage shall be \$15.00 per witness.
- (10) The fee for a time waiver for a marriage license shall be \$15.00.
- (11) The fee for amending a filed record of marriage or marriage certificate shall be \$25.00.
- (12) The fee for "Certificate of Consent to Marriage of a Minor" shall be \$15.00.
- (13) The fee to reissue a Marriage License shall be \$25.00.
- (14) The fee per document assessed the Affordable Housing fee of \$15.00 for the fee collections services provided by Wasco County on behalf of the Oregon Housing and Community Services Department, as required by ORS 205.323(1)(c) shall be \$1.00 to be

deposited into the general fund Clerk's Fees
(101.15.5115.411.124).

(E) WASCO COUNTY SHERIFF'S OFFICE

- (1) The fee for providing a copy of a crime report shall be \$5.00 per request, plus a \$0.50 per page.
- (2) The fee for providing a copy of an accident report shall be \$5.00 per request, plus \$0.50 per page.
- (3) The fee for taking a complete set of fingerprints and providing an inked set shall be \$15.00 per card.
- (4) The fee for providing copies of cassette tapes or audio CDs shall be \$10.00 per tape or \$15.00 per CD.
- (5) The fee for photographs shall be \$10.00 per roll or \$15.00 per CD.

(F) WASCO COUNTY FINANCE OFFICE

- (1) The fee for placing a stop payment on a Wasco County issued check shall be \$33.00 per check.
- (2) The fee for a returned item (non-sufficient funds, account closed, etc.) deposited to a Wasco County bank account shall be \$25.00 per check.

(G) WASCO COUNTY COMMUNITY CORRECTIONS DEPARTMENT

- (1) The fee for Monitored Bench Probation placement and supervision shall be \$120.00 (one-time fee).

- (2) The fee for Monitored DA Diversion placement and supervision shall be \$120.00 (one-time fee).
- (3) The fee for DUII evaluation and compliance monitoring shall be \$990.00 (one-time fee).
- (4) The fee for interstate compact transfer request processing (Oregon as the sending State) shall be \$50.00 (one-time fee).
- (5) The fee for active parole and/or probation supervision shall be \$35.00 per month.
- (6) The fee for community service work program evaluation, placement and monitoring shall be \$35.00.
- (7) The fee for laboratory drug testing fees shall be (a) \$15.00 (per sample) for in-lab tests (b) \$7.50 for instant tests.
- (8) The fee for DNA sample draw and processing shall be \$10.00 (one-time fee).
- (9) The fee for inter-county transfer request processing (Wasco County as the sending County) shall be \$25.00 (one-time fee).
- (10) The fee for electronic home detention program placement and monitoring shall be \$8.00 per day.
- (11) The fee for photocopy material requested shall be \$1.00 per sheet.
- (12) The fee for a Trip Permit to travel out of state shall be \$3.00 per each trip permit issued.

- (13) The fee for providing a Department of Motor Vehicle (DMV) Letter shall be \$10.00.
 - (14) The fee for a Non-Departmental Drug Screen shall be \$45.00.
 - (15) The one-time set-up fee for non-departmental electronic monitoring shall be \$250.00.
 - (16) The fee for non-departmental electronic monitoring shall be \$55.00 per day.
- (H) WASCO COUNTY DEPARTMENT OF ASSESSMENT AND TAX
- (1) The fee for mapping changes and new plats shall be **\$540.00**.
 - (2) The fee for calculating farm/forest disqualifications shall be \$40.00, minimum hourly fee per account. To be applied against penalty if the account is disqualified within 90 days.
 - (3) The fee for certifying true copies shall be \$5.00.
 - (4) The fee for completing and processing the change of ownership status for a manufactured structure in the LOIS System to “Exempt From Title” shall be \$55.00. If a Title Company completes the forms and presents the completed documents to the Tax Collector for review and processing the fee shall be \$25.00.
- (I) WASCO COUNTY PUBLIC WORKS DEPARTMENT
- (1) The fee for filing a Road Vacation Petition shall be \$500.00 per Petition.

(2) A deposit of \$500.00 shall be required for processing and inspecting of a motor vehicle road rally. Applicants shall be billed for actual costs.

(J) WASCO COUNTY INFORMATION SERVICES DEPARTMENT

(1) The Hourly Service Fee for services rendered shall be \$120.00 per hour.

(K) WASCO COUNTY PUBLIC HEALTH - ENVIRONMENTAL HEALTH

(1) On-Site Sewage Disposal Systems Fees shall be as follows:

a. New Site Evaluation:

i. Single Family Dwelling **\$ 496.00**

ii. Commercial Facility System Evaluations Authorized by DEQ to Contract County:

1. For first one thousand (1,000) gallons projected daily sewage flow **\$ 522.00**

2. For each five hundred (500) gallons or part thereof above 1,000 gallons but less than 2,500 gallons **\$ 158.00**

(2) Construction-Installation Permit

a. For first 1,000 gallon projected daily sewage flow:

i. Standard On-Site System **\$ 517.00**

b. Alternative System

i. Aerobic System **\$1058.00**

ii. Capping Fill **\$ 918.00**

iii. Disposal Trenches in Saprolite	\$ 533.00
iv. Gray Water Waste Disposal Sump	\$ 296.00
v. Pressure Distribution	\$ 907.00
vi. Redundant	\$ 643.00
vii. Sand Filter	\$1058.00
viii. Seepage Trench	\$ 585.00
ix. Steep Slope	\$ 585.00
x. Tile Dewatering	\$1058.00
xi. Alternative Treat Technologies	\$1058.00

c. With the exception of sand filters and pressure distribution systems, a **\$42.00** fee may be added to all permits that specify the use of a pump or dosing siphon.

d. Permit Transfer, Reinstatement or Renewal:

i. If Field Visit Required	\$ 265.00
ii. No Field Visit Required	\$ 104.00

e. For systems with projected daily sewage flows greater than 1,000 gallons, the construction installation permit fee shall be equal to the fee required on (K)(2)(a)(i) plus **\$100** for each 500 gallons or part thereof above 1,000 gallons.

(3) Alteration Permit

a. Major	\$ 407.00
b. Minor	\$ 186.00

(4) Repair Permit

a. Single Family Dwelling:	
i. Major	\$ 338.00
ii. Minor	\$ 134.00
(5) Authorization Notice	
a. If field visit required	\$296.00
b. No field visit required	\$139.00
(6) Annual Evaluation of Alternative System	\$286.00
(7) Renewal of Hardship Authorization for Temporary Dwelling	
a. If field visit required	\$286.00
b. No field visit required	\$191.00
(8) Existing System Evaluation Report	\$296.00
Site evaluation or permitting of any commercial facility system delegated to County shall follow same fee schedule as the Department of Environmental Quality.	
(9) Pumper Truck Inspection	
a. First vehicle, each inspection	\$113.00
b. Each additional vehicle, each inspection	\$ 76.00
(10) Refunds:	
A refund may be made of all or a portion of a fee accompanying an application if the applicant withdraws the application before any field work or other substantial review of the application has been done.	
a. Annual report evaluation fee holding tank	\$ 63.00

Each of the above Environmental Health fees includes a \$100.00 DEQ surcharge that will be forwarded to the State Department of Environmental Quality.

- (11) Record search, if not part of an onsite application and exceeds 15 minutes (flat rate) **\$ 32.00**
- (12) Field Consultation Fee(one hour minimum) **\$ 63.00/hour**

(L) WASCO COUNTY PUBLIC HEALTH – IMMUNIZATIONS

	Cost	Injection Fee
(1) Hep A (Adult)(Havrix)	\$ 26.60	\$21.96
(2) Hep A (Ped/adol)(Havrix)	\$ 18.40	\$21.96
(3) DTaP/IPV (Kinrix)	\$ 44.20	\$21.96
(4) DTaP (Infanrix)	\$ 18.50	\$21.96
(5) Td (Decavac)	\$ 20.39	\$21.96
(6) eIPV (IPOL)	\$ 26.66	\$21.96
(7) MMR (MMRII)	\$ 54.01	\$21.96
(8) MMR-V (ProQuad)	\$144.47	\$21.96
(9) Hib (ActHIB)	\$ 18.79	\$21.96
(10) Hep A/B (Twinrix)	\$ 52.50	\$21.96
(11) Hep B (Newborn – 19)		
(Energix-B)	\$ 13.25	\$21.96
(12) Hep B (20 & over)(adult)		
(Energix B)	\$ 33.50	\$21.96
(13) Varicella (Varivax)	\$ 94.88	\$21.96

(14)	HPV (Gardasil)	\$131.52	\$21.96
(15)	Meningococcal		
	a. Menactra	\$106.49	\$21.96
	b. Menveo	\$ 99.72	\$21.96
(16)	DTaP/IPV/Hib(Pentecel)	\$ 80.43	\$21.96
(17)	Pcv 13 (Prevnar 13)	\$128.16	\$21.96
(18)	DTaP/HepB/IPV(Pediarix)	\$ 65.95	\$21.96
(19)	PPD	no charge	\$21.96
(20)	Rotavirus (Rota Teq)	\$ 75.13	\$21.96
(21)	Tdap		
	a. Boostrix	\$ 33.08	\$21.96
	b. Adacel	\$ 32.13	\$21.96
(22)	Td (Decavac)	\$ 20.39	\$21.96

(M) WASCO COUNTY PUBLIC HEALTH – FAMILY PLANNING & STD

FEES

		New	Established
(1)	Minimal/Brief	\$ 93.00	\$ 42.00
(2)	Minor/Limited	\$161.00	\$ 93.00
(3)	Low/Intermediate	\$232.00	\$157.00
(4)	Moderate/Comprehensive	\$354.00	\$231.00
(5)	High/Complete	\$439.00	\$310.00
(6)	Preventive visit, 12-17	\$261.00	\$228.00
(7)	Preventive visit, 18-39	\$261.00	\$228.00

(8)	Preventive visit, 40-64	\$294.00	\$262.00
(9)	Preventive visit, 65+	\$294.00	\$262.00
(10)	Individual Counseling	\$ 77.00	\$ 77.00
(11)	IUD Insertion	\$150.00	\$150.00
(12)	IUD Removal	\$206.00	\$206.00
(13)	Diaphragm/Cervical Cap Fit	\$132.00	\$132.00
(14)	Injection, thearputic/ Phopholactic/diag., sc/im	\$ 40.00	\$40.00
(15)	Contraceptive Capsule Insert	\$289.00	\$289.00
(16)	Contraceptive Capsule Removal	\$326.00	\$326.00
(17)	Contraceptive Capsule Insert & Removal	\$485.00	\$485.00
(18)	Vasectomy	\$847.00	\$847.00

(N) WASCO COUNTY PUBLIC HEALTH – MEDICATION & SUPPLIES

(1)	Hematocrit/Hemoglobin	\$13.00
(2)	Hemocult	\$18.00
(3)	HIV Rapid Test	\$35.00
(4)	Pregnancy Test	\$20.00
(5)	Orasure	\$ 7.00

(6)	Urinalysis, dip stick	\$12.50
(7)	Venipuncture, routine	\$15.00
(8)	Wet Mount	\$34.00
(9)	DepoProvera	\$18.60
(10)	Vaginal contraceptive film	\$.99
(11)	Encare	\$ 6.62
(12)	Diaphragm	\$ 20.40
(13)	Implanon/Nexplanon	\$357.55
(14)	IUD Paragard	\$203.55
(15)	IUD Mirena	\$334.35
(16)	Apri	\$ 8.41
(17)	Lo-ovral/Lo-ogestrel	\$ 7.75

(O) Wasco County Public Health – Miscellaneous Fees

- (1) Vital Records
 - a. First copy \$ 20.00
 - b. Additional copies of
the same record
ordered at the
same time \$ 15.00
- (2) Medical Record Copies: No charge to healthcare providers,
other authorized persons will be charged according to their current
contract with the Health District. Clients or other authorized persons

without a contract may be responsible for a payment of \$40 per hour for File Search Fee plus \$0.25 per page for photocopies. The fee for fax transmission is \$3.00 plus \$0.25 per page. Immunization records are excluded. If the client is low income he/she may qualify for a sliding fee schedule. However, there is a \$5.00 minimum fee for any request.

SECTION 4 – ENACTMENT PROVISIONS

(1) CONFORMANCE WITH LAW

Except as expressly provided herein, this Ordinance shall in no way be a substitute for or eliminate the necessity of conforming with any and all State and Federal laws, rules and regulations including but not limited to the payment of all other fees required by law and other Ordinances which are now or may be in the future in effect which relate to the requirements provided in this Ordinance.

(2) SEPARABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holdings shall not affect the validity of the remaining portion of this Ordinance.

(3) EFFECTIVE DATE

This Ordinance shall take effect on September 17, 2013, upon its adoption.

Regularly passed and adopted by the Board of Commissioners of the County of Wasco, State of Oregon, by a ____ to ____ vote on this 19th day of June, 2013.

WASCO COUNTY BOARD
OF COMMISSIONERS

Rod Runyon, Commission Chair

Scott Hege, County Commissioner

Steve Kramer, County Commissioner

APPROVED AS TO FORM:

ATTEST:

Eric J. Nisley
District Attorney

Kathy White
Executive Assistant

Agenda Item
Wasco County 2013-2014 Budget

- [Resolution #13-011 Adopting the 2013-2014 Budget](#)
- [Appropriations attached to Resolution](#)

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE FISCAL YEAR)	
2013-2014 BUDGET, TAX LEVY AND)	RESOLUTION
APPROPRIATIONS.)	#13-011

BE IT RESOLVED that the Wasco County Board of Commissioners hereby adopts the Fiscal Year 2013-2014 Budget approved by the Budget Committee of the County on May 15, 2013, now on file in the Finance Office in the amount of \$34,185,754.

BE IT FURTHER RESOLVED that the Board of Commissioners of Wasco County, Oregon, hereby imposes the taxes provided for in the adopted budget at the rate of \$4.2523 per \$1,000 of assessed value for operations and that these taxes are hereby imposed and categorized for tax year 2013-2014 upon the assessed value of all taxable property within the district as follows:

	Subject to the General Government Limitation	Excluded From Limitation
General Fund	\$4.2523/\$1,000	

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BE IT FURTHER RESOLVED that the amounts and for the purposes shown in the attached detail for the Fiscal Year beginning July 1, 2013, be and hereby are as follows: the total appropriated amount is \$27,471,353, the total unappropriated amount is \$6,714,401 for a total budget of \$34,185,754.

BE IT FURTHER RESOLVED that the County Clerk certify to the Assessor of Wasco County, Oregon, the tax levy made by this Resolution.

The above Resolution Statements were approved and declared adopted on this 19th day of June, 2013.

WASCO COUNTY BOARD
OF COMMISSIONERS

Rod L. Runyon, Chair of Commission

Scott C. Hege, County Commissioner

Steve Kramer, County Commissioner

ATTEST:

APPROVED AS TO FORM:

Kathy White
Executive Assistant

Eric Nisley
Wasco County District Attorney

FUND	DEPARTMENT	BUDGET
101	ASSESSMENT & TAXATION	719,098
	COUNTY CLERK	315,593
	SHERIFF	1,966,154
	ADMINISTRATIVE SERVICES	2,158,661
	ADMINISTRATION	3,210,547
	DISTRICT ATTORNEY	506,054
	PLANNING	484,649
	PUBLIC WORKS	61,437
	YOUTH SERVICES	531,690
	NON-DEPARTMENTAL	1,182,876
	CONTINGENCY	450,000
TOTAL GENERAL FUND		11,586,759
201	PERSONNEL EXPENSE	1,723,552
	MATERIALS & SERVICES	338,179
	CAPITAL OUTLAY	70,690
	INTERFUND TRANSFERS	-
	CONTINGENCY	131,152
TOTAL HEALTH GRANTS FUND		2,263,573
202	PERSONNEL EXPENSE	1,704,899
	MATERIALS & SERVICES	1,172,825
	CAPITAL OUTLAYS	-
	INTERFUND TRANSFERS	-
	CONTINGENCY	287,000
TOTAL PUBLIC WORKS FUND		3,164,724
203	PERSONNEL EXPENSE	24,997
	MATERIALS & SERVICES	124,360
	CAPITAL OUTLAYS	5,000
	INTERFUND TRANSFERS	17,500
	CONTINGENCY	21,643
TOTAL COUNTY FAIR FUND		193,500
204	MATERIALS & SERVICES	261,890
TOTAL COUNTY SCHOOL FUND		261,890
205	PERSONNEL EXPENSE	50,007
	MATERIALS & SERVICES	2,000
	CAPITAL OUTLAYS	-

	INTERFUND TRANSFERS	3,450
	CONTINGENCY	10,000
TOTAL LAND CORNER PRESERV. FUND		65,457
206	MATERIALS & SERVICES	115,600
	INTERFUND TRANSFERS	60,000
TOTAL FOREST HEALTH PROGRAM FUND		175,600
207	PERSONNEL EXPENSE	143,800
	MATERIALS & SERVICES	188,400
	CAPITAL OUTLAYS	-
	INTERFUND TRANSFERS	-
	CONTINGENCY	136,566
TOTAL HOUSEHOLD HAZ WASTE FUND		468,766
208	MATERIALS & SERVICES	165,000
	INTERFUND TRANSFERS	288,000
TOTAL SPECIAL ECON DEV PYTS FUND		453,000
209	MATERIALS & SERVICES	38,000
	INTERFUND TRANSFERS	8,000
	CONTINGENCY	89,500
TOTAL LAW LIBRARY FUND		135,500
210	MATERIALS & SERVICES	50,000
	INTERFUND TRANSFERS	5,000
	CONTINGENCY	-
TOTAL DISTRICT ATTORNEY FUND		55,000
211	PERSONNEL EXPENSE	31,910
	MATERIALS & SERVICES	45,340
	CAPITAL OUTLAYS	138,780
	INTERFUND TRANSFERS	-
	CONTINGENCY	19,000
TOTAL MUSEUM FUND		235,030
219	PERSONNEL EXPENSE	161,648
	MATERIALS & SERVICES	192,650
	CAPITAL OUTLAYS	-

	CONTINGENCY	64,242
TOTAL WEED & PEST CONTROL FUND		418,540
220	PERSONNEL EXPENSE	780,808
	MATERIALS & SERVICES	167,131
	CAPITAL OUTLAYS	-
	INTERFUND TRANSFERS	-
	CONTINGENCY	38,000
TOTAL 911 COMMUNICATIONS FUND		985,939
223	PERSONNEL EXPENSE	16,664
	MATERIALS & SERVICES	53,000
	CAPITAL OUTLAYS	50,000
	INTERFUND TRANSFERS	35,000
	CONTINGENCY	30,336
TOTAL PARKS FUND		185,000
227	PERSONNEL EXPENSE	520,047
	MATERIALS & SERVICES	199,250
	CAPITAL OUTLAYS	-
	INTERFUND TRANSFERS	278,571
	CONTINGENCY	77,170
TOTAL COMMUNITY CORRECTIONS FUND		1,075,038
229	MATERIALS & SERVICES	26,500
	INTERFUND TRANSFERS	30,000
	CONTINGENCY	11,700
TOTAL COURT FACILITIES SECURITY FUND		68,200
232	PERSONNEL EXPENSE	63,256
	MATERIALS & SERVICES	252,738
	CAPITAL OUTLAYS	-
	INTERFUND TRANSFERS	1,000
	CONTINGENCY	11,403
TOTAL COMM ON CHILDREN & FAM FUND		328,397
233	MATERIALS & SERVICES	32,600
	INTERFUND TRANSFERS	-
	CONTINGENCY	-

TOTAL KRAMER FIELD FUND		32,600
237	MATERIALS & SERVICES	18,555
	CAPITAL OUTLAYS	15,000
	CONTINGENCY	-
TOTAL CLERK RECORDS FUND		33,555
321 ROAD RESERVE FUND		
	CAPITAL OUTLAYS	2,774,300
322 CAPITAL ACQUISITIONS FUND		
	CAPITAL OUTLAYS	772,020
324 911 EQUIPMENT RESERVE		
	CAPITAL OUTLAYS	241,830
325 911 CAPITAL RESERVE FUND		
	INTERFUND TRANSFERS	8,500
326 FACILITY CAPITAL RESERVE FUND		
	CAPITAL OUTLAYS	523,600
327 GENERAL OPERATING RESERVE FUND		
	CAPITAL OUTLAYS	878,628
417 CRATES POINT DEBT SERVICE FUND		
	DEBT SERVICE	86,407
GRAND TOTAL COUNTY FUNDS		27,471,353.00

Agenda Item

Budget Adjustments

- [Email Requesting Account Closure](#)
- [Resolution #13-012 in the matter of the
dissolvement of the VA Bond Debt Service
Fund #404](#)
- [Budget Adjustment Form](#)
- [Memo – Eden Adjustment](#)
- [Order #13-124 Transferring #25,000 from
Health Grants Funds Capital to Health
Grants Fund Capital Eden System](#)



Kathy White <kathyw@co.wasco.or.us>

resolution closing a fund

1 message

Monica Morris <monicam@co.wasco.or.us>

Wed, Jun 12, 2013 at 11:25 AM

To: Kathy White <kathyw@co.wasco.or.us>

Cc: Chad Krause <chadk@co.wasco.or.us>

Kathy-

For the 06/19 commish meeting we need to present and have signed a resolution closing a fund. I have attached an example resolution that was used to close a fund in 2009.

The fund we need closed is **FUND 404 VA BOND DEBT SERVICE FUND**. This debt has been satisfied. Any remaining funds will be transferred to the General Fund and this fund will be closed at the end of this fiscal year.

Thank you!

Monica Morris

Finance/Budget/HR

Wasco County, OR



Resolution closing the OTIA Fund.docx

15K

IN THE COUNTY COURT OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE)
DISSOLVEMENT OF THE VA BOND) RESOLUTION
DEBT SERVICE FUND #404.) #13-012

WHEREAS, Wasco County, Oregon, decided it would be in the best interest of the County to dissolve the VA Bond Debt Service Fund #404 during the budget process for Fiscal Year 2013-2014.

WHEREAS, Wasco County will dissolve the VA Bond Debt Service Fund #404 because this debt has been satisfied. The dissolution of VA Bond Debt Service Fund #404 will include the transferring of any remaining funds and future collections to the General Fund.

WHEREAS, the Board of County Commissioners has received a request from the Wasco County Finance Manager, Monica Morris, requesting the dissolution of VA Bond Debt Service Fund #404 by a Resolution of the Wasco County Board of Commissioners.

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NOW, THEREFORE, IT IS HEREBY RESOLVED: That the Wasco County Board of Commissioners does hereby establish by Resolution to dissolve the VA Bond Debt Service Fund #404 at the end of this fiscal year and transfer any remaining funds to the General Fund.

DATED this 19th day of June, 2013.

WASCO COUNTY
BOARD OF COMMISSIONERS

Rod Runyon, Commission Chair

Scott Hege, County Commissioner

Steve Kramer, County Commissioner

APPROVED AS TO FORM:

Eric J. Nisley
Wasco County District Attorney

Date	06/13/2013	Department	Finance
Amount Requested	\$25,000	Requested By	Teri Thalhofer
Description of Need	To accommodate the purchase of Eden for anticipation of PH separation.		
Appropriations	Line Item In: 201.23.7141.52351 – Capital Eden Finance		
	Line Item Out: 201.23.7141.52351 – Transitional Services		
Grant Appropriations	Rev Line Item:		
	Exp Line Item :		
Signature	M Morris order please		

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
FROM: KATHY WHITE
SUBJECT: FUNDS TRANSFER FOR EDEN SOFTWARE
DATE: 6/14/2013

BACKGROUND INFORMATION

At the 3.20.2013 BOCC session, the Board approved the quote from Tyler Technologies for the additional software required to allow NCPHD to function as a separate entity. At the 6.5.2013 BOCC session the Board approved the amendment to the Tyler Technology contract which incorporated that quote into the contract. This budget adjustment will allow for payment of that contract.

IN THE BOARD OF COUNTY COMMISSIONERS
OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF TRANSFERRING \$25,000.00)
FROM HEALTH GRANTS FUND TRANSITIONAL) ORDER
SERVICES TO HEALTH GRANTS FUND CAPITAL) #13-124
EDEN SYSTEM DURING FISCAL YEAR 2012-2013)

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Wasco County Board of County Commissioners being present; and

IT APPEARING TO THE BOARD: That when the Wasco County Budget for Fiscal Year 2012-2013 was adopted North Central Public Health District did not expect to purchase Tyler Technologies Eden software; and

IT FURTHER APPEARING TO THE BOARD: That the purchase of Eden is necessary in order to prepare for the separation of North Central Public Health District from Wasco County.

NOW, THEREFORE, IT IS HEREBY ORDERED: That \$25,000.00 be transferred from Health Grants Fund Transitional Services #201.23.7141.52351 to Health Grants Fund Capital Eden System #201.23.7141.53501 to

accommodate the purchase of Eden in anticipation of North Central Public Health District separating from Wasco County.

DATED this 19th day of June, 2013.

WASCO COUNTY BOARD
OF COMMISSIONERS

Rod L. Runyon, Chair of Commission

Scott C. Hege, County Commissioner

Steve Kramer, County Commissioner

APPROVED AS TO FORM:

Eric J. Nisley
Wasco County District
Attorney

Agenda Item
ODOT Grant

- [Explanatory Memo](#)
- [STF Application](#)

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
FROM: KATHY WHITE
SUBJECT: SPECIAL TRANSPORTATION FUND APPLICATION
DATE: 6/14/2013

BACKGROUND INFORMATION

The State's Special Transportation Fund Program provides financial support to designated counties, transit districts and Indian tribal governments for special transportation services benefiting seniors and people with disabilities. The majority of the STF money (75%) is allocated on a population-based formula. The remaining funds are distributed by the Public Transportation Discretionary Grant Program. MCCOG administers these funds on behalf of the County.

With your approval, Mr. Schwanz will submit the application.



STF Application for Funding – Fiscal Year 2013-2015
Special Transportation Fund (STF) Formula Program

[Read Instructions](#)

A. Information

Wasco County			
<i>Legal Name of Applicant (STF Agency Name)</i>			
Rod Runyon		County Commissioner Chairman	
<i>Name of Individual Authorized to Submit Application</i>		<i>Title of Individual Authorized</i>	
511 Washington Street	The Dalles	OR	97058
<i>Agency Address</i>	<i>City</i>	<i>State</i>	<i>Zip</i>
Kathy	White	Executive Assistant	
<i>Contact Person: First Name</i>	<i>Last Name</i>	<i>Title</i>	
541-506-2520	541-506-2551	KathyW@wasco.co.or.us	
<i>Phone Number</i>	<i>Fax Number</i>	<i>Email Address</i>	
http://co.wasco.or.us/county/dept_county_court.cfm			
<i>Agency Web Address</i>			

Designated STF Program Administrator

This person is assigned to manage the day to day tasks of the STF program for the STF agency, and will receive all formal and informal program communication.

Teresa	Chavez	Office Specialist	
<i>First Name</i>	<i>Last Name</i>	<i>Title</i>	
Wasco County			
<i>Agency Name</i>			
511 Washington Street, Suite 207	The Dalles	OR	97058
<i>Address</i>	<i>City</i>	<i>State</i>	<i>Zip</i>
541-506-2677	teresac@wasco.co.or.us		
<i>Phone Number</i>	<i>Email Address</i>		

Does your STF agency delegate the administration of the STF program to a separate agency?

Yes No

Agency Name

If Yes, the agreement between the STF agency and the administrative agency must be kept on file and made available to ODOT upon request.

STF Application for Funding – Fiscal Year 2013-2014

B. STF Advisory Committee

Answer the first two questions, and then enter each member and his or her organization in the table. Pick the category of membership that best describes each member, pursuant to OAR 732-005-0031.

1. Total number of STF advisory committee members?

(Minimum Requirements: Counties and Districts – five members; Tribes – three members.)

2. Do all of the committee members reside within the boundaries of your STF agency service area?

Yes No

Member Name <i>(List each member only once.)</i>	Organization	Committee Member Category
Lee Bryant	n/a	Representative of elderly individuals
Valerie Manning	n/a	Representative of elderly individuals
Marilyn Richardson	Mid-Columbia Council of Governments	Representative of disabled individuals
Barbara Pashek	n/a	Representative of elderly individuals
Dave Mason	Columbia Gorge Community College	Representative of disabled individuals
Louise Sargent	Canyon Rim Manor	Representative of elderly individuals
Elwin Grout	n/a	Disabled individual using transportation services

No. of Member(s): 7

Add Record

Delete Record

C. Summary of Distribution Plan

The Funds Available table below is populated based on the agency name selected in Section A and corresponds to the fund allocation chart in the Instructions. Summarize your plan for using the funds in the table, and complete *Section F* in this form for each planning, operating and capital project listed.

Funds Available	2013-2014	2014-2015
STF Formula Allocation	\$40,800	\$40,799
STO Formula Allocation	\$15,000	\$15,000

Expenditure Plan (STF Allocation)	2013-2014	2014-2015

STF Application for Funding – Fiscal Year 2013-2014

Expenditure Plan (STF Allocation)	2013-2014	2014-2015
Administrative Allotment: <i>(Required by OAR 732-005-0021(5)b)</i> <i>For receiving, disbursing and accounting for funds.</i>	\$2,000	\$2,000
Contribution to Reserve Account: <i>Amount contributed to the reserve account (See Section E)</i>		
Additional Funds for Administration: <i>(Optional)</i>		
Contingency: <i>(Not to exceed 15% of total program budget)</i>		
Planning Projects: <i>(List provider & fund amts)</i>	<input type="button" value="+"/> <input type="button" value="-"/>	(Click the buttons to add or remove rows below)
STF Operating Projects: <i>(List provider & fund amts)</i>	<input type="button" value="+"/> <input type="button" value="-"/>	(Click the buttons to add or remove rows below)
Mid-Columbia Council of Governments will provide demand response dial-a-ride services in the greater The Dalles area.	38,800	38,799
Capital Projects: <i>(List provider & fund amts)</i>	<input type="button" value="+"/> <input type="button" value="-"/>	(Click the buttons to add or remove rows below)
STF Expenditure Plan Total:	\$40,800	\$40,799
<i>Allocation Variance:</i>	<i>\$0</i>	<i>\$0</i>

Expenditure Plan (STO Allocation)	2013-2014	2014-2015
STO Operating Projects: <i>(List provider & fund amts)</i>	<input type="button" value="+"/> <input type="button" value="-"/>	(Click the buttons to add or remove rows below)
Mid-Columbia Council of Governments will provide demand response dial-a-ride services in the greater The Dalles area.	15,000	15,000
STO Expenditure Plan Total:	\$15,000	\$15,000
<i>Allocation Variance:</i>	<i>\$0</i>	<i>\$0</i>

D. STF Remaining from Prior Years

Identify the funds remaining from prior years and complete the questions.

Do NOT include reserve funds in this section – See Section E.

STF Application for Funding – Fiscal Year 2013-2014

Will the STF agency have carryover STF funds from prior years, including funds from the 2011-13 biennium that will be applied to 2013-15?

Yes No

E. Reserve Fund Summary

STF agencies may establish a reserve fund to save STF for a future purpose.

[Read More](#)

Does the STF agency have a separate reserve fund for the STF program?

Yes No

F. Recipient and Project Data Sheet

Enter each project that will receive STF monies. An STF agency should also enter themselves as a project if it uses a portion of the funds for other than program administration, reserve account, or contingency.

Mid-Columbia Council of Governments

Recipient Agency Name

1113 Kelly Ave

Address

The Dalles

City

OR

State

97058

Zip

Dan

Contact Person: First Name

Schwanz

Last Name

Transportation Director

Title

541-296-7595

Phone Number

541-296-5674

Fax Number

mccogtransnet@gorge.net

Email Address

Project Description (include the project type, amount of funds requested, and any unique features of the project):

The STF and STO funds will support the continued operation of Mid-Columbia Council of Governments demand responsive dial-a-ride services in the greater The Dalles area. MCCOG will use the entire allocation in support of these services. \$81,599 of STF funds and \$30,000 of STO funds will support these services for a two year period.

Agenda Item

QLife Plan

- [Introductory Email](#)
- [Staff Report](#)
- [Wasco County & Q/Life Broadband
Strategic Plan](#)



Kathy White <kathyw@co.wasco.or.us>

Broadband Strategic Plan

1 message

Izetta F. Grossman <igrossman@ci.the-dalles.or.us>

Fri, May 31, 2013 at 2:59 PM

To: Kathy White <kathyw@co.wasco.or.us>

Kathy,

The QLife Board endorsed the attached plan and recommended that Wasco County Commissioners and City Council adopt it.

We have prepared an Agenda Staff Report and attached the plan for commission review and adoption.

Please let me know when this will be on the BCC agenda in case Keith or Nolan wish to attend.

Thank you.

Izetta Grossman
Executive Secretary
City of The Dalles
313 Court Street
The Dalles, OR 97058
541-296-5481 Ext 1119
541-296-6906 fax
www.thedalles.org

-----Original Message-----

From: ADMINcopier@ci.the-dalles.or.us
[mailto:ADMINcopier@ci.the-dalles.or.us]
Sent: Friday, May 31, 2013 2:51 PM
To: Izetta F. Grossman
Subject: Message from "AdminCopier"

This E-mail was sent from "AdminCopier" (Aficio MP C4502).

Scan Date: 05.31.2013 14:50:38 (-0700)
Queries to: ADMINcopier@ci.the-dalles.or.us



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10677K



CITY of THE DALLES

313 COURT STREET
THE DALLES, OREGON 97058

(541) 296-5481
FAX (541) 296-6906

AGENDA STAFF REPORT CITY OF THE DALLES

MEETING DATE	AGENDA LOCATION	AGENDA REPORT #
	Action Item	

TO: Mayor and City Council

FROM: Nolan K. Young, City Manager *ny*
Keith Mobley, Attorney for QLife

DATE: June 6, 2013

ISSUE: Broadband Strategic Plan

BACKGROUND: The City of The Dalles and Wasco County have been joined in the QualityLife Intergovernmental Agency since June 16, 2001. Among the powers granted to the Agency are those “. . . necessary or desirable to efficiently and effectively design, construct, own, operate and maintain a telecommunications network for the benefit of Wasco County and the Mid-Columbia Gorge Community.” (Sec. 1.3.3)

The terms of the intergovernmental agreement also require the Agency, which operates under the assumed business name of QLife Network, to obtain the written consent of the parties to the agreement when a change in the scope of work is proposed.

With support from the Oregon Economic and Community Development Department, a “Wasco County Telecommunications Plan for the Period 2002-2003” was developed through a public process and presented to Wasco County and the QLife Network board of directors in April of 2002.

In early 2010 an “Oregon Broadband Outreach and Strategic Planning Project” was announced by the Oregon Public Utility Commission in cooperation the Oregon Broadband Advisory Council. The funding source was the National Telecommunications and Information Administration. The Project plan called for the selection of 8 Oregon communities for assistance in “. . . creating strategic broadband plans for their citizens in order to help increase broadband adoption and utilization across the state.”

Our application was one of four selected for the first round, with Sandy, Eugene, and the Warm Springs Indian Reservation. After an extensive public process that included participation by all of the providers of telecommunications services in Wasco County, the attached plan was completed and presented to the QLife Network board of directors at its meeting on May 23, 2013.

REQUESTED ACTION: The board adopted a motion endorsing the “Wasco County and QLife Broadband Strategic Plan” and recommending its adoption by the Wasco County Board of Commissioners and the Council of the City of The Dalles.

If both parties to the agreement adopt the Plan as presented, the QLife Network board of directors asked Keith Mobley to seek the participation of persons and entities that contributed to the development of the Plan, in order to begin work on selected initiatives included in the Plan.

BUDGET IMPLICATION: None, any activity will be funded with QualityLife Intergovernmental Agency funds.

COMMISSION ALTERNATIVES:

1. Staff recommendation: Adopt the Wasco County and QLife Strategic Broadband Plan.
2. Request amendment to the plan and refer back to the QLife Board for consideration.

Wasco County and Q/Life Broadband Strategic Plan

Q/Life

5/1/2013

This planning effort was supported by the State Broadband Data and Development Program and has been funded through an American Recovery and Reinvestment Act (ARRA) grant administered through the National Telecommunications and Information Administration, the Oregon Public Utility Commission and the Oregon Business Development Department.

Wasco County and Q-Life Network Broadband Strategic Plan

Acknowledgements

Wasco County and Q-Life Network wish to thank the community and business members who participated in this planning effort.

Community Development Sector

Keith Mobley
Dave Karlson
Bill Fashing
Chris Tamarin
Paul Ferguson
Dennis Ross
Scott Mckay
Linda Griswold
Scott Anderson
Maggie Pando
Nolan Young

Organization

QLife Network
Google
MCCOG
Oregon Business Development Department
Wasco County
Cityof Maupin Resident
Mid-Columbia Senior Center
YouthThink
Radcomp Technologies
The Dalles/Wasco County Library
City of The Dalles

Economic Development Sector

Amanda Hoey
Joan Silver
Carrie Pipinich
Andrea Klaas

Mary Kramer
Mike Canon

Frank J. Kay III
Jeff Davis
Mary Merrill

Donella Polehn
Keith Mobley

Jeff Renard

Mid-Columbia Economic Development District
(MCEDD)
Wasco County Economic Development Commission
MCEDD
Port of The Dalles
Columbia Gorge Community College, CET and
Resident, City of Dufur
Klickitat County Economic Development
City of Maupin, Wasco County Economic Development
Commission
Wasco Electric Cooperative
Columbia Gorge Community College, SBDC
Polehn Farms Inc, Wasco County Economic
Development Commission
QLife Network
Wasco County Economic Development Commission,
The Dalles Chamber of Commerce

Education & Healthcare Sector

Brian Ahier	Qlife, Mid-Columbia Medical Center
Laurie Miller	Columbia River Women's Clinic, Gorge Health Connect
C.S. Little	Dufur School District
Gary Peterson	Columbia Gorge ESD
Teri Thalhofer	North Central Public Health District (NCPHD)
Kathi Hall	NCPHD
Dan Spatz	Columbia Gorge Community College (CGCC)
Adam Gietl	CGCC
Coco Yackley	Columbia Gorge Coordinated Care Organization
Brian Goodwin	North Wasco County School District 21
Kelly Keith	Mid-Columbia Center for Living
Molly Rogers	Wasco County Youth Services
Timothy McGlothlin	North Wasco County School District 21
Cody Harman	CGESD
Keith Mobley	QLife
Tom Cunningham	Mid-Columbia Medical Center

Resources & Utilization Sector

Scott Hege	Wasco County
Michael Weidman	LS Networks
Lynette Ranney Black	Oregon State Extension Service
Eugene Walters	Juniper Flat RFPD
Seth Reiter	Johnson NETWORK
Clinton Johnson	Johnson NETWORK
Wilfred Pinfold	Intel Corp
Dale Clark	PGE
Brian Adams	SawNet
Dan Bubb	Gorge Networks
Dan Wallace	Charter Communication
Eric Hastings	Charter Communication
John Amery	Aristo Networks/QLife
Mary Roehr	Charter Communication
Marian Jackson	Charter Communication
Keith Mobley	QLife Network
Karen Stewart	CenturyLink
Todd Reeves	Mosier WiNet
Herb Watts	Oregon Telco

Wasco County & the Q-Life Network Broadband Adoption and Utilization Strategic Plan

Broadband Vision Statement:

We will leverage current technology planning efforts in our region, the region's broadband infrastructure and our investment in middle-mile fiber plant to enhance our region's economic vitality and quality of life.

Broadband Goals:

- 1. Increase the number of new businesses entering the county and existing business retention and expansion by creating a technically fluent workforce.**
- 2. Through digital literacy campaigns, increase adoption and utilization rates of broadband.**
- 3. Improve health and education outcomes by leveraging tele-health and on-line learning modalities throughout the county.**
- 4. Increase availability of high quality broadband service in ALL Wasco County communities by driving demand through education.**

Overview

Broadband is transforming and expanding our ability to communicate, participate, create, educate, inform and compete. Because of this transformation, access to adequate broadband resources and the ability to fully utilize broadband-associated tools and technologies are determining factors in the economic and civic vitality and of our communities.

Today, high-speed broadband is transforming the landscape of America more rapidly and more pervasively than earlier infrastructure networks. Like railroads and highways, broadband

accelerates the velocity of commerce, reducing the costs of distance. Like electricity, it creates a platform for America's creativity to lead in developing better ways to solve old problems. Like telephony and broadcasting, it expands our ability to communicate, inform and entertain. Broadband is the great infrastructure challenge of the early 21st century. But as with electricity and telephony, ubiquitous connections are means, not ends. It is what those connections enable that matters. Yet there are still critical problems that slow the progress of availability, adoption and utilization of broadband.

According to research cited in the National Broadband Plan published in 2010, nearly 100 million Americans do not have broadband today. Fourteen million Americans do not have access to broadband infrastructure that can support today's and tomorrow's applications. More than 10 million school-age children do not have home access to this primary research tool used by most students for homework. Jobs increasingly require Internet skills; the share of Americans using high-speed Internet at work grew by 50% between 2003 and 2007, and the number of jobs in information and communications technology is growing 50% faster than in other sectors. Yet millions of Americans lack the skills necessary to use the Internet. Electronic health records could alone save more than \$500 billion over 15 years. Much of the electric grid is not connected to broadband, even though a Smart Grid could prevent 360 million metric tons of carbon emissions per year by 2030, equivalent to taking 65 million of today's cars off the road. Online courses can dramatically reduce the time required to learn a subject while greatly increasing course completion rates, yet only 16% of public community colleges—which have seen a surge in enrollment—have high-speed connections comparable to our research universities.

The Strategic Planning Process

In 2012, the Oregon Broadband Advisory Committee (OBAC) and the Oregon Business Development Department selected Wasco County and the Q-Life Network to participate in a broadband strategic planning process focused on identifying goals and strategies to increase broadband adoption and utilization in the community. Wasco County and the Q-Life Network is one of eight Oregon communities participating in the broadband planning process funded under a grant from the National Telecommunications and Information Agency's Broadband Telecommunications Opportunity Program (BTOP)¹. The county formed four "community sector" groups (Community Development, Education and Healthcare, Economic Development and Resource Utilization) which have met in planning forums to develop the goals and strategies of this broadband adoption plan. This document presents the outcome of this process.

The County and Q-Life worked with the OBDD to develop its strategic planning process, using a planning template developed by OBDD for all eight participating cities. The planning template encourages wide participation from the community in a series of face to face facilitated planning workshops. In January 2013 the County and Q-Life brought individuals from key sectors in the community together in the first series of workshops to explore the following questions:

¹ The grant is administered by the Oregon Business Development Department

- *Why are broadband inclusion, adoption and utilization important in our communities? What's at stake for the economic, social, educational and healthcare future of our communities?*
- *What parts of our communities are most affected by lack of broadband access, awareness, adoption, and utilization capabilities?*
- *What barriers prevent broadband access, awareness, adoption and utilization?*
- *What community assets and opportunities can be leveraged to overcome barriers?*

A draft report was distributed to all workshop participants in February, and a follow-up plenary planning session was held in March. In the Plenary session, participants reviewed the draft strategies and goals, and focused on identifying and prioritizing key actions. The planning participants identified **shorter term strategies** that would allow the community to achieve **early impacts** in broadband awareness, access and adoption, as well as **longer term strategies** that will improve broadband adoption, support economic development and education and health development goals, enhance the region's businesses, and eliminate digital divide and equity issues.

Findings

Discussion of the above questions by community members led to the following findings.

Inequities in broadband access, adoption and utilization

- Broadband and technology fluency are essential to a skilled and productive workforce, a connected citizenry, and equitable opportunity for all.
- Income, age, and lack of availability of broadband service contribute to inequities in broadband adoption and utilization.
- Technology can be an asset, but too often is a barrier for underserved communities that are without broadband access or economically disadvantaged populations who are without devices or the coaching they need to use technology.
- Closing these divides is essential to developing connected and productive citizens and a skilled, digitally-fluent workforce.
- There is a lack of awareness among many in the community of the impact or relevance of broadband in their lives. These may be people with the access and means to adopt broadband but are not motivated now to do so.

Opportunities for Innovation and Improved Healthcare and Education Outcomes

- New health care and education innovations and opportunities made possible by broadband are emerging in the county. These innovations can improve healthcare and education outcomes and reduce cost.
- All emerging healthcare opportunities are dependent on consumers' awareness and adoption of broadband.
- Lack of technology fluency will inhibit the entry of in-home healthcare programs and to patient access to health information.
- The connection between health and education is an important issue for planners now. New thinking about the healthcare/education nexus is putting the needs of the individual ahead of systems concerns. There is a new understanding of the child health requirements to support learning. As a result, education/healthcare silos (and silos

between school districts and between Pre-K-12 and higher education) are beginning to dismantle.

Role of Broadband in Economic Development and Community Vitality

- Broadband is an essential for 21st century economic development, including small businesses, the developing technology sector, the agriculture sector, teleworkers and the overall vitality of rural communities.
- Utilization skills among small businesses need to increase in order to have access to global markets.
- In order to keep and attract young people to our rural communities we must be able to offer technology-based economic opportunity.
- High capacity broadband service like that envisioned through the publicly funded Q-Life network can enable Wasco County to remain competitive. The fiber optic network established by Q-Life provides a strong foundation for the expansion of broadband access in our community. It has already made it possible to attract major new employers, such as Google.
- There is more to do to meet the goal of bringing robust, high capacity bandwidth to the region. Broadband service is lacking in most areas outside The Dalles, frustrating opportunities to make telework, health care, social services, and extended education opportunities more immediately and readily available.
- It may be possible to leverage existing fiber and other infrastructure resources, including Q-Life, to eliminate the broadband service inequities that plague the rural areas of the County.

Discussion of the Four Broadband Strategic Goals

The planning process produced four strategic goals that address economic development, community development, education and health, and utilization of resources in the community. The goals and associated strategies are discussed below and arrayed on the summary “Conceptual Broadband Strategic Plan” attachment.

Goal One: Increase the number of new businesses entering the county and existing business retention and expansion by creating a technically fluent workforce.

Adequate, high capacity broadband is essential to businesses large and small, to teleworkers and to the county’s important agricultural sector. High quality, high capacity broadband service will enable small businesses to flourish, and attract skilled workers and entrepreneurs to the County. Quality of life is why people choose to live in Wasco County communities but many are prevented from building home businesses or telecommuting due to a perceived lack of broadband service. Service is improving in the region, but broadband needs to be ubiquitously available to optimize economic development. Wireless broadband sufficient for agriculture applications is unavailable. Agricultural uses require a “big/fast mobile pipe” that is “a threshold above the norm.”

The region has broadband, cheap power and relatively cheap land. Google took note, and established a large presence in The Dalles. The County invested in the establishment of Q-Life, a fiber optic, high-capacity middle-mile network. Planning participants also want to incentivize Intel, Microsoft, Nike and other large employers to encourage employees would be looking for the quality of life and natural beauty the area has to offer to telecommute from the area. The area is also “home” to many “week-enders” and Portlanders with vacation homes. More of these part-time residents would spend more time (and money) here if broadband service were affordable and available to them.

Our Priority Action Agenda:

1. **Provider collaboration on increasing adoption rates by establishing access ‘hubs’.** “Hubs” are single locations that have high speed broadband connections and that are open to the public. By establishing additional neighborhood access and business hubs, we can extend broadband to rural communities. A “one hub per year” strategy was proposed to create hubs in Maupin, Dufur, and Tygh Valley. It is important to involve broadband providers in the effort to increase adoption by working with them to establish the neighborhood hubs, along with education efforts on broadband benefits and skills.
2. **Recruit and support local entrepreneurs in technology fields to start or expand businesses in the county.** Develop partnerships to increase business awareness of broadband-linked opportunities, to assist with adoption and utilization skills, and to make technology more accessible to small business.
3. **Expand bi-state collaboration within Mid-Columbia Region on broadband training, adoption and rural access initiatives.** The most likely partnerships are between the City of The Dalles and Klickitat County because they are already partnering on major assets such as a regional airport.
4. **Assist fruit growers and other local businesses to adopt broadband-enabled strategies to compete in global markets.** Pilot projects can demonstrate the effectiveness of broadband partnerships. A suggested pilot between Q-Life and Polehn Farms could demonstrate the potential of global marketing.

Our Implementation Strategy:

- Explore partnership opportunities between Wasco, Hood River, and Sherman counties, as well as with organizations like the Gorge Technology Alliance, the Small Business Development Center at Columbia Gorge Community College, our agricultural groups, and the County Library System.
- Create a bi-state Regional Center for Innovation. Work with the states, the Federal Communications Commission and other federal, state and local agencies and companies to participate in better linking our educational institutions, workforce development entities, and local businesses to support development of a technically fluent workforce.
- Work with the Oregon State University Extension, business organizations, WyEast Resource Conservation Development Corp. and BPA on assisting fruit growers and others. There are already efforts to use high technology to report water content in soil and other applications, and there may be natural partnerships to be developed.

Long Term Strategies:

- Market the business and quality-of-life benefits of The Dalles and Wasco County as a “connected community” to large employers with a telecommuting workforce. Get CEO’s to talk to CEO’s to start the business to business conversation.

Goal Two: Through digital literacy campaigns, increase adoption and utilization rates of broadband.

There is a very real broadband opportunity divide between The Dalles and adjacent rural areas. Some rural areas have substandard service while others have limited broadband access. Broadband affordability is also a problem, in both rural and more urban Wasco County communities. Affordability and availability are significant issues, especially for economically disadvantaged individuals and families. But participants in this broadband planning process recognized that low adoption rates also indicate lack of public awareness of the benefits of broadband and its growing necessity. Barriers to adoption may include fear of technology, lack of familiarity with computers, concern about security and privacy, non-English speaking, and doubt about the relevance of the Internet. Even those who own computers may lack the skills to use the Internet to find a job, to pay bills, or find a product or service at a low price.

Our Priority Action Agenda:

1. **Develop and promote a policy for access to Broadband in the County.** Establish a “broadband access for all” principle, which will guide policy and determine actions that might provide both affordability programs and initiatives to incentivize or subsidize development of rural broadband infrastructure.
2. **Deploy an effective public awareness and outreach campaign that articulates broadband benefits and value proposition.** This outreach can draw on many sources for content, including the library system, community college, university extension and the Small Business Development Center (SBDC).
- **Establish partnerships to provide digital literacy training. Develop a community-based Technology Users Group with the mission of helping others, “neighbor-to-neighbor”, with broadband/ technology utilization skills.** Develop agreements with service providers, device retailers, computer support service providers, coffee shops and others to distribute the outreach materials. These materials should include specific information (how to set a password, how to check e-mail, how to use a browser, etc.). Broadband literacy is cultivated by exposure to devices and fast networks. Develop skills centers within libraries, coffee shops, computer labs in schools, “after school” programs, and at other locations to offer access to devices and support for use of broadband technologies.

Our Implementation Strategy:

- Spread the philosophy to all organizations that interface with communities. Meals on wheels, senior centers, counseling centers, the Library, Churches and other service organizations can be recruited to assist with creating awareness of digital literacy and its benefits.

- Create a public awareness campaign using multi-media outlets (pamphlets, videos, on-line messages, social media, etc.) that publicizes where broadband access is available, what it costs, and what it can do to improve job skills, education and quality of life.
- Find funding to develop a mobile broadband awareness program (perhaps a “broadband van”) that can visit communities, the homebound, schools and other community. “There is no substitute for one-on-one coaching” to enable the uninitiated to navigate broadband-enabled technologies. “Neighbor to neighbor” coaching is the best means of supporting broadband utilization skills.
- Involve community institutions to teach digital literacy and broadband skills. “Create an army” of mentors, involve families to raise digital skill sets for all generations in the family. Coaching can occur via teens to seniors, business-owner-to-business-owner, middle-school students to parents, and through after-school programs, library efforts or other formally or informally sponsored programs.

Goal Three: Improve health and education outcomes by leveraging tele-health and on-line learning modalities throughout the county.

Broadband is ushering in new modalities of education and health services. Health care services, including monitoring of vital signs, medication management, and face-to-face consultations between patients and doctors will be possible over a broadband link. Seniors won't have to travel to a doctor's office to be monitored. Consultations with major medical centers in other cities will be possible without leaving the local community.

On the education front, students will be able to take courses from educational institutions anywhere in the world over broadband. Virtual schools are developing and educating students today in Oregon, and throughout the country. Distance education is a significant part of the state's “40-40-20” educational goals, and Oregon State University wants to provide on-line courses in partnership with Columbia Gorge Community College.

Our Priority Action Agenda:

- 1. Establish a policy to get broadband access to every address to support healthcare and education service delivery.** Work with the State, health care providers, insurers and others to actively promote service delivery via broadband.
- 2. Establish a public/private consortium for collaboration and sharing best practices across the education and healthcare sectors.** Involve health care providers, educational institutions and state agencies to work together to address the policy/protocol issues holding back service delivery over broadband. These issues include federal privacy standards, lack of affordable broadband services and user devices, and lack of organizational skills and programs to offer on-line services.
- 3. Initiate a pilot program to test assumptions and develop best practices for using broadband to improve healthcare and/or educational outcomes.** Establish a cross-sector pilot project to demonstrate the health and education benefits of broadband adoption and to advance demand for these services in the County.

Our Implementation Strategy:

- Involve Gorge Health Connect, Oregon Health Network, MCMC/MCGC, the County, Columbia Gorge Educational Service District, CGCC, Head Start and other service organizations and educational institutions in framing a regional access policy to insure service is available and affordable to all homes and schools.
- Convene Information Technology professionals from all of the agencies mentioned above as well as regional business IT professionals to identify best practices, standards and learning resources that can be put to use in promoting access to broadband.
- Develop demonstration pilot projects including:
 - Access your healthcare information at the school.
 - NORCOR (Juvenile Justice) adoption pilot project.
 - A community education guide for how to access healthcare information.
 - Pilot “loop technology” in public buildings and churches for hearing assistance.

Goal Four: Increase availability of high quality broadband service in ALL Wasco County communities by driving demand through education.

As a result of the presence of Q-Life in The Dalles Google constructed a major data center here, bringing new employment opportunities to a community that had suffered the loss of well-paying jobs in the aluminum industry. Q-Life now has a revenue stream that could create a portion of the funding to promote broadband to other parts of our community. There is strategic value in revisiting the Q-Life strategy to build additional partnerships that focus on rural connectivity, rural broadband education, provider partnerships and awareness of the potential of broadband for communities and individuals.

Our Priority Action Agenda:

1. **Drive demand for service through education and marketing the impacts and benefits of broadband.** Education is key to “unlocking” latent demand for service, that would help make the business case for extending more capacity and services in rural areas.
2. **Explore partnerships to focus on demand activation and last mile accessibility.** Leverage other infrastructure, such as fiber assets owned by local power companies, telecommunications carriers, and state and federal government, to reduce cost of deployment through smart partnering and incentives.
3. **Explore all possibilities for leveraging existing public and private infrastructure to bridge rural last mile gaps.** The rural access problem is not limited to Wasco County, but exists in all rural areas of Oregon and in many rural areas across the nation.

Our Implementation Strategy:

- Develop a statewide policy to address rural broadband equity, and engage with the Oregon Broadband Advisory Council, Oregon Public Broadcasting and Oregon Business Development Department to formulate a statewide strategy to overcome rural broadband disparities.
- Drive “high capacity utilization” by businesses through education about web conferencing, video sharing, use of social media and other “power” uses of the Internet for marketing and business development.
- Market “lifeline” services, such as the \$9.95 low income options offered by carriers through meals-on-wheels or other in-home service delivery organizations.

- Form a cooperative effort between carriers to drive marketing and education on a public-private partnership basis to encourage adoption of broadband throughout the region.

Long-Term Strategies:

- Advocate for state or federal level policies or programs which extend rural broadband service. Participate in policy reform efforts focused on incentivizing rural accessibility.
- Partnership or pilot project with OPB, OBAC and OBDD to demonstrate a rural broadband project.

STRATEGIC OBJECTIVE

Leverage current technology planning efforts in our region, the region’s broadband infrastructure and our investment in middle-mile fiber plant to enhance our region’s economic vitality and quality of life.

STRATEGIC PRIORITIES

Economic Development	Community Development	Education and Health	Utilization of Resources
----------------------	-----------------------	----------------------	--------------------------

GOALS

- | | | | |
|---|---|--|--|
| 1. Increase the number of new businesses entering the county and existing business retention and expansion by creating a technically fluent workforce. | 2. Through digital literacy campaigns, increase adoption and utilization rates of broadband. | 3. Improve health and education outcomes by leveraging tele-health and on-line learning modalities throughout the county. | 4. Increase availability of high quality broadband service in ALL Wasco County communities by driving demand through education. |
|---|---|--|--|

Strategies & Tactics (strategies in bold are highest priority)

<ul style="list-style-type: none"> a. Provider collaboration on increasing adoption rates by establishing access ‘hubs’. b. Recruit and support local entrepreneurs in technology fields to start or expand businesses in the county. c. Expand bi-state collaboration within Mid-Columbia Region on broadband training, adoption and rural access initiatives. d. Assist fruit growers and other local businesses to adopt broadband-enabled strategies to compete in global markets. e. Market the business and quality-of-life benefits of The Dalles and Wasco County as a “connected community” to large employers with a telecommuting workforce. 	<ul style="list-style-type: none"> a. Develop and promote policy for access equity in the County. b. Deploy an effective public awareness and outreach campaign that articulates broadband benefits and value. c. Establish partnerships to provide digital literacy training. Develop a community-based Technology Users Group with the mission of helping others, “neighbor-to-neighbor”, with broadband/ technology utilization skills. d. Establish means of increasing service and device affordability, e.g. neighborhood hot-spots, equipment recycle program and grants or subsidies. 	<ul style="list-style-type: none"> a. Establish a policy to get broadband access to every address to support healthcare and education service delivery. b. Establish a public/private consortium for collaboration and sharing best practices across the education and healthcare sectors. c. Initiate a pilot program to test assumptions and develop best practices for using broadband to improve healthcare and/or educational outcomes. 	<ul style="list-style-type: none"> a. Drive demand for service through education and marketing the impacts and benefits of broadband. b. Explore partnerships to focus on demand activation and last mile accessibility. c. Explore all possibilities for leveraging existing public and private infrastructure to bridge rural last mile gaps. d. Advocate for state or federal level policies or programs which extend rural broadband service. Participate in policy reform efforts focused on incentivizing rural accessibility. e. Partnership or pilot project with OPB, OBAC and OBDD to demonstrate a rural broadband project.
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Agenda Item
Insurance Renewal Proposals

- [Cover Letter](#)
- [Property and/or Liability Proposal Summary
2013-2014](#)
- [CIS 2013-2014 Auto Schedule](#)
- [CIS 2013-2014 Property Schedule](#)
- [CIS Loss History](#)
- [SAIF 2013-2014 Proposal](#)
- [Wasco County SAIF Policy Claim List](#)
- [Wasco County SAIF Policy Summary](#)



P.O. Box 580
410 1/2 East Second Street
The Dalles, Oregon 97058-0580
541-296-4604 • Fax 541-298-5351
courtneyinsure.com
mike@courtneyinsure.com

June 13, 2013

Wasco County Commission
511 Washington Street, Ste.201
The Dalles, OR 97058

Re: Property, Liability, Vehicle and Workers Compensation Insurance

Commissioners:

Our insurance renewal proposal is as follows:

PROPERTY/LIABILITY/VEHICLES

City County Insurance Service, the AOC/LOC pool, continues to be the only viable market, for this line of business, in Oregon. Having said that, their service continues to be excellent.

As you will recall, last year, CIS purchased a property appraisal, for Wasco County. The same values are used, this year, because inflation, in construction/repair costs, has been relatively flat. CIS guarantees the adequacy of protection, if we use their appraised values.

Overall pricing of the CIS package reflects an increase of about 5%, with the exception of the Excess Earthquake coverage. The basic CIS property contract includes Earthquake, with a limit of \$5,000,000. For several years, we have had an excess layer of another \$5,000,000. Cost, for the excess, last year, was \$5,000. The earthquake/tsunami, on the Japanese cost has had a tremendous impact on earthquake insurance. This year, that cost has increased to \$30,000. We need to discuss whether or not we should continue to buy the excess layer. I will have further comment, during our meeting. I understand that, in the event of a declared disaster, FEMA will fund 75% of replacement/repair of public buildings.

This year, CIS has added a "high hazard" fee, of \$1,000.00. for the demolition derby, at the Wasco County Fair. In order to avoid this charge, CIS requires that the the derby be operated by a contractor who would hold the county harmless, supported by liability insurance.

Renewal cost will be \$188,314.48, if we keep the Excess Earthquake, or \$158,314.48, if we remove that layer of coverage. Given FEMA funding availability, I tend toward removal of the excess coverage.



WORKERS COMPENSATION

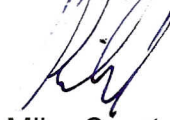
SAIF is offering renewal as described in the proposal. Cost is down, this year, primarily due to rate reductions in payrolls, and the street/road classification. The experience rating modification is relatively unchanged. (1.02 current, 1.01 on renewal)

We still have a frequency of injuries that is above average. Fortunately, however, the current year has not been impacted by severity. Separately, I am providing some reports documenting the areas of concern.

Again, I recommend that you purchase the Annual pre-pay option, requiring a pre-payment of \$117,590. The discount, included, is 4.0%, significantly better than the LGPI current interest rate.

Thank you, for allowing us to serve the citizens of Wasco County.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Mike Courtney', written over the word 'Sincerely,'.

Mike Courtney

c: Tyler Stone

Property and/or Liability Proposal Summary



citycounty insurance services

Member

Wasco County
511 Washington St. Room 101
The Dalles, OR 97058

Agent

Courtney Insurance Agency, Inc.
PO Box 580
The Dalles, OR 97058

Member Number	Effective Date	Termination Date	Proposal Date
20032	7/1/2013	7/1/2014	6/11/2013

Coverage	Description	Amount	Total Due
General Liability (Retro Plan)	Contribution	Limit: \$10,000,000 \$77,590.47	
	Aggregate/Retro Deductible Credit	(\$24,565.00)	
	Multi-Line Credit	(\$1,590.76)	
	Bonus Program Credits (0)*	\$0.00	\$51,434.70
Auto Liability	Contribution	\$20,670.55	
	Multi-Line Credit	(\$620.12)	\$20,050.44
Auto Physical Damage	Contribution	Not Purchased	
	Multi-Line Credit	\$0.00	\$0.00
Property	Contribution	\$88,764.78	
	Multi-Line Credit	(\$2,662.94)	\$86,101.84
Optional Excess Quake	Contribution	\$30,000.00	\$30,000.00
Optional Excess Flood	Contribution	Not Purchased	\$0.00
Optional Excess Crime	Contribution	Not Purchased	\$0.00
Optional Excess Cyber Liability	Contribution	Not Purchased	\$0.00
Difference In Conditions	Contribution	Not Purchased	\$0.00
Summary	Contribution	\$217,025.80	
	Aggregate/Retro Deductible Credit	(\$24,565.00)	
	Multi-Line Credit	(\$4,873.82)	
	Bonus Program Credit	\$0.00	

This is not an invoice. Information Only

Total Due:	\$187,586.98
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CIS Liability Coverage Proposal



citycounty insurance services

CIS
1212 Court St NE
Salem, OR 97301

Named Member
Wasco County
511 Washington St. Room 101
The Dalles, OR 97058

Agent of Record
Courtney Insurance Agency, Inc.
PO Box 580
The Dalles, OR 970580580

This Proposal Does Not Bind Coverage
Refer to Coverage Forms for terms, conditions, and limitations of coverage

Coverage Period: 7/1/2013 to 7/1/2014	6/11/2013			
Coverage*	Per Occurrence Limit*	Annual Aggregate*	Per Occurrence Deductible / SIR*	Agg/Retro Deductible
Public Entity Liability Coverage (Including Auto Liability) as described in CIS General & Auto Liability Coverage Agreement	\$200,000	\$600,000	None	\$39,304.00

Forms Applicable: CIS General & Auto Liability Coverage Agreement - CIS GL/AL (7/1/2012)

Coverage*	Per Occurrence Limit	Annual Aggregate		
Excess Public Entity Liability Coverage as described in the CIS Excess Liability Coverage Agreement (limits shown are excess of primary coverage limits)	\$9,800,000	\$29,400,000		

Forms Applicable: CIS Excess Liability Coverage Agreement - CIS XS/GL (7/1/2012)

* Refer to the CIS General & Auto Liability Coverage Agreement and CIS Excess Liability Coverage Agreement and endorsements (if any) for detailed coverages, special deductibles, limits, sublimits, exclusions, and conditions that may apply.
Excess Liability Coverage does not provide Uninsured Motorist coverage.

<u>Coverage</u>	<u>Contribution</u>
General Liability	\$77,590.47
Auto Liability	\$20,670.55
Liability Total	\$98,261.02

To effect coverage, please sign, date and return this form before requested effective date. Fax is acceptable

Accepted by: _____

Authorized Representative / Agent

Date: _____

CIS Property Coverage Proposal



citycounty insurance services

CIS
1212 Court St NE
Salem, OR 97301

Named Member
Wasco County
511 Washington St. Room 101
The Dalles, OR 97058

Agent of Record
Courtney Insurance Agency, Inc.
PO Box 580
The Dalles, OR 970580580

This Proposal Does Not Bind Coverage
Refer to Coverage Forms for terms, conditions, and limitations of coverage

Coverage Period: 7/1/2013 to 7/1/2014 6/11/2013

Coverage Limits (Per Occurrence):*

Building and Contents and PIO	Per current CIS Property Schedule
Mobile Equipment	Per current CIS Mobile Equipment Schedule
Earthquake	\$5,000,000
Excess Earthquake - <i>Coverage applies only if coverage limit is shown.</i>	\$10,000,000
Flood	\$5,000,000
Excess Flood - <i>Coverage applies only if coverage limit is shown.</i>	None
Combined Loss of Revenue and Rental Value	\$150,000
Combined Extra Expense and Rental Expense	\$250,000
Property in Transit	\$150,000
Hired, Rented or Borrowed Equipment	\$150,000
Restoration/Reproduction of Books, Records, etc.	\$100,000
Electronic Data Restoration/Reproduction	\$250,000
Pollution Cleanup	\$25,000
Crime Coverage	\$50,000
Police Dogs (if scheduled)	\$15,000
Off Premises Service Interruption	\$100,000
Miscellaneous Coverage	\$50,000
Personal Property at Unscheduled Locations	\$15,000
Personal Property of Employees or Volunteers	\$15,000
Unscheduled Fine Arts	\$100,000
Temporary Emergency Shelter Restoration	\$50,000

Difference In Conditions - Earthquake & Flood (if any): **\$0**

Extra Items (if any):

* This represents only a brief summary of coverages. Please refer to the CIS Property Coverage Agreement for detailed coverages, exclusions, and conditions that may apply.

Locations Covered: Per current CIS Property Schedule.

Perils Covered: Risks of Direct Physical Loss subject to the terms, conditions and exclusions contained in the coverage forms listed below under Forms Applicable.

Deductibles: \$5,000 Per occurrence except as noted and as follows (if anything):

Earthquake and Flood: Special deductibles and restrictions per Section 2 of the CIS Property Coverage Agreement

Total Contribution: \$88,764.78 (Property)	\$30,000.00 (Excess Earthquake)
\$0.00 (Excess Flood)	0.00 (Difference In Conditions)

Forms Applicable: CIS Property Coverage Agreement - CIS PR (7/1/2012)

To effect coverage, please sign, date and return this form before requested effective date. Fax is acceptable

Accepted by: _____

Date: _____

CIS Equipment Breakdown Coverage Proposal



citycounty insurance services

CIS
1212 Court St NE
Salem, OR 97301

Named Member
Wasco County
511 Washington St. Room 101
The Dalles, OR 97058

Agent of Record
Courtney Insurance Agency, Inc.
PO Box 580
The Dalles, OR 970580580

This Proposal Does Not Bind Coverage
Refer to Coverage Forms for terms, conditions, and limitations of coverage

Coverage Period: 7/1/2013 to 7/1/2014

6/11/2013

Coverage Limits:*

Property Damage	Per current CIS Property Schedule or \$100,000,000, whichever is less.
Rental Value/Rental Expense	Included in Property Damage
Extra Expense	Included in Property Damage
Service Interruption	Included in Property Damage
Drying out following a flood	Included in Property Damage
Course of Construction	Included in Property Damage
Computer Equipment	Included in Property Damage
Portable Equipment	Included in Property Damage
CFC Refrigerants	Included in Property Damage
Hazardous Substance	\$2,000,000
Data Restoration	\$250,000
Perishable Goods	\$2,000,000
Expediting Expense	\$2,000,000
Demolition	\$2,000,000
Ordinance or Law	\$2,000,000
Off Premises Property Damage	\$250,000
Contingent Rental Value/Rental Expense	\$250,000
Newly Acquired Locations	365 Days/Included in Property Damage
Extended Period of Restoration	30 Days

*** This represents only a brief summary of coverages. Please refer to CIS Equipment Breakdown Coverage Agreement for detailed coverages, exclusions, and conditions that may apply.**

Locations Covered: Per current CIS Property Schedule.

Deductible: \$1,000 All Coverages: 24 hour waiting period applies for service interruption.

Contribution: Included

Forms Applicable: Equipment Breakdown Coverage Agreement - CIS BM (7/1/2011)

To effect coverage, please sign, date and return this form before requested effective date. Fax is acceptable

Accepted by:

Authorized Representative / Agent

Date:

Auto Schedule

Wasco County

Policy # PL-WASC-2013-0 (7/1/2013 To 7/1/2014)

Agent: Courtney Insurance Agency, Inc.



citycounty insurance services

Currently Scheduled Autos

Auto #	Year	Make/Model	VIN	Department	Auto Code	Equip Code	Comp Ded	Coll Ded	Reported Value	Effective Date	Term Date
0114	2003	DODGE DURANGO	1D8HS48N63F568941	ASSESSOR	SUV	X			\$0	7/1/2013	7/1/2014
0115	2003	DODGE DURANGO	1D8HS48N43F568940	ASSESSOR	SUV	X			\$0	7/1/2013	7/1/2014
0138	2005	DODGE DURANGO	1D4HB48DX5F551426	ASSESSOR	SUV	X			\$0	7/1/2013	7/1/2014
0139	2005	DODGE DURANGO	1D4HB48D85F551425	ASSESSOR	SUV	X			\$0	7/1/2013	7/1/2014
0179	2008	DODGE DURANGO	1D8HB48258F126794	ASSESSOR	SUV	X			\$0	7/1/2013	7/1/2014
0184	2009	DODGE DURANGO	1D8HB38P19F714182	ASSESSOR	SUV	X			\$0	7/1/2013	7/1/2014
0145	2006	DODGE DURANGO	1D4HB38N66F178812	COMM CORR	POL	X			\$0	7/1/2013	7/1/2014
0146	2006	DODGE DURANGO	1D8HB48256F146427	COMM CORR	POL	X			\$0	7/1/2013	7/1/2014
0149	2006	DODGE DURANGO	1D8HB48276F146428	COMM CORR	POL	X			\$0	7/1/2013	7/1/2014
0134	2005	FORD F250	1FTSX21Y45EA96181	FACILITIES	LTV	X			\$0	7/1/2013	7/1/2014
0035	1994	FORD F250	1FTHF25H1RLB07579	FAIR	LTV	X			\$0	7/1/2013	7/1/2014
0092	1984	FORD DUMP TRUCK	1FDJF37GXEPB51641	FAIR	MHT	X			\$0	7/1/2013	7/1/2014
0210	1978	WHITE 5TH WHEEL TRACTOR	5QPFHH1018172	FAIR	SEM	X			\$0	7/1/2013	7/1/2014
0120	2004	DODGE DURANGO	1D8HB48D44F145316	HEALTH	SUV	X			\$0	7/1/2013	7/1/2014
0143	2005	FORD TAURUS	1FAPP53215A119439	HEALTH	PPV	X			\$0	7/1/2013	7/1/2014
0181	2008	TOYOTA PRIUS	JTDKB20U283395553	HEALTH	PPV	X			\$0	7/1/2013	7/1/2014
0216	2007	TOYOTA COROLLA	1NXBR32E37Z821486	HEALTH	PPV	X			\$15,000	7/1/2013	7/1/2014
0218	2004	HONDA CIVIC	2HGES16644H520299	HEALTH	PPV	X			\$12,000	7/1/2013	7/1/2014
0219	2006	HONDA CR-V	JHLRD78856C041779	HEALTH	SUV	X			\$0	7/1/2013	7/1/2014
0221	2008	PACE UTILITY TRAILER	5VZFB10188L001192	HEALTH	TRL	X			\$1,300	7/1/2013	7/1/2014
0223	2005	TOYOTA RAV4	JTEHD20VX50045819	HEALTH	SUV	X			\$0	7/1/2013	7/1/2014
0227	2002	CHEVROLET IMPALA	2G1WF52E029181598	HEALTH	PPV	X			\$0	7/1/2013	7/1/2014
0116	2003	DODGE DURANGO	1D8HS48N83F568939	MAINTENANCE	SUV	X			\$0	7/1/2013	7/1/2014
0172	2008	FORD F250	1FTSX21588EA62951	MAINTENANCE	LTV	X			\$0	7/1/2013	7/1/2014
0148	2006	DODGE DURANGO	1D8HB48236F146426	PLANNING	SUV	X			\$0	7/1/2013	7/1/2014
0168	2007	DODGE DURANGO	1D8HB48237F536783	PLANNING	SUV	X			\$0	7/1/2013	7/1/2014
0095	1997	JEEP CHEROKEE	1J4FJ28S4VL527399	PUBLIC HEALTH	SUV	X			\$0	7/1/2013	7/1/2014
0131	2004	FORD TAURUS	1FAPP55S94G166257	PUBLIC HEALTH	PPV	X			\$0	7/1/2013	7/1/2014

Auto Schedule

Wasco County

Policy # PL-WASC-2013-0 (7/1/2013 To 7/1/2014)

Agent: Courtney Insurance Agency, Inc.



citycounty insurance services

Currently Scheduled Autos

Auto #	Year	Make/Model	VIN	Department	Auto Code	Equip Code	Comp Ded	Coll Ded	Reported Value	Effective Date	Term Date
0132	2004	FORD TAURUS	1FAFP53U44A102621	PUBLIC HEALTH	PPV	X			\$0	7/1/2013	7/1/2014
0201	2011	FORD ESCAPE	1FMCU9DGXBKC05115	PUBLIC HEALTH	SUV	X			\$24,400	7/1/2013	7/1/2014
0197	2011	DODGE RAM 2500	3D7LT2ET0BG545770	PUBLIC WKS	LTV	C			\$0	7/1/2013	7/1/2014
0021	1994	PETERBILT 200-30 TRUCK	1XPMH87X2RM608232	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0022	2002	CHEVROLET C2500HD	1GCHC24172E221870	ROAD	LTV	X			\$0	7/1/2013	7/1/2014
0023	2002	CHEVROLET C2500 SILVERADO	1GCHC24112E219175	ROAD	LTV	X			\$0	7/1/2013	7/1/2014
0024	2001	DODGE RAM 2500	3B7KC26671M283440	ROAD	LTV	X			\$0	7/1/2013	7/1/2014
0025	2001	DODGE RAM 2500	3B7KC26691M283441	ROAD	LTV	X			\$0	7/1/2013	7/1/2014
0026	2001	DODGE RAM 2500	3B7KC26601M283442	ROAD	LTV	X			\$0	7/1/2013	7/1/2014
0030	1999	DODGE RAM 2500	3B7KC26Z6XM526867	ROAD	LTV	X			\$0	7/1/2013	7/1/2014
0041	1981	PETERBILT DUMP TRUCK	1XP9L29XBP142878	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0042	1981	PETERBILT DUMP TRUCK	1XP9L29X7BP142879	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0043	1981	PETERBILT DUMP TRUCK	1XP9L29X3BP142880	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0045	1988	FREIGHTLINER DUMP TRUCK	1FVN1DYB7JH408101	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0046	1988	FREIGHTLINER DUMP TRUCK	1FVN1DYB9JH408102	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0047	1995	PETERBILT DUMP TRUCK	1XPALB9X9SD364029	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0048	1995	PETERBILT DUMP TRUCK	1XPALB9X5SD364030	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0049	1995	PETERBILT DUMP TRUCK	1XPALB9X7SD364031	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0050	2000	FREIGHTLINER DUMP TRUCK	1FVX6WEB9YPH17159	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0051	2000	FREIGHTLINER DUMP TRUCK	1FVX6WEB5YPH17160	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0053	1992	FORD F350 FLATBED	2FDKF38GXNCA22075	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0054	1999	FORD F350 FLATBED	1FDWF37S6XED84618	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0056	1994	FORD F SUPER DUTY	1FDLF47F0REA37591	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0061	1978	WHITE 5TH WHEEL TRACTOR	5QPFFH1018170	ROAD	SEM	X			\$0	7/1/2013	7/1/2014
0067	1993	FORD 8000 ASPHALT TRUCK	1FDYH81E5PVA39938	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0068	1979	TRAILCO TRAILER	790B230	ROAD	TRL	X			\$0	7/1/2013	7/1/2014
0070	1959	SCHETKY BOTTOM DUMP	261	ROAD	TRL	X			\$0	7/1/2013	7/1/2014
0071	1959	SCHETKY BOTTOM DUMP	262	ROAD	TRL	X			\$0	7/1/2013	7/1/2014

Auto Schedule

Wasco County

Policy # PL-WASC-2013-0 (7/1/2013 To 7/1/2014)

Agent: Courtney Insurance Agency, Inc.



citycounty insurance services

Currently Scheduled Autos

Auto #	Year	Make/Model	VIN	Department	Auto Code	Equip Code	Comp Ded	Coll Ded	Reported Value	Effective Date	Term Date
0072	1992	DAKOTA TILT TRAILER	1DA12TK67NP010590	ROAD	TRL	X			\$0	7/1/2013	7/1/2014
0075	1950	CLOUGH TANK TRAILER	328	ROAD	TRL	X			\$0	7/1/2013	7/1/2014
0076	1968	FREUHAUF TANK TRAILER	OMJ424902	ROAD	TRL	X			\$0	7/1/2013	7/1/2014
0077	1963	BEALL OIL TANK TRAILER	PP1T27363	ROAD	TRL	X			\$0	7/1/2013	7/1/2014
0078	1990	KITT SHOULDER TRAILER	2K9S2BB26L1028012	ROAD	TRL	X			\$0	7/1/2013	7/1/2014
0079	2000	OLYMPIC TILT BED TRAILER	1Z9TF1727YT091184	ROAD	TRL	X			\$0	7/1/2013	7/1/2014
0080	1978	COLUMBIA PUP TRAILER	2ED2078192	ROAD	TRL	X			\$0	7/1/2013	7/1/2014
0081	1978	COLUMBIA PUP TRAILER	2ED2078193	ROAD	TRL	X			\$0	7/1/2013	7/1/2014
0082	1978	COLUMBIA PUP TRAILER	2ED2078194	ROAD	TRL	X			\$0	7/1/2013	7/1/2014
0083	2001	CHEVROLET BLAZER	1GNDT13W01K231914	ROAD	SUV	X			\$0	7/1/2013	7/1/2014
0086	2000	TRAIL-EZE TILT TRAILER	1DA13TS44YP015052	ROAD	TRL	X			\$0	7/1/2013	7/1/2014
0108	1991	VERMEER BRUSH CHIPPER	1FRC14132M1002147	ROAD	TRL	X			\$0	7/1/2013	7/1/2014
0109	2003	FREIGHTLINER DUMP TRUCK	1FVMAEAS83PK72419	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0110	2003	FREIGHTLINER DUMP TRUCK	1FVMAEAS43PK72420	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0111	1987	WHITE BOSS VACUUM TRUCK	1WXAACAD4HN121533	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0118	1990	PETERBILT SEMI-TRACTOR	1XPCD89X0LD289955	ROAD	SEM	X			\$0	7/1/2013	7/1/2014
0119	2003	INGER LIGHT TRAILER	338475UGN394	ROAD	TRL	X			\$0	7/1/2013	7/1/2014
0124	2004	DODGE DURANGO	1D8HB48D24F145315	ROAD	SUV	X			\$0	7/1/2013	7/1/2014
0125	1996	FREIGHTLINER TRUCK	1FV6HLAC4TH724698	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0141	2005	DODGE RAM 2500	3D7KS28D95G828885	ROAD	LTV	X			\$20,587	7/1/2013	7/1/2014
0142	2005	DODGE RAM 2500	3D7KS28D45G858473	ROAD	LTV	X			\$20,587	7/1/2013	7/1/2014
0153	1998	BEARC UTILITY TRAILER	21098	ROAD	TRL	X			\$0	7/1/2013	7/1/2014
0158	2006	JEEP CHEROKEE	1J4GR48K46C340464	ROAD	SUV	X			\$21,640	7/1/2013	7/1/2014
0159	2006	CHEVROLET SILVERADO	1GCHK24U66E228182	ROAD	LTV	X			\$0	7/1/2013	7/1/2014
0160	2006	CHEVROLET SILVERADO	1GCHK24U36E225966	ROAD	LTV	X			\$0	7/1/2013	7/1/2014
0161	2006	CHEVROLET SILVERADO	1GCHK24U16E226159	ROAD	LTV	X			\$0	7/1/2013	7/1/2014
0162	2006	CHEVROLET SILVERADO	1GCHK24U76E228708	ROAD	LTV	X			\$0	7/1/2013	7/1/2014
0163	2007	CHEVROLET 3500	1GBJK34U57E131164	ROAD	LTV	X			\$0	7/1/2013	7/1/2014

Auto Schedule

Wasco County

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Agent: Courtney Insurance Agency, Inc.



citycounty insurance services

Currently Scheduled Autos

Auto #	Year	Make/Model	VIN	Department	Auto Code	Equip Code	Comp Ded	Coll Ded	Reported Value	Effective Date	Term Date
0177	2008	FORD F250	1FTSX215X8ED00038	ROAD	LTV	X			\$0	7/1/2013	7/1/2014
0182	2008	FORD F350	1FDWF37568ED23698	ROAD	LTV	X			\$0	7/1/2013	7/1/2014
0190	2002	CHEVROLET SILVERADO	1GCHC24122E218701	ROAD	LTV	X			\$0	7/1/2013	7/1/2014
0191	1993	KENWORTH WATER TRUCK	1XKDD69X3PS592067	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0192	1999	KENWORTH WATER TRUCK	1NKDLU9X8XJ796922	ROAD	MHT	X			\$0	7/1/2013	7/1/2014
0206	2012	DODGE RAM 2500	3C6LD5AT9CG181002	ROAD	LTV	X			\$0	7/1/2013	7/1/2014
0207	2012	DODGE RAM 2500	3C6LD5AT7CG181001	ROAD	LTV	X			\$0	7/1/2013	7/1/2014
0208	2012	DODGE RAM 2500	3C6TD5CT1CG193027	ROAD	LTV	X			\$0	7/1/2013	7/1/2014
0211	1998	FREIGHTLINER DUMP TRUCK	1FV46EDB1WP960926	ROAD	MHT	H			\$0	7/1/2013	7/1/2014
0212	1998	FREIGHTLINER DUMP TRUCK	1FV46EDB6WP960923	ROAD	MHT	H			\$0	7/1/2013	7/1/2014
0220	2010	FORD F350	1FDWD3HY0AEB26170	ROAD	LTV	F			\$25,995	7/1/2013	7/1/2014
0229	2003	LOWBOY DAKOTA HEAVY	1DAF3D9N33M016259	ROAD	STR	X			\$0	7/1/2013	7/1/2014
0099	1991	EZ LOADER BOAT TRAILER	1ZE1DP42XMAP04829	SHERIFF	TRL	X			\$0	7/1/2013	7/1/2014
0112	2003	CHEVROLET PICKUP	1GCHK24U932175109	SHERIFF	POL	X			\$0	7/1/2013	7/1/2014
0121	2004	DODGE DURANGO	1D8HB48D64F145317	SHERIFF	POL	X			\$0	7/1/2013	7/1/2014
0140	2005	CHEVROLET PICKUP	1GCHK23UJ5F872584	SHERIFF	POL	X			\$0	7/1/2013	7/1/2014
0155	2004	MIRAGE 5X8 TRAILER	5M3BEO81341012764	SHERIFF	TRL	X			\$0	7/1/2013	7/1/2014
0156	2006	EAGLE UTILITY TRAILER	1C9BE26186P694226	SHERIFF	TRL	X			\$0	7/1/2013	7/1/2014
0157	2004	MIRAGE 5X8 TRAILER	5M3BE101741012235	SHERIFF	TRL	X			\$0	7/1/2013	7/1/2014
0166	2006	INTER VAN TRAILER	4RACS16236C008250	SHERIFF	TRL	X			\$0	7/1/2013	7/1/2014
0167	2002	DODGE RAM 3500	3B7MF33662M315970	SHERIFF	POL	X			\$0	7/1/2013	7/1/2014
0173	2003	FORD RANGER	1FTZR45E03PB03715	SHERIFF	POL	X			\$0	7/1/2013	7/1/2014
0176	2001	STARCRAFT E350 CHASSIS BUS	1FDWE35L91HB26193	SHERIFF	POL	X			\$0	7/1/2013	7/1/2014
0180	2008	DODGE DURANGO	1D8HB48278F126795	SHERIFF	POL	X			\$0	7/1/2013	7/1/2014
0183	2009	DODGE RAM 2500	3D7KS29T39G529663	SHERIFF	POL	X			\$0	7/1/2013	7/1/2014
0185	2009	DODGE DURANGO	1D8HB38P39F714183	SHERIFF	POL	X			\$0	7/1/2013	7/1/2014
0187	2010	DODGE CHARGER	2B3AA4CV1AH199283	SHERIFF	POL	B			\$20,982	7/1/2013	7/1/2014
0188	2013	FORD EXPEDITION	1FMJU1G57DEF35248	SHERIFF	POL	B			\$0	7/1/2013	7/1/2014

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Wasco County

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citycounty insurance services

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0189	2013	FORD EXPEDITION	1FMJU1G55DEF35247	SHERIFF	POL	B			\$0	7/1/2013	7/1/2014
0193	2006	DOUBLE-R UTILITY TRAILER	1D9BU10106N451899	SHERIFF	TRL	X			\$0	7/1/2013	7/1/2014
0195	2010	CHEVROLET TAHOE	1GNUKAE04AR217128	SHERIFF	POL	B			\$28,145	7/1/2013	7/1/2014
0196	2010	CHEVROLET TAHOE	1GNUKAE06AR215817	SHERIFF	POL	B			\$28,154	7/1/2013	7/1/2014
0198	2011	FORD EXPEDITION	1FMJU1G54BEF31252	SHERIFF	POL	B			\$0	7/1/2013	7/1/2014
0199	2011	FORD EXPEDITION	1FMJU1G56BEF31253	SHERIFF	POL	B			\$0	7/1/2013	7/1/2014
0200	2011	FORD EXPEDITION	1FMJU1G58BEF31254	SHERIFF	POL	B			\$0	7/1/2013	7/1/2014
0202	2012	FORD EXPEDITION	1FMJU1G55CEF03249	SHERIFF	POL	B			\$0	7/1/2013	7/1/2014
0203	2012	FORD EXPEDITION	1FMJU1G52CEF29467	SHERIFF	POL	B			\$0	7/1/2013	7/1/2014
0204	2012	FORD EXPEDITION	1FMJU1G59CEF29465	SHERIFF	POL	B			\$0	7/1/2013	7/1/2014
0205	2012	FORD EXPEDITION	1FMJU1G50CEF29466	SHERIFF	POL	B			\$0	7/1/2013	7/1/2014
0209	2001	DODGE GRAND CARAVAN	2B8GP44311R237217	SHERIFF	POL	X			\$0	7/1/2013	7/1/2014
0213	2002	GMC ENVOY	1GKDT13S722255445	SHERIFF	POL	B			\$0	7/1/2013	7/1/2014
0214	2013	FORD EXPLORER	1FM5K8AR9DGC15834	SHERIFF	POL	B			\$0	7/1/2013	7/1/2014
0215	2013	FORD EXPLORER	1FM5K8AR0DGC15835	SHERIFF	POL	B			\$0	7/1/2013	7/1/2014
0217	1991	AMERICAN BOAT TRAILER	1A9DS151XM1A00081	SHERIFF	TRL	X			\$0	7/1/2013	7/1/2014
0222	1993	EZ LOADER BOAT TRAILER	1ZE1BCT18NAE22264	SHERIFF	TRL	X			\$0	7/1/2013	7/1/2014
0224	2006	MIRAGE ATV TRAILER	5M3BE172961023352	SHERIFF	TRL	X			\$0	7/1/2013	7/1/2014
0225	1978	TRAC PAC SNOWMOBILE UTILITY	TP2281301	SHERIFF	TRL	X			\$100	7/1/2013	7/1/2014
0226	2008	PACE UTILITY TRAILER	5VZUB14288L002224	SHERIFF	TRL	X			\$6,800	7/1/2013	7/1/2014
0228	2004	ZIEMAN TRAILER	1ZCF220104BB48712	SHERIFF	TRL	X			\$0	7/1/2013	7/1/2014
0186	2010	DODGE CHARGER	2B3AA4CVXAH199282	SHERIFF/S & R	POL	B			\$20,982	7/1/2013	7/1/2014
0004	2001	CHEVROLET S10	1GCDT19W618134830	WEED & PEST	LTV	X			\$0	7/1/2013	7/1/2014
0087	1990	FORD E350 VAN	1FBJS31H6LHB23638	WEED & PEST	LTV	X			\$0	7/1/2013	7/1/2014
0089	1997	FORD F SUPER DUTY	1FDLF47G6VEC87470	WEED & PEST	LTV	X			\$0	7/1/2013	7/1/2014
0090	1993	FORD RANGER	1FTCR15U8PPA89662	WEED & PEST	LTV	X			\$0	7/1/2013	7/1/2014
0135	2004	DODGE RAM 3500	3D7LU38C24G281694	WEED & PEST	LTV	X			\$0	7/1/2013	7/1/2014
0152	1998	BIG TEX UTILITY TRAILER	4K8JX1101W1A25025	WEED & PEST	TRL	X			\$0	7/1/2013	7/1/2014

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citycounty insurance services

Currently Scheduled Autos

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0169	2007	DODGE DURANGO	1D8HB48257F536784	WEED & PEST	SUV	X			\$0	7/1/2013	7/1/2014
0122	2004	DODGE DURANGO	1D8HB48D04F145314	YOUTH SRVCS	SUV	X			\$0	7/1/2013	7/1/2014
0178	2008	DODGE DURANGO	1D8HB48238F126793	YOUTH SRVCS	SUV	X			\$0	7/1/2013	7/1/2014
0123	2004	FORD CROWN VICTORIA	2FAHP71W84X132351	YOUTH SVCS	PPV	X			\$0	7/1/2013	7/1/2014
0129	2002	CHEVROLET K1500 SUBURBAN	1GNFK16T12J203947	YOUTH SVCS	SUV	X			\$0	7/1/2013	7/1/2014

Vehicles: AL (145) APD (0)

Deleted Autos

Auto #	Year	Make/Model	VIN	Department	Auto Code	Equip Code	Comp Ded	Coll Ded	Reported Value	AL Contribution	APD Contribution	Effective Date	Term Date
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Vehicles: AL (0) APD (0)

Total Contribution:

View/Hide Department Summary

View/Hide Auto & Equipment Code Descriptions

Department Summary	Vehicles	Reported Value
ASSESSOR	6	\$0
COMM CORR	3	\$0
FACILITIES	1	\$0
FAIR	3	\$0
HEALTH	9	\$28,300
MAINTENANCE	2	\$0
PLANNING	2	\$0
PUBLIC HEALTH	4	\$24,400
PUBLIC WKS	1	\$0
ROAD	65	\$88,809
SHERIFF	37	\$84,181
SHERIFF/S & R	1	\$20,982
WEED & PEST	7	\$0
YOUTH SRVCS	2	\$0

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citycounty insurance services

YOUTH SVCS	2	\$0
Total	145	\$246,672

Auto Code	Description	Auto Code	Description	Equip Code	Description	Equip Code	Description
AMB	Paramedic/Ambulance	NAL	Non-Owned AL	A	Special Accessories (eg. 2-way radio, perm attached electronic equip (list))	L	Sludge Package
ART	Bus Articulated	NAP	Non-Owned APD	B	Police/Fire/Emergency Vehicle (inc. \$10,000 max for misc. equip)	M	Sewer Inspection/Cleaning Equipment
ATQ	Fire Antique	PMP	Fire Pumper	C	Pickup Truck Special Accessories (eg. tool box, pipe rack, etc.)	N	Water Tank
BLG	Bus Large: 45+	POL	Police Vehicle	D	Utility Box	O	Crane
BMD	Bus Medium: 20-45	PPV	Private Passenger	E	Dump Box (2 Yard)	P	Wheel Chair Lift
BSM	Bus Small: under 20	SEM	Semi	F	Flat Bed (10' - 15' lg)	Q	Welder
GKP	Garage	SSW	Street Sweeper/Sewer Cleaner	G	Flat Bed (16' - 20' lg)	R	Air Compressor/Generator
LAD	Fire Ladder	STR	Semi Trailer	H	Dump Box (6-9 Yard)	S	Misc. Hand Tools or Equipment (\$1,500 max.)
LTV	Light Truck/Van	SUV	SUV	I	Dump Box (10-13 Yard)	T	Misc. Hand Tools or Equipment (\$2,500 max.)
MCY	Motorcycle	TRL	Trailer	J	Garbage Package (10 Yard)	U	Utility Bucket
MHT	Medium/Heavy Truck	UTC	Utility Cart	K	Garbage Package (29 Yard)	V	Cube Box (Van/Truck)
						X	None

Property Schedule

Wasco County

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citycounty insurance services

Currently Scheduled Properties

Code	Location	Address	Bldg Val	Cont Val	PIO Val	Is Vcnt	Year Built	Area	CC / FPC	Ded	Building Value	Content Value	PIO Value	TIV*	Eff Date	Term Date
001.01	COURTHOUSE (W/PIO VALUE)	511 WASHINGTON ST - (THE DALLES)	HRV	GRV	GRV	N	1912	42220	C - 5/6	\$5,000	\$13,050,200	\$2,082,550	\$21,500	\$15,154,250	7/1/13	7/1/14
002.01	ANNEX C - LA CLINICA/HEALTH/911 (W/PIO VALUE)	425 E 7TH ST - (THE DALLES)	FRV	GRV	GRV	N	1937	12360	C - 5/6	\$5,000	\$2,300,000	\$3,000,000	\$34,300	\$5,334,300	7/1/13	7/1/14
002.02	ANNEX B - PAROLE & PROBATION	421 E 7TH ST - (THE DALLES)	FRV	GRV	N/A	N	1937	7215	C - 5/6	\$5,000	\$1,260,000	\$481,850	\$0	\$1,741,850	7/1/13	7/1/14
002.03	ANNEX A - HEALTH DEPT./MENTAL HEALTH	419 E 7TH ST - (THE DALLES)	FRV	GRV	N/A	N	1929	13880	C - 5/6	\$5,000	\$2,472,600	\$216,500	\$0	\$2,689,100	7/1/13	7/1/14
004.01	YOUTH SERVICES/JUVENILE OFFICES	202 E 5TH ST - (THE DALLES)	FRV	GRV	N/A	N	1898	3850	D - 5/6	\$5,000	\$420,000	\$96,000	\$0	\$516,000	7/1/13	7/1/14
004.02	YOUTH AUTHORITY OFFICE	606 COURT ST - (THE DALLES)	FRV	GRV	N/A	N	1910	2046	D - 5/6	\$5,000	\$197,000	\$45,000	\$0	\$242,000	7/1/13	7/1/14
004.03	COMMISSION ON CHILDREN & FAMILIES	610 COURT ST - (THE DALLES)	FRV	GRV	N/A	N	1910	2007	D - 5/6	\$5,000	\$190,500	\$106,200	\$0	\$296,700	7/1/13	7/1/14
004.04	CHILDREN & FAMILIES GARAGE	610 COURT ST - (THE DALLES)	GRV	GRV	N/A	N	1960	783	D - 5/6	\$5,000	\$47,966	\$10,302	\$0	\$58,268	7/1/13	7/1/14
007.01	ANIMAL CONTROL BUILDING	200 RIVER RD - (THE DALLES)	GRV	GRV	N/A	N	1975	3256	C - 5/6	\$5,000	\$402,000	\$62,923	\$0	\$464,923	7/1/13	7/1/14
008.01	PUBLIC WORKS OFFICES/SHOPS	2705 E 2ND ST - (THE DALLES)	GRV	GRV	N/A	N	1980	23412	C - 5/6	\$5,000	\$2,930,000	\$1,265,380	\$0	\$4,195,380	7/1/13	7/1/14
008.02	LUBE BUILDING	2705 E 2ND ST - (THE DALLES)	RV	RV	N/A	N	1990	680	D - 5/6	\$5,000	\$46,312	\$7,770	\$0	\$54,082	7/1/13	7/1/14
008.03	EQUIPMENT SHELTER	2705 E 2ND ST - (THE DALLES)	GRV	GRV	N/A	N	1990	7200	B - 5/6	\$5,000	\$190,000	\$15,000	\$0	\$205,000	7/1/13	7/1/14
008.04	VEHICLE SHELTER	2705 E 2ND ST - (THE DALLES)	RV	N/A	N/A	N	1990	7200	D - 5/6	\$5,000	\$163,200	\$0	\$0	\$163,200	7/1/13	7/1/14
008.05	LAND IMPROVEMENTS	2705 E 2ND ST - (THE DALLES)	N/A	N/A	RV	N	1990	0	D - 5/6	\$5,000	\$0	\$0	\$174,100	\$174,100	7/1/13	7/1/14
008.06	SIGN BUILDING	2705 E 2ND ST - (THE DALLES)	GRV	GRV	N/A	N	2006	2700	D - 5/6	\$5,000	\$124,500	\$35,000	\$0	\$159,500	7/1/13	7/1/14
009.01	STORAGE BARN	W 10TH & WALNUT - (THE DALLES)	N/A	RV	N/A	N	1950	7224	D - 5/6	\$5,000	\$0	\$309,060	\$0	\$309,060	7/1/13	7/1/14

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009.02	STORAGE UNITS	W 10TH ST & WALNUT - (THE DALLES)	GRV	GRV	N/A	N	1970	6000	B - 5/6	\$5,000	\$270,700	\$111,500	\$0	\$382,200	7/1/13	7/1/14
010.01	MOSIER ROAD SHOP (W/PIO VALUE)	STATE RD - (MOSIER)	GRV	GRV	RV	N	1950	1272	C - 5/6	\$5,000	\$102,000	\$44,100	\$33,300	\$179,400	7/1/13	7/1/14
011.01	DUFUR ROAD SHOP (W/PIO VALUE)	60 HEIMRICH ST - (DUFUR)	GRV	GRV	RV	N	1950	1164	D - 5/6	\$5,000	\$120,000	\$40,400	\$40,500	\$200,900	7/1/13	7/1/14
011.02	TRUCK/EQUIPMENT SHOP	60 HEIMRICH ST - (DUFUR)	GRV	GRV	N/A	N	2000	1164	D - 5/6	\$5,000	\$70,000	\$15,000	\$0	\$85,000	7/1/13	7/1/14
012.01	WAMIC ROAD SHOP (W/PIO VALUE)	56801 WAMIC MARKET RD - (WAMIC)	GRV	GRV	RV	N	1950	2028	D - 9/10	\$5,000	\$125,500	\$41,820	\$62,000	\$229,320	7/1/13	7/1/14
013.01	ANTELOPE ROAD SHOP (W/PIO VALUE)	NE OF 293 & 218 - (ANTELOPE)	GRV	GRV	RV	N	1950	1680	D - 5/6	\$5,000	\$130,000	\$58,300	\$30,200	\$218,500	7/1/13	7/1/14
014.01	NURSING HOME (W/PIO VALUE)	1015 WEBBER ST - (THE DALLES)	GRV	N/A	GRV	N	1964	40667	D - 5/6	\$5,000	\$9,300,000	\$0	\$42,600	\$9,342,600	7/1/13	7/1/14
014.02	SHOP	1015 WEBBER ST - (THE DALLES)	GRV	N/A	N/A	N	1990	1800	C - 5/6	\$5,000	\$150,000	\$0	\$0	\$150,000	7/1/13	7/1/14
015.02	DEW DROP INN CAFE	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV	GRV	N/A	N	1975	1314	DF - 9/10	\$5,000	\$125,000	\$33,660	\$0	\$158,660	7/1/13	7/1/14
015.03	RESTROOM/SHOWER #1	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV	N/A	N/A	N	1980	1155	CF - 9/10	\$5,000	\$200,300	\$0	\$0	\$200,300	7/1/13	7/1/14
015.04	RESTROOM/SHOWER #2	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV	N/A	N/A	N	1995	1440	CF - 9/10	\$5,000	\$249,700	\$0	\$0	\$249,700	7/1/13	7/1/14
015.05	GRANDSTANDS	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV	N/A	N/A	N	1960	3700	B - 9/10	\$5,000	\$275,000	\$0	\$0	\$275,000	7/1/13	7/1/14
015.06	COMMERCIAL DISPLAY BUILDING	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV	GRV	N/A	N	1980	5000	B - 9/10	\$5,000	\$375,000	\$75,000	\$0	\$450,000	7/1/13	7/1/14
015.07	TEXTILES & CRAFTS BUILDING	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV	GRV	N/A	N	1975	1984	B - 9/10	\$5,000	\$102,000	\$15,000	\$0	\$117,000	7/1/13	7/1/14

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015.08	4-H EXHIBIT BUILDING	81849 FAIRGROUNDS RD - (TYGH VALLEY)	FRV	GRV	N/A	N	1940	3120	DF - 9/10	\$5,000	\$245,000	\$15,000	\$0	\$260,000	7/1/13	7/1/14
015.09	OPEN CLASS EXHIBIT BUILDING	81849 FAIRGROUNDS RD - (TYGH VALLEY)	FRV	GRV	N/A	N	1940	3120	DF - 9/10	\$5,000	\$245,000	\$15,000	\$0	\$260,000	7/1/13	7/1/14
015.10	SHEEP & CATTLE SHELTER	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV	N/A	N/A	N	1950	10200	DF - 9/10	\$5,000	\$326,500	\$0	\$0	\$326,500	7/1/13	7/1/14
015.11	POULTRY/RABBIT BARN	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV	GRV	N/A	N	1950	3400	DF - 9/10	\$5,000	\$238,000	\$10,000	\$0	\$248,000	7/1/13	7/1/14
015.12	GOAT BARN	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV	GRV	N/A	N	1950	3400	DF - 9/10	\$5,000	\$238,000	\$20,000	\$0	\$258,000	7/1/13	7/1/14
015.13	SWINE BARN	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV	GRV	N/A	N	1950	3400	DF - 9/10	\$5,000	\$238,000	\$20,000	\$0	\$258,000	7/1/13	7/1/14
015.14	SHEEP ARENA	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV		N/A	N	1970	2760	DF - 9/10	\$5,000	\$79,943	\$0	\$0	\$79,943	7/1/13	7/1/14
015.15	SWINE ARENA	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV		N/A	N	1960	1610	DF - 9/10	\$5,000	\$50,097	\$0	\$0	\$50,097	7/1/13	7/1/14
015.16	FAIR OFFICE	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV	GRV	N/A	N	1975	672	DF - 9/10	\$5,000	\$63,954	\$20,200	\$0	\$84,154	7/1/13	7/1/14
015.23	PHOTOGRAPHY & FINE ARTS BUILDING	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV	GRV	N/A	N	1980	3200	DF - 9/10	\$5,000	\$208,000	\$8,000	\$0	\$216,000	7/1/13	7/1/14
015.24	CARETAKER'S MANUFACTURED HOME	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV	N/A	N/A	N	1990	1344	D - 9/10	\$5,000	\$100,800	\$0	\$0	\$100,800	7/1/13	7/1/14
015.25	CARETAKER'S GARAGE	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV	GRV	N/A	N	1980	720	D - 9/10	\$5,000	\$27,500	\$20,000	\$0	\$47,500	7/1/13	7/1/14

Property Schedule

Wasco County

Policy # PL-WASC-2013-0 (7/1/2013 To 7/1/2014)

Agent: Courtney Insurance Agency, Inc.



citycounty insurance services

Currently Scheduled Properties

Code	Location	Address	Bldg Val	Cont Val	PIO Val	Is Vcnt	Year Built	Area	CC/FPC	Ded	Building Value	Content Value	PIO Value	TIV*	Eff Date	Term Date
015.26	KEN WEBB MEMORIAL KITCHEN	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV	GRV	N/A	N	2011	612	DF - 9/10	\$5,000	\$53,000	\$5,000	\$0	\$58,000	7/1/13	7/1/14
015.27	PUMP HOUSE	81849 FAIRGROUNDS RD - (TYGH VALLEY)	GRV	N/A	N/A	N	1997	132	DF - 9/10	\$5,000	\$25,700	\$0	\$0	\$25,700	7/1/13	7/1/14
016.01	DWELLING (W/PIO VALUE)	1915 W 10TH ST - (THE DALLES)	FRV	N/A	GRV	N	1925	2400	D - 5/6	\$5,000	\$205,000	\$0	\$6,100	\$211,100	7/1/13	7/1/14
Properties: 45											\$37,733,971	\$8,301,515	\$444,600	\$46,480,086		

Deleted Properties

Code	Location	Address	Bldg Val	Cont Val	Is Vcnt	Year Built	Area	CC/FPC	Ded	Building Value	Content Value	TIV*	Total Contrib	Eff Date	Term Date
Properties: 0															

View/Hide Legends

AL / APD / GL / PR
Fiscal Year Summary



citycounty insurance services

Fiscal Year: 2008-2009

	Claims	RESERVES		PAYMENTS		COLLECTIONS		TOTAL INCURRED		
		Change in Period	Reserved To Date	Change in Period	Paid To Date	Change in Period	Collected To Date	Change in Period	Incurred To Date	
Auto Liability										
	Closed	1	0.00	0.00	0.00	4,570.58	0.00	0.00	0.00	4,570.58
	Totals:	1	0.00	0.00	0.00	4,570.58	0.00	0.00	0.00	4,570.58
General Liability										
	Closed	4	0.00	0.00	0.00	96,458.12	0.00	0.00	0.00	96,458.12
	Totals:	4	0.00	0.00	0.00	96,458.12	0.00	0.00	0.00	96,458.12
Fiscal Year Totals										
	Closed	5	0.00	0.00	0.00	101,028.70	0.00	0.00	0.00	101,028.70
	Totals:	5	0.00	0.00	0.00	101,028.70	0.00	0.00	0.00	101,028.70

AL / APD / GL / PR
Fiscal Year Summary



citycounty insurance services

Fiscal Year: 2009-2010

	Claims	RESERVES		PAYMENTS		COLLECTIONS		TOTAL INCURRED		
		Change in Period	Reserved To Date	Change in Period	Paid To Date	Change in Period	Collected To Date	Change in Period	Incurred To Date	
Auto Liability										
	Closed	3	0.00	0.00	0.00	9,501.42	0.00	0.00	0.00	9,501.42
	Totals:	3	0.00	0.00	0.00	9,501.42	0.00	0.00	0.00	9,501.42
General Liability										
	Closed	3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Totals:	3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Property										
	Closed	1	0.00	0.00	0.00	25,085.03	0.00	0.00	0.00	25,085.03
	Totals:	1	0.00	0.00	0.00	25,085.03	0.00	0.00	0.00	25,085.03
Fiscal Year Totals										
	Closed	7	0.00	0.00	0.00	34,586.45	0.00	0.00	0.00	34,586.45
	Totals:	7	0.00	0.00	0.00	34,586.45	0.00	0.00	0.00	34,586.45

AL / APD / GL / PR
Fiscal Year Summary



citycounty insurance services

Fiscal Year: 2010-2011

	Claims	RESERVES		PAYMENTS		COLLECTIONS		TOTAL INCURRED	
		Change in Period	Reserved To Date	Change in Period	Paid To Date	Change in Period	Collected To Date	Change in Period	Incurred To Date
Auto Liability									
Closed	3	0.00	0.00	0.00	2,471.82	0.00	0.00	0.00	2,471.82
Totals:	3	0.00	0.00	0.00	2,471.82	0.00	0.00	0.00	2,471.82
General Liability									
Open	1	0.00	6,000.00	0.00	0.00	0.00	0.00	0.00	6,000.00
Closed	3	0.00	0.00	0.00	13,663.22	0.00	0.00	0.00	13,663.22
Totals:	4	0.00	6,000.00	0.00	13,663.22	0.00	0.00	0.00	19,663.22
Fiscal Year Totals									
Closed	6	0.00	0.00	0.00	16,135.04	0.00	0.00	0.00	16,135.04
Open	1	0.00	6,000.00	0.00	0.00	0.00	0.00	0.00	6,000.00
Totals:	7	0.00	6,000.00	0.00	16,135.04	0.00	0.00	0.00	22,135.04

AL / APD / GL / PR
Fiscal Year Summary



citycounty insurance services

Fiscal Year: 2011-2012

	Claims	RESERVES		PAYMENTS		COLLECTIONS		TOTAL INCURRED	
		Change in Period	Reserved To Date	Change in Period	Paid To Date	Change in Period	Collected To Date	Change in Period	Incurred To Date
Auto Liability									
	Closed	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Totals:	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Liability									
	Closed	4	0.00	0.00	1,289.87	0.00	0.00	0.00	1,289.87
	Totals:	4	0.00	0.00	1,289.87	0.00	0.00	0.00	1,289.87
Fiscal Year Totals									
	Closed	5	0.00	0.00	1,289.87	0.00	0.00	0.00	1,289.87
	Totals:	5	0.00	0.00	1,289.87	0.00	0.00	0.00	1,289.87

AL / APD / GL / PR
Fiscal Year Summary



citycounty insurance services

Claims	RESERVES		PAYMENTS		COLLECTIONS		TOTAL INCURRED	
	Change in Period	Reserved To Date	Change in Period	Paid To Date	Change in Period	Collected To Date	Change in Period	Incurred To Date

Fiscal Year: 2012-2013

Auto Liability

Closed	2	0.00	0.00	0.00	1,282.48	0.00	0.00	0.00	1,282.48
Totals:	2	0.00	0.00	0.00	1,282.48	0.00	0.00	0.00	1,282.48

General Liability

Closed	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fiscal Year Totals

Closed	3	0.00	0.00	0.00	1,282.48	0.00	0.00	0.00	1,282.48
Totals:	3	0.00	0.00	0.00	1,282.48	0.00	0.00	0.00	1,282.48

AL / APD / GL / PR
Fiscal Year Summary



citycounty insurance services

Grand Totals

	Claims	RESERVES		PAYMENTS		COLLECTIONS		TOTAL INCURRED		
		Change in Period	Reserved To Date	Change in Period	Paid To Date	Change in Period	Collected To Date	Change in Period	Incurred To Date	
Open Closed Totals:	Open	1	0.00	6,000.00	0.00	0.00	0.00	0.00	0.00	6,000.00
	Closed	167	0.00	0.00	0.00	553,142.70	0.00	0.00	0.00	553,142.70
	Totals:	168	0.00	6,000.00	0.00	553,142.70	0.00	0.00	0.00	559,142.70

Coverage Totals:

Auto Liability	29	0.00	0.00	0.00	24,926.28	0.00	0.00	0.00	24,926.28
Auto Physical Damage	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Liability	132	0.00	6,000.00	0.00	324,493.56	0.00	0.00	0.00	330,493.56
Property	5	0.00	0.00	0.00	203,722.86	0.00	0.00	0.00	203,722.86
Totals:	168	0.00	6,000.00	0.00	553,142.70	0.00	0.00	0.00	559,142.70



**Workers' compensation insurance proposal for
WASCO COUNTY**

MIKE COURTNEY
COURTNEY INSURANCE AGENCY INC
P: 541.296.4604
F: 541.298.5351
mike@courtneyinsure.com



June 05, 2013

MIKE COURTNEY
PO BOX 580
THE DALLES, OR 97058-0580

Re: WASCO COUNTY

Policy: 482892

Dear MIKE COURTNEY:

This business's workers' compensation policy with SAIF Corporation renews on 07/01/2013. I authorized the rates and plan(s) shown on the enclosed premium estimate(s).

To elect coverage

Sign and return the *Notice of Election* before the effective date of 07/01/2013.

To elect a premium prepayment discount

Remit the first payment to SAIF by 07/10/2013 along with the enclosed prepay installment form. The business will not receive the prepay discount if the payment is late.

To enroll or change frequency in the Nondisabling Claims Reimbursement Program

Sign and return the form titled *Employer Option for Reimbursement of Medical Expenses on Nondisabling Claims* within 30 days of the policy inception date to establish participation at the start of the policy. If this form is received more than 30 days after the policy inception date, participation in the program will be on a prospective basis. For more information about this program, refer to the enclosed form.

Verifiable time records

Oregon Administrative Rules require you to report wages under the highest rated classification applicable to any part of the worker's duties if you choose not to keep verifiable time records.

In most instances, if you have more than one classification on your insurance policy and your workers shift duties between those classifications, you can use verifiable time records to separate the payroll of the workers and report it in more than one classification on the payroll report.

Verifiable time records must be supported by original entries from other records, including, but not limited to, timecards, calendars, planners, or daily logs prepared by the employee or the employee's direct supervisor or manager. Estimated percentages or ratios will not be accepted. For more information on how to keep verifiable time records, go to saif.com / *I am: An Employer / Reporting Payroll / Verifiable Time Records*.

MIKE COURTNEY
June 05, 2013

SAIF Corporation strives to provide our customers with the best services available at the lowest possible cost. We appreciate your confidence in us and look forward to working with you and our mutual customers to achieve this goal. Please feel free to contact me whenever you need assistance.

Sincerely,

Deserie Staats
Underwriter
P: 503.373.8833 or 800.285.8525
F: 503.584.8833
dessta@saif.com



WASCO COUNTY

Premium estimate for Guaranteed Cost Plan

Period: 07/01/2013 - 07/01/2014

Policy: 482892

Plan: 1

Class	Description	Estimated Payroll	Rate	Estimated Premium
0050	Weed Control Incl Dr	\$95,980	6.67	\$6,402
5506	Street/Rd Const-Fnl Grad/Pve/Rep/Dr	\$670,860	6.62	\$44,411
7024 M	Vessels-Noc-State Act	\$53,173	5.24	\$2,786
7720	Police Officers & Dr	\$1,101,225	3.38	\$37,221
7720	Police Matrons/Juvenile Officers/Dr	\$181,938	3.38	\$6,150
8380	City/County-Veh/Equip Repr Shop-Dr	\$94,118	3.39	\$3,191
8601	Architect Or Engineer Firm-Sales/Dr	\$187,430	.60	\$1,125
8742	Field Representatives	\$142,395	.29	\$413
8810	Office Clerical	\$1,899,403	.18	\$3,419
8820	Attorney & Cler/Messenger/Dr	\$413,895	.15	\$621
8832	Physician & Clerical	\$827,591	.38	\$3,145
8835	Nurse-Home Health/Public-Trvl-AI Emp	\$56,524	3.89	\$2,199
9015	Buildings-Ops By Owner/Lessee & Drivers	\$146,985	3.83	\$5,630
9016	County Fairs/Dr	\$21,272	3.23	\$687
9101	College/Schools-AI Other Emp	\$43,740	4.04	\$1,767
9410	Municipal/Twn/Cnty/State Emp-Noc	\$779,781	1.63	\$12,710
0042	Street/Rd Beautificatn Incl Dr	\$0	5.65	\$0
5213	Concrete Construction Noc	\$0	6.81	\$0
5507	Street/Rd Const-Rdbed/Subase-Dr	\$0	4.95	\$0
5508	Street/Rd Const-Rock Excav-Dr	\$0	13.94	\$0
5606	Contractor-Executive Supervisor	\$0	.94	\$0
7720	County Search And Rescue- Volunteer	\$0	3.38	\$0
7720	Inmates @ 8.80/Hr Ea	\$0	3.38	\$0
8411	Vol Dpty Sheriff @3400/Mo Ea	\$0	.95	\$0
8831	Dog Pounds-Incl Dog Catcher/Dr	\$0	1.63	\$0
9102	Park Noc-All Employees & Dr	\$0	4.03	\$0
9402	Highway Oper/Snow Remvl Only/Dr	\$0	6.37	\$0
7720	Vol Emergency Management VOL@\$8.80/hour	\$0	3.38	\$0
7720	Vol Explorer Scouts VOL@\$8.80/hour	\$0	3.38	\$0
7720	Vol Police Cadet VOL@\$8.80/hour	\$0	3.38	\$0
8810	Vol Election Poll Workers VOL@\$8.80/hour	\$0	.18	\$0
8835	Vol Health Care Workers VOL@\$8.80/hour	\$0	3.89	\$0

Total Payroll \$6,716,310

Manual Premium \$131,876

Experience Rating Modification x 1.01
Modified Premium \$133,194

Quarterly Prepay Discount (2.5%) - \$3,329

Standard Premium \$129,865

Premium Discount - \$18,678



WASCO COUNTY

Premium estimate for Guaranteed Cost Plan

Period: 07/01/2013 - 07/01/2014

Policy: 482892

Plan: 1

Discounted Premium		\$111,188
Terrorism Premium	+	\$672
Catastrophe Premium	+	\$672
DCBS Premium Assessment @ 6.2%	+	<u>\$6,831</u>
Total Premiums and Assessments		\$119,361
Quarterly Prepay Installment		\$29,840

Premium discount schedule

First	\$3,500	0.0%
Next	\$14,500	10.0%
Next	\$82,000	15.0%
Over	\$100,000	16.5%

Payroll Reporting Frequency: Annual

Maritime coverage at limit of \$500,000 with \$100 minimum premium.

Terrorism premium = total payroll / 100 x .01

Catastrophe premium = total payroll / 100 x .01

DCBS Premium Assessment excludes federal premium.

Premium and rating factors will change on your anniversary rating date to those in effect at that time.

Your policy premium is based on your current estimated premium and may be prorated for policies issued for less than a full year or adjusted based on actual payroll by classification.



WASCO COUNTY

Premium estimate for Guaranteed Cost Plan

Period: 07/01/2013 - 07/01/2014

Policy: 482892

Plan: 2

Class	Description	Estimated Payroll	Rate	Estimated Premium
0050	Weed Control Incl Dr	\$95,980	6.67	\$6,402
5506	Street/Rd Const-Fnl Grad/Pve/Rep/Dr	\$670,860	6.62	\$44,411
7024 M	Vessels-Noc-State Act	\$53,173	5.24	\$2,786
7720	Police Officers & Dr	\$1,101,225	3.38	\$37,221
7720	Police Matrons/Juvenile Officers/Dr	\$181,938	3.38	\$6,150
8380	City/County-Veh/Equip Repr Shop-Dr	\$94,118	3.39	\$3,191
8601	Architect Or Engineer Firm-Sales/Dr	\$187,430	.60	\$1,125
8742	Field Representatives	\$142,395	.29	\$413
8810	Office Clerical	\$1,899,403	.18	\$3,419
8820	Attorney & Cler/Messenger/Dr	\$413,895	.15	\$621
8832	Physician & Clerical	\$827,591	.38	\$3,145
8835	Nurse-Home Health/Public-Trvl-AI Emp	\$56,524	3.89	\$2,199
9015	Buildings-Ops By Owner/Lessee & Drivers	\$146,985	3.83	\$5,630
9016	County Fairs/Dr	\$21,272	3.23	\$687
9101	College/Schools-AI Other Emp	\$43,740	4.04	\$1,767
9410	Municipal/Twn/Cnty/State Emp-Noc	\$779,781	1.63	\$12,710
0042	Street/Rd Beautificatn Incl Dr	\$0	5.65	\$0
5213	Concrete Construction Noc	\$0	6.81	\$0
5507	Street/Rd Const-Rdbed/Subase-Dr	\$0	4.95	\$0
5508	Street/Rd Const-Rock Excav-Dr	\$0	13.94	\$0
5606	Contractor-Executive Supervisor	\$0	.94	\$0
7720	County Search And Rescue- Volunteer	\$0	3.38	\$0
7720	Inmates @ 8.80/Hr Ea	\$0	3.38	\$0
8411	Vol Dpty Sheriff @3400/Mo Ea	\$0	.95	\$0
8831	Dog Pounds-Incl Dog Catcher/Dr	\$0	1.63	\$0
9102	Park Noc-All Employees & Dr	\$0	4.03	\$0
9402	Highway Oper/Snow Remvl Only/Dr	\$0	6.37	\$0
7720	Vol Emergency Management VOL@\$8.80/hour	\$0	3.38	\$0
7720	Vol Explorer Scouts VOL@\$8.80/hour	\$0	3.38	\$0
7720	Vol Police Cadet VOL@\$8.80/hour	\$0	3.38	\$0
8810	Vol Election Poll Workers VOL@\$8.80/hour	\$0	.18	\$0
8835	Vol Health Care Workers VOL@\$8.80/hour	\$0	3.89	\$0

Total Payroll \$6,716,310

Manual Premium \$131,876

Experience Rating Modification x 1.01
Modified Premium \$133,194

Annual Prepay Discount (4.0%) - \$5,330

Standard Premium \$127,865

Premium Discount - \$18,348



WASCO COUNTY

Premium estimate for Guaranteed Cost Plan

Period: 07/01/2013 - 07/01/2014

Policy: 482892

Plan: 2

Discounted Premium		\$109,517
Terrorism Premium	+	\$672
Catastrophe Premium	+	\$672
DCBS Premium Assessment @ 6.2%	+	<u>\$6,729</u>
Total Premiums and Assessments		\$117,590
Annual Prepay Installment		\$117,590

Premium discount schedule		
First	\$3,500	0.0%
Next	\$14,500	10.0%
Next	\$82,000	15.0%
Over	\$100,000	16.5%

Payroll Reporting Frequency: Annual

Maritime coverage at limit of \$500,000 with \$100 minimum premium.

Terrorism premium = total payroll / 100 x .01

Catastrophe premium = total payroll / 100 x .01

DCBS Premium Assessment excludes federal premium.

Premium and rating factors will change on your anniversary rating date to those in effect at that time.

Your policy premium is based on your current estimated premium and may be prorated for policies issued for less than a full year or adjusted based on actual payroll by classification.



WASCO COUNTY

Premium estimate for Guaranteed Cost Plan

Period: 07/01/2013 - 07/01/2014

Policy: 482892

Plan: 3

Class	Description	Estimated Payroll	Rate	Estimated Premium
0050	Weed Control Incl Dr	\$95,980	6.67	\$6,402
5506	Street/Rd Const-Fnl Grad/Pve/Rep/Dr	\$670,860	6.62	\$44,411
7024 M	Vessels-Noc-State Act	\$53,173	5.24	\$2,786
7720	Police Officers & Dr	\$1,101,225	3.38	\$37,221
7720	Police Matrons/Juvenile Officers/Dr	\$181,938	3.38	\$6,150
8380	City/County-Veh/Equip Repr Shop-Dr	\$94,118	3.39	\$3,191
8601	Architect Or Engineer Firm-Sales/Dr	\$187,430	.60	\$1,125
8742	Field Representatives	\$142,395	.29	\$413
8810	Office Clerical	\$1,899,403	.18	\$3,419
8820	Attorney & Cler/Messenger/Dr	\$413,895	.15	\$621
8832	Physician & Clerical	\$827,591	.38	\$3,145
8835	Nurse-Home Health/Public-Trvl-Al Emp	\$56,524	3.89	\$2,199
9015	Buildings-Ops By Owner/Lessee & Drivers	\$146,985	3.83	\$5,630
9016	County Fairs/Dr	\$21,272	3.23	\$687
9101	College/Schools-Al Other Emp	\$43,740	4.04	\$1,767
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0042	Street/Rd Beautificatn Incl Dr	\$0	5.65	\$0
5213	Concrete Construction Noc	\$0	6.81	\$0
5507	Street/Rd Const-Rdbed/Subase-Dr	\$0	4.95	\$0
5508	Street/Rd Const-Rock Excav-Dr	\$0	13.94	\$0
5606	Contractor-Executive Supervisor	\$0	.94	\$0
7720	County Search And Rescue- Volunteer	\$0	3.38	\$0
7720	Inmates @ 8.80/Hr Ea	\$0	3.38	\$0
8411	Vol Dpty Sheriff @3400/Mo Ea	\$0	.95	\$0
8831	Dog Pounds-Incl Dog Catcher/Dr	\$0	1.63	\$0
9102	Park Noc-All Employees & Dr	\$0	4.03	\$0
9402	Highway Oper/Snow Remvl Only/Dr	\$0	6.37	\$0
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7720	Vol Explorer Scouts VOL@\$8.80/hour	\$0	3.38	\$0
7720	Vol Police Cadet VOL@\$8.80/hour	\$0	3.38	\$0
8810	Vol Election Poll Workers VOL@\$8.80/hour	\$0	.18	\$0
8835	Vol Health Care Workers VOL@\$8.80/hour	\$0	3.89	\$0

Total Payroll \$6,716,310

Manual Premium \$131,876

Experience Rating Modification x 1.01

Standard Premium \$133,194

Premium Discount - \$19,227

Discounted Premium \$113,967

Terrorism Premium + \$672



WASCO COUNTY

Premium estimate for Guaranteed Cost Plan

Period: 07/01/2013 - 07/01/2014

Policy: 482892

Plan: 3

Catastrophe Premium	+	\$672
DCBS Premium Assessment @ 6.2%	+	<u>\$6,999</u>
Total Premiums and Assessments		\$122,310

Premium discount schedule

First	\$3,500	0.0%
Next	\$14,500	10.0%
Next	\$82,000	15.0%
Over	\$100,000	16.5%

Payroll Reporting Frequency: Monthly

Maritime coverage at limit of \$500,000 with \$100 minimum premium.

Terrorism premium = total payroll / 100 x .01

Catastrophe premium = total payroll / 100 x .01

DCBS Premium Assessment excludes federal premium.

Premium and rating factors will change on your anniversary rating date to those in effect at that time.

Your policy premium is based on your current estimated premium and may be prorated for policies issued for less than a full year or adjusted based on actual payroll by classification.



WASCO COUNTY

Notice of Election for Guaranteed Cost Plan

Period: 07/01/2013 - 07/01/2014

Policy: 482892

Plan: 1

Agency: COURTNEY INSURANCE AGENCY INC

Producer: MIKE COURTNEY

Premium Estimate:

Modified premium	\$133,194
Quarterly prepay discount (2.5%)	\$3,329
Standard premium	\$129,865
Premium discount	\$18,678
Total premiums and assessments	\$119,361

Payroll reporting frequency: Annual

Please visit saif.com and choose *I am: An Employer* for information about safety, reporting payroll, paying online, filing and managing a claim, and coverage.

I, the undersigned, as a legal representative of the company listed above, do hereby authorize SAIF Corporation to issue the policy and determine workers' compensation premiums according to the plan selection on this form. I have read, understand, and agree to the terms and conditions of this plan as set forth in the proposal.

Authorized signature of insured

Date signed

Please return this page to:

SAIF CORPORATION
400 High St SE
Salem, OR 97312-1000



WASCO COUNTY

Prepay Installment

Period: 07/01/2013 - 07/01/2014

Policy: 482892

Plan: 1

Please return this page with remittance.

Quarterly prepay installment due by **07/10/2013: \$29,840**

Write the quote or policy number indicated in this document on your check. Make check or money order payable to:

SAIF CORPORATION
400 High St SE
Salem, OR 97312-1000

SAIF use only			DESSTA
Date received _____	Amount received _____		Check no. _____
Bond Company _____		Bond no. _____	



WASCO COUNTY

Notice of Election for Guaranteed Cost Plan

Period: 07/01/2013 - 07/01/2014

Policy: 482892

Plan: 2

Agency: COURTNEY INSURANCE AGENCY INC

Producer: MIKE COURTNEY

Premium Estimate:

Modified premium	\$133,194
Annual prepay discount (4.0%)	\$5,330
Standard premium	\$127,865
Premium discount	\$18,348
Total premiums and assessments	\$117,590

Payroll reporting frequency: Annual

Please visit saif.com and choose *I am: An Employer* for information about safety, reporting payroll, paying online, filing and managing a claim, and coverage.

I, the undersigned, as a legal representative of the company listed above, do hereby authorize SAIF Corporation to issue the policy and determine workers' compensation premiums according to the plan selection on this form. I have read, understand, and agree to the terms and conditions of this plan as set forth in the proposal.

Authorized signature of insured

Date signed

Please return this page to:

SAIF CORPORATION
400 High St SE
Salem, OR 97312-1000



WASCO COUNTY

Prepay Installment

Period: 07/01/2013 - 07/01/2014

Policy: 482892

Plan: 2

Please return this page with remittance.

Annual prepay installment due by **07/10/2013: \$117,590**

Write the quote or policy number indicated in this document on your check. Make check or money order payable to:

SAIF CORPORATION
400 High St SE
Salem, OR 97312-1000

SAIF use only			DESSTA
Date received _____	Amount received _____		Check no. _____
Bond Company _____		Bond no. _____	



WASCO COUNTY

Notice of Election for Guaranteed Cost Plan

Period: 07/01/2013 - 07/01/2014

Policy: 482892

Plan: 3

Agency: COURTNEY INSURANCE AGENCY INC

Producer: MIKE COURTNEY

Premium Estimate:

Manual premium	\$131,876
Standard premium	\$133,194
Premium discount	\$19,227
Total premiums and assessments	\$122,310

Payroll reporting frequency: Monthly

Please visit saif.com and choose *I am: An Employer* for information about safety, reporting payroll, paying online, filing and managing a claim, and coverage.

I, the undersigned, as a legal representative of the company listed above, do hereby authorize SAIF Corporation to issue the policy and determine workers' compensation premiums according to the plan selection on this form. I have read, understand, and agree to the terms and conditions of this plan as set forth in the proposal.

Authorized signature of insured

Date signed

Please return this page to:

SAIF CORPORATION
400 High St SE
Salem, OR 97312-1000



WASCO COUNTY

Plan description for Guaranteed Cost Plan

Period: 07/01/2013 - 07/01/2014

Policy: 482892

Guaranteed Cost Plan

SAIF Corporation's Guaranteed Cost Plan is a simple, no-risk plan that allows purchasers to know their insurance costs throughout the policy period. It may provide a premium discount based on volume.

Premium payment terms - Plan 3

We will send a payroll report to you at the end of each reporting period. Return the completed payroll report to us by the indicated due date or you may go to **saif.com** to submit payroll figures online where SAIF makes it easy by doing all the calculations for you.

Your premium, including the terrorism premium, catastrophe premium, and the Department of Consumer and Business Services premium assessment, is payable with each payroll report.

SAIF adds interest at the rate of one percent per month to any past due balance.

The Prepay advantage and payment terms - Plan 1, 2

SAIF Corporation offers additional savings in exchange for paying premiums in advance. A 4 percent discount is offered for annual prepay plans and a 2.5 percent discount is offered for quarterly prepay plans.

SAIF uses estimated premium paid in advance during the policy year to calculate the prepay discount even when your standard premium changes during the policy period.

The terrorism premium, catastrophe premium, and the Department of Consumer and Business Services (DCBS) premium assessment will also be estimated and paid with your prepay installments. The prepay discount does not apply to the terrorism premiums or the DCBS premium assessment.

If SAIF does not receive your first installment in our office on or before the 10th day of the new policy period, you will not receive the prepay discount. SAIF does not use postmark dates in determining date received.

If you choose a quarterly prepay, the estimated premium will be billed in four equal installments. Subsequent quarterly installments are due by the 25th day following the bill date of the installment.

Because the prepayment installments are based on estimated payroll and premium, your final premium, including terrorism and catastrophe premiums and DCBS premium assessment, cannot be determined until you report the actual subject payroll. A payroll report will be sent to you at the end of the policy year. SAIF must receive your completed payroll report by the indicated due date or you may go to **saif.com** to submit your payroll online. We will calculate the premium and assessment amounts and compare them to the payments you made based on the estimate. We will then send you a reconciliation statement showing the difference in these two amounts.

SAIF adds interest at the rate of one percent per month to any past due balance.



**Nondisabling Claims Reimbursement Program
Enrollment Form**

Employers may choose to reimburse SAIF Corporation for medical expenses on accepted nondisabling claims up to the maximum reimbursement amount set annually by the Oregon Department of Consumer and Business Services. Reimbursement of claims is generally not recommended where the employer's annual premium is less than \$15,000, since the reimbursement claim costs may exceed any premium savings. For additional details about this program go to saif.com\ndr.

If you choose to enroll in this program, you must complete this form and return it to SAIF.

This reimbursement election will remain in effect until SAIF receives your written request to end it or your coverage is cancelled.

If you have any questions or need assistance, please contact your agent or SAIF representative.

We elect to participate in the Nondisabling Claims Reimbursement program effective _____ and understand that reimbursement is optional under this program.

The evaluation frequency for policies with a cash flow retrospective rating plan will be quarterly. Policies with a guaranteed cost or regular retrospective rating plan must select a reimbursement frequency.

Evaluation frequency for guaranteed cost and regular retrospective rating plans:

- Annual Quarterly

WASCO COUNTY
Account Name

482892
Policy

Signature of Authorized Representative

Date

Printed Name

Phone

Return form to: SAIF Corporation, 400 High St SE, Salem, OR 97312

Claims List



Policy: 482892 - Wasco County
 Claims selected: 44
 Date range: 07/01/2008 - 07/01/2013
 Value date: 06/12/2013

Worker Name	Policy	Claim	Injury Class	Date of Injury	Filed Timely?	Status	Type	TI Days	Incurred Loss	Paid Loss	Out-standing	ND Reimb	Description	Adjuster
Worker	482892	8200419	0050	09/01/2011	Yes	Closed	Nondisabling	0	0	0	0	-520	caught falling sign, laceration	Joan Self
Worker	482892	8218632	5506	08/07/2008	Yes	Denied	Nondisabling	0	917	917	0	0	hearing loss	Lisa Griffing
Worker	482892	8146733	5506	12/31/2009	Yes	Closed	Nondisabling	0	0	0	0	-636	slipped and fell on snow covered ice	Michelle Rodriguez
Worker	482892	8162773	5506	06/23/2010	Yes	Denied	Disabling	7	874	874	0	0	seizure at work	Pam Daniel
Worker	482892	8189517	5506	05/04/2011	Yes	Closed	PPD	61	22,986	22,986	0	0	flagging on road, struck by car	
Worker	482892	8235308	5506	09/10/2012	Yes	Closed	PPD	24	29,748	12,092	17,656	-1,700	stepped off back of 2-69 hurt knee	Gabriel Moreno
Worker	482892	8247688	5506	01/28/2013	Yes	Closed	Nondisabling	0	110	110	0	-467	wind blew piece of sawdust into eye	Cheryl Robbins
Worker	482892	8097269	7720	07/23/2008	Yes	Closed	Disabling	80	10,055	10,055	0	0	durng rescue waves jerked boat/knee/leg	
Worker	482892	8098913	7720	08/10/2008	Yes	Closed	Disabling	5	39,852	39,852	0	0	tripped/fell looking for prisoner	
Worker	482892	8115391	7720	09/03/2008	No	Closed	Nondisabling	0	2,343	2,343	0	-1,500	reaching to increase volume on phone	
Worker	482892	8122822	7720	04/23/2009	Yes	Closed	Nondisabling	0	0	0	0	-273	bitten by dog on hand	Michelle Rodriguez
Worker	482892	8142355	7720	11/06/2009	No	Closed	Nondisabling	0	0	0	0	-636	jumped off fence chasing suspect	Michelle Rodriguez
Worker	482892	8146427	7720	12/27/2009	Yes	Closed	Nondisabling	0	0	0	0	-122	push car off hwy/low back	Michelle Rodriguez
Worker	482892	8150802	7720	01/31/2010	Yes	Closed	PPD	123	45,830	45,830	0	-7	on snowmobile, put leg down vs hard ice	
Worker	482892	8169991	7720	08/24/2010	Yes	Closed	Nondisabling	0	0	0	0	-1,268	exposure to disease	Jodie Shelton
Worker	482892	8170959	7720	09/16/2010	No	Denied	Nondisabling	0	0	0	0	0	gear shift popped out of gear/hit wrist	
Worker	482892	8174165	7720	10/16/2010	No	Closed	Nondisabling	0	0	0	0	-348	hit great toe with hand held maul	Joan Self
Worker	482892	8176552	7720	11/24/2010	Yes	Closed	Disabling	471	221,878	201,937	19,941	0	lifting labrador retriever into truck	Gabriel Moreno
Worker	482892	8198305	7720	08/10/2011	Yes	Denied	Nondisabling	0	850	850	0	0	felt sharp pain walking down stairs	Lisa Griffing

Claims List



Policy: 482892 - Wasco County

Claims selected: 44

Date range: 07/01/2008 - 07/01/2013

Value date: 06/12/2013

Worker Name	Policy	Claim	Injury Class	Date of Injury	Filed Timely?	Status	Type	TI Days	Incurred Loss	Paid Loss	Out-standing	ND Reimb	Description	Adjuster
Worker	482892	8221739	7720	04/26/2012	No	Denied	Nondisabling	0	2,372	2,372	0	0	repetitive job duties/onset 2007	Lisa Griffing
Worker	482892	8225323	7720	06/08/2012	Yes	Denied	Nondisabling	0	820	820	0	0	tripped going up the stairs	Lisa Griffing
Worker	482892	8238377	7720	10/02/2012	No	Closed	Nondisabling	0	0	0	0	-821	running in field & injured leg	Cheryl Robbins
Worker	482892	8248234	7720	01/29/2013	Yes	Closed	Nondisabling	0	0	0	0	-648	cutting rope off pole & cut thumb	Cheryl Robbins
Worker	482892	8248785	7720	01/30/2013	Yes	Denied	Disabling	0	7,446	1,069	6,377	0	bend over in full sheriff gear	Lisa Griffing
Worker	482892	8253220	7720	03/15/2013	Yes	Open	Nondisabling	0	1,349	1,349	0	0	exposure to disease	Diane Young
Worker	482892	8253807	7720	03/27/2013	No	Denied	Nondisabling	0	0	0	0	0	exposure to disease	Jodie Shelton
Worker	482892	8253809	7720	03/27/2013	No	Denied	Nondisabling	0	226	226	0	0	exposure to disease	Jodie Shelton
Worker	482892	8259650	7720	05/30/2013	Yes	Closed	Nondisabling	0	0	0	0	0	paper hit r eye	Cheryl Robbins
Worker	482892	8113767	8380	09/09/2008	Yes	Closed	Nondisabling	0	0	0	0	-1,116	lifting a gas range, hurt back	Michelle Rodriguez
Worker	482892	8244246	8380	12/10/2012	Yes	Closed	Nondisabling	0	0	0	0	-533	grinding & wheel cut thumb	Cheryl Robbins
Worker	482892	8112486	8601	12/17/2008	Yes	Closed	Nondisabling	0	0	0	0	-455	slipped and fell on icy sidewalk	Michelle Rodriguez
Worker	482892	8150768	8601	02/18/2010	Yes	Closed	Nondisabling	0	0	0	0	-145	bit by dog while inspecting property	Michelle Rodriguez
Worker	482892	8225654	8810	05/29/2012	Yes	Closed	Nondisabling	0	1,219	1,219	0	-1,700	tripped over rough part of sidewalk	Joan Self
Worker	482892	8233419	8810	06/18/2012	Yes	Denied	Nondisabling	0	821	821	0	0	repetitive motion	Lisa Griffing
Worker	482892	8240022	8810	10/27/2012	Yes	Closed	Nondisabling	0	0	0	0	-706	picking up 10lbs printer off shelf	Cheryl Robbins
Worker	482892	8135368	8832	08/28/2009	Yes	Denied	Nondisabling	0	2,281	2,281	0	0	repetitive typing on keyboard	Lisa Griffing
Worker	482892	8146736	8832	12/22/2009	Yes	Closed	Disabling	7	1,666	1,666	0	0	slipped and fell on icy walk way	
Worker	482892	8169792	8832	08/26/2010	No	Denied	Nondisabling	0	0	0	0	0	eye irritation due to dust/etc	
Worker	482892	8232163	9015	08/14/2012	Yes	Closed	Nondisabling	0	0	0	0	-630	using hedge trimmer/upp back pain	Jodie Shelton
Worker	482892	8100800	9016	08/15/2008	Yes	Closed	Nondisabling	0	0	0	0	0	exposure to disease	Jodie Shelton
Worker	482892	8161922	9410	06/15/2010	Yes	Closed	Nondisabling	0	0	0	0	-193	cut wrist on piece of gutted house	Michelle Rodriguez

Claims List



Policy: 482892 - Wasco County

Claims selected: 44

Date range: 07/01/2008 - 07/01/2013

Value date: 06/12/2013

Worker Name	Policy	Claim	Injury Class	Date of Injury	Filed Timely?	Status	Type	TI Days	Incurred Loss	Paid Loss	Out-standing	ND Reimb	Description	Adjuster	
Worker	482892	8207162	9410	11/08/2011	Yes	Closed	Nondisabling	0	0	0	0	-339	caught in bathroom stall door, fngnr inj.	Joan Self	
Worker	482892	8219260	9410	03/22/2012	Yes	Closed	Nondisabling	0	0	0	0	-1,179	doing movement required for inspection		
Worker	482892	8224286	9410	05/18/2012	No	Closed	Disabling	15	9,791	9,791	0	0	lifting, groin injury	Gabriel Moreno	
Report Totals								793	403,434	359,460	43,974	-15,941			

* Designates a Third Party claim.

Policy Summary Report



Policy: 482892 - Wasco County
Legal Name: Wasco County

Policy Details	
Status:	Active
Market Type:	Voluntary
Relation Type:	
Rate Acct:	
Orig Cov Date:	07/01/1991
Cont Cov Date:	07/01/1991
Business Type:	Executive and Legislative Offices, Combined
Entity:	Political Subdivision: County
WCD Number:	5630009
NCCI Number:	360237842
EIN:	93-6002315
Principal Class:	7720
NAICS Code:	921140

Last Audit	
Audit Period:	07/01/2010 - 07/01/2011
Audit Result:	251.36
Pct of Change:	0.20%
Auditor:	Northwest Audit - Joe Rick

Policy Period History						
Data as of: 06/12/2013						
Policy Year	Mod	Payroll	Gain Freq	Std Prem	Tier	
2012	1.02	7,279,581	.17	147,275	E	
2011	1.11	10,439,872	.09	151,302	E	
2010	1.05	6,825,944	.09	125,951	D	
2009	1.10	6,859,658	.13	141,682	D	
2008	.91	6,864,133	.12	131,653	D	

Current Policy Period Details	
Period Status:	Open
Effective Date:	07/01/2012
Expiration Date:	07/01/2013
Cancel Date:	
ARD:	07/01/2012
Period Length/Suffix:	365/160
Source / Financial:	WCIS/WCIS
Sales Plan:	Guaranteed Cost
Prepay Type:	Annually
ELCB Limits:	500,000/500,000/500,000
ND Reimb:	07/01/2012 - 07/01/2013 Quarterly
Group Name:	
Group Type:	
Rating Plan:	ERP - 1.02
Tier:	E - 1.22
S/ARAP:	
OCCPAP:	
Standard Premium	147,275
Rpt Freq/Pmt Pln:	Annually / RGN PPAY GC - A

No Other States Coverage

No Gaps in Coverage

Policy Performance History													
Data as of: 06/12/2013													
Policy Year	Prorated Premium	Paid Losses	Incurred Losses	Paid/Std	Inc/Std	Exp Count	Clim Count	Paid TL	Paid Med	ND Reimb	TL Count	Exp TL Count	TL Day
2012	139,175	14,847	38,879	11%	28%	12	8.46	3,771	9,393	(5,504)	1	2.08	24
2011	151,302	15,873	15,873	10%	10%	9	9.60	1,117	14,756	(3,737)	1	2.17	15
2010	125,951	224,924	244,864	179%	194%	6	8.86	52,188	101,764	(1,616)	2	1.95	532
2009	141,682	50,652	50,652	36%	36%	9	9.61	1,749	40,897	(1,740)	3	2.11	137
2008	131,653	53,168	53,168	40%	40%	8	10.54	2,389	20,074	(3,344)	2	2.44	85

Policy Addresses and Contacts						
Type	Address	County	Phone	Fax		
Mailing	511 Washington St Ste 207 the Dalles, OR 97058-2237	Wasco	541.296.2276	541.296.3769		
Principal Business	511 Washington St Ste 207 the Dalles, OR 97058-2237	Wasco	541.296.2276			
	Type First Name Last Name	Title	Phone	Email		
CON	Hope Vance					
Business	202 E 5th St the Dalles, OR 97058-2220	Wasco				

Policy Summary Report



Policy: 482892 - Wasco County
Legal Name: Wasco County

Policy Addresses and Contacts					
Type	Address	County	Phone	Fax	
Business	Wasco-Sherman Public Health 419 E 7th St the Dalles, OR 97058-2676	Wasco			
Business	2705 E 2nd St the Dalles, OR 97058-4052	Wasco			
Business	419 E 5th St the Dalles, OR 97058-2673	Wasco			
Business	River Rd the Dalles, OR 97058	Wasco			
Business	203 A E 4th St the Dalles, OR 97058-2205	Wasco			
Business	421 E 7th St the Dalles, OR 97058-2607	Wasco			
Business	400 E 5th St the Dalles, OR 97058-2674	Wasco			
Business	606 Court St the Dalles, OR 97058-2242	Wasco			
Claims	511 Washington St #207 the Dalles, OR 97058-2237	Wasco			
Type	First Name	Last Name	Title	Phone	Email
CLM	Tyler	Stone			

No Assumed Business Names

Interested Parties						
Name	Title	Owner %	Director	Eff Date	Exp Date	
Stone, Tyler	Director	00	N	11/29/2007		

No Officer Exemptions

Preferred Workers				
WCD Number	Name	Eff Date	Exp Date	
H841253	Ringo, Marjorie L	10/20/1997	10/20/2000	
F471337	Mountainchief, Rebecca	09/14/1990	09/13/1993	

Classes							
Class	Description	Type	Eff Date	Exp Date	Base Rate	Est Payroll	Man Premium
0050 11	Weed Control Incl Dr	EM	07/01/2012	06/30/2013	7.42	94,741	7,030
5506 11	Street/Rd Const-Fnl Grad/Pve/Rep/Dr	EM	07/01/2012	06/30/2013	7.92	710,458	56,268
7024 03 M	Vessels-Noc-State Act	EM	07/01/2012	06/30/2013	6.21	33,681	2,092
7720 11	Police Officers & Dr	EM	07/01/2012	06/30/2013	3.38	1,139,187	38,505
7720 13	Police Matrons/Juvenile Officers/Dr	EM	07/01/2012	06/30/2013	3.38	191,606	6,476
8380 13	City/County-Veh/Equip Repr Shop-Dr	EM	07/01/2012	06/30/2013	3.36	97,084	3,262

Policy Summary Report



Policy: 482892 - Wasco County
Legal Name: Wasco County

Classes							
Class	Description	Type	Eff Date	Exp Date	Base Rate	Est Payroll	Man Premium
8601 14	Architect Or Engineer Firm-Sales/Dr	EM	07/01/2012	06/30/2013	.66	198,756	1,312
8742 06	Field Representatives	EM	07/01/2012	06/30/2013	.29	321,198	931
8810 03	Office Clerical	EM	07/01/2012	06/30/2013	.17	1,929,094	3,279
8820 01	Attorney & Cler/Messenger/Dr	EM	07/01/2012	06/30/2013	.13	320,390	417
8831 02	Dog Pounds-Incl Dog Catcher/Dr	EM	07/01/2012	06/30/2013	1.53	0	0
8832 03	Physician & Clerical	EM	07/01/2012	06/30/2013	.39	928,860	3,623
8835 03	Nurse-Home Health/Public-Trvl-Al Emp	EM	07/01/2012	06/30/2013	3.65	0	0
9015 33	Buildings-Ops By Owner/Lessee & Drivers	EM	07/01/2012	06/30/2013	3.68	194,873	7,171
9016 10	County Fairs/Dr	EM	07/01/2012	06/30/2013	3.11	13,472	419
9102 01	Park Noc-All Employees & Dr	EM	07/01/2012	06/30/2013	3.97	8,981	357
9410 03	Municipal/Twn/Cnty/State Emp-Noc	EM	07/01/2012	06/30/2013	1.65	1,039,360	17,149
0042 03	Street/Rd Beautificatn Incl Dr	IFANY	07/01/2012	06/30/2013	5.01	0	0
5213 01	Concrete Construction Noc	IFANY	07/01/2012	06/30/2013	6.55	0	0
5507 01	Street/Rd Const-Rdbed/Subbase-Dr	IFANY	07/01/2012	06/30/2013	4.34	0	0
5508 03	Street/Rd Const-Rock Excav-Dr	IFANY	07/01/2012	06/30/2013	13.04	0	0
5606 01	Contractor-Executive Supervisor	IFANY	07/01/2012	06/30/2013	.94	0	0
7720 27	County Search And Rescue-Volunteer	IFANY	07/01/2012	06/30/2013	3.38	0	0
7720 EL	Inmates @ 8.50/Hr Ea	IFANY	07/01/2012	06/30/2013	3.38	0	0
8411 KE	Vol Dpty Sheriff @3400/Mo Ea	IFANY	07/01/2012	06/30/2013	.82	0	0
9101 03	College/Schools-Al Other Emp	IFANY	07/01/2012	06/30/2013	4.07	0	0
9402 05	Highwy Oper/Snow Remvl Only/Dr	IFANY	07/01/2012	06/30/2013	6.47	0	0
7720 DR	Vol Emergency Management \$8.50 hour	VH	07/01/2012	06/30/2013	3.38	0	0
7720 EG	Vol Explorer Scouts \$8.50 hour	VH	07/01/2012	06/30/2013	3.38	0	0
7720 EH	Vol Police Cadet \$8.50 hour	VH	07/01/2012	06/30/2013	3.38	0	0
8810 AO	Vol Election Poll Workers \$8.50 hour	VH	07/01/2012	06/30/2013	.17	0	0
8835 AG	Vol Health Care Workers \$8.50 hour	VH	07/01/2012	06/30/2013	3.65	57,840	2,111

Policy Endorsements			
Code	Description	Eff Date	Exp Date
217	Premium Payment Rating Plan Endorsement	07/01/2012	07/01/2013
346	Municipal Volunteers	07/01/2012	
401	Maritime Coverage Endorsement	07/01/2012	07/01/2013
434	Voluntary Compensation Maritime Coverage Endorsement	07/01/2012	07/01/2013
350	City or County Inmates Performing Authorized Employment	07/01/2012	
356	Political Subdivision Volunteers	07/01/2012	
356	Political Subdivision Volunteers	07/01/2012	
356	Political Subdivision Volunteers	07/01/2012	
356	Political Subdivision Volunteers	07/01/2012	
356	Political Subdivision Volunteers	07/01/2012	
210A	Oregon Cancellation Endorsement	07/01/2010	
218	Premium Discount Endorsement	07/01/2010	
315	Personal Election Cancellation Endorsement	01/01/2010	
211B	Catastrophe (other than Certified Acts of Terrorism) Premium End	07/01/2009	
212A	Terrorism Risk Insurance Prog Reauthorization Act Disclosure End	07/01/2009	
444	Confidentiality Endorsement	07/01/2006	
440	Oregon Unsafe Equipment Exclusion Endorsement	07/01/2004	

Policy Summary Report



Policy: 482892 - Wasco County
Legal Name: Wasco County

Policy Endorsements			
Code	Description	Eff Date	Exp Date
235	Premium Due Date Endorsement	07/01/2004	
208	Oregon Contracting Classification Premium Adjustment Endorsement	07/01/2004	
213	Notification of Change in Ownership Endorsement	07/01/2004	

No Waivers of Subrogation

Federal Limits			
Coverage Type	Limits	Adj Factor	Eff Date
Maritime/Jones Act	500,000	1.75	07/01/2012

MCO Information			
MCO Name		Eff Date	Exp Date
Caremark Comp - GSA 1,4,5 & 10		07/01/1996	
Caremark Comp - GSA 1,4,5 & 10		07/01/1996	08/17/2007

Team Assignment			
Function	Name		Phone
Office	Hermiston/Pendleton		
Customer Service Team	Baker City/Pendleton		
Agency	Courtney Insurance Agency Inc		541.296.4604
Producer	Mike Courtney		541.296.4604
Retention Mkt Rep	Rand F Rietmann		541.383.2048
Underwriter	Deserie R Staats		503.373.8833
Customer Billing Rep	Cindy A Nye		503.373.8407
Credit/Collections Rep	Kathy A Hamilton		503.373.8459
Assistant Underwriter	Elaine M Marco-Bassett		503.373.8485
Return to Work Consultant	Tracy R Stephens		541.383.2166
Safety Management Consultant	Luke W Betts		503.856.7200
EAIP Specialist	Wendy J Hays		503.373.8164

No Affiliations

Policy Dividend History



Policy Name: WASCO COUNTY
Policy: 482892

Declaration Day	Policy Period	Standard Premium	Dividend Factor	Dividend Amount
09/12/2012	07/01/2010 - 06/30/2011	\$125,950.97	37.42	\$47,131
06/15/2011	07/01/2008 - 06/30/2010	\$273,334.74	18.71	\$51,141
11/10/2010	07/01/2008 - 06/30/2009	\$131,652.95	23.75	\$31,268
03/10/2010	07/01/2007 - 06/30/2008	\$149,264.27	20.79	\$31,032
11/09/2007	07/01/2005 - 06/30/2006	\$148,630.69	12.61	\$18,742
Total Dividends:				\$179,314

It is unlawful in Oregon for any insurer to promise to pay policyholder dividends for any unexpired portion of the policy term or to misrepresent the conditions for dividend payment. Dividends will be due and payable only for a policy period that has expired, and only if declared by and under conditions prescribed by the Board of Directors of the Insurer. Furthermore, it is an unlawful rebate and a violation of the Oregon Insurance Code for an insured or representative of an insured knowingly to accept a dividend pursuant to a promise to pay policyholder dividends if the promise is made before the policy is issued or if the promise is made for any unexpired portion of a policy period.

Agenda Item
Executive Session

- No documents have been submitted for this item – RETURN TO AGENDA